



Government of West Bengal

**OFFICE OF THE DEPUTY DIRECTOR, ANIMAL RESOURCES
DEVELOPMENT & PARISHAD OFFICER, COOCH BEHAR
P. N. ROAD (NEAR POLICE LINE CHOWPATHY), COOCH BEHAR**

Ph: 03582227804 Website:www.darahwb.org E-mail:ddardcoochbehar@darahwb.org

Website: <http://www.wbtenders.gov.in>

Website (Notice only): <http://www.darahwb.org>

SET OF TENDER DOCUMENTS

Each set contains:-

- (1) Detailed E-Tender Notification Along With Specification.
- (2) Terms & Conditions for Submission of E-Tender.
- (3) Application form (Annexure-I).
- (4) Check List.
- (5) Format of Contractual Agreement.

**LAST DATE FOR ONLINE SUBMISSION OF TENDER (BOTH TECHNICAL
& FINANCIAL): 26th FEBRUARY 2020 (UP TO 3:00 PM)**

Sd//-

Dr. Shekharesh Ghosh.

Deputy Director

Animal Resources Development

Parishad Officer, Cooch Behar



Government of West Bengal

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- **NOTICE INVITING e-Tender NO: WBARD/DDCOB/HEIFER/NIT-001/t-001/2019-20 Date of issue: 19.02.2020**

Name of the Work: Supply of 60(Approx) Heifer of undernoted specification up to Block Level of all the Blocks under Cooch Behar District.

SCHEDULE OF IMPORTANT DATES OF BIDS

<u>PARTICULAR</u>	<u>DATE & TIME</u>
1. Date of Publication of NIT	<u>19/02/2020 at 10:30AM</u>
2. Document download start date & time	<u>19/02/2020 at 10:30AM</u>
3. Document download end date & time	<u>26/02/2020 at 3:00PM</u>
4. Bid submission start date & time	<u>19/02/2020 at 10:30AM</u>
5. Last date & time of online submission of Technical Bid and Financial Bid.	<u>26/02/2020 up to 3:00PM</u>
6. Date & Time of opening of Technical Bid in the Office of the District Magistrate, CoochBehar	<u>28/02/2020 on 3:30PM</u>
7. Date & Time of opening of Financial Bid in the office of the D.D,A.R.D & P.O, CoochBehar	<u>To be notified later on</u>
8. Validity of bid	<u>45 days</u>
9. Completion Period of the work	<u>34 Days</u>
10. Tender Amount(In Rs)	<u>Rs.9,60,000.00</u>
11. EMD(@2%)	<u>Rs.19200.00</u>
12. Security Deposit (8%) in the form of DD	<u>Rs.76800.00</u>



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- **E-TENDER NOTIFICATION No. WBARD/DDCOB/HEIFER/NIT-001/t-001/2019-20**
Date of issue: 19.02.2020

Online bids are invited by the undersigned on behalf of the Governor to the State of West Bengal only from the breeding farms or reputed supplier or SHG having experience in this field for rate contract for twelve months for supply of 60(approx) Heifer of undernoted specification up to Block Level of all the Blocks under CoochBehar District.

1. Age of Heifer: 12 months and above, Body weight of Heifer: Crossbred jersey: 60to 80 Kg. And upgraded Sahiwal: 70 to90 Kg.

2. Percentage of mortality: Nil.

3. Breed Variety of Heifer: Cross-Bred Jersey/Upgraded Sahiwal.

- **Specification of Heifer:**

1. Cross-Bred Jersey/Upgraded Sahiwal Heifer having good health, disease free & suitable for breeding purpose.

2. Age of Heifer: 12 months and above. Body weight of Heifer: Crossbred jersey: 60to 80 Kg. And upgraded Sahiwal: 70 to90 Kg

- **Terms and Conditions:**

1. Quarantine measures of at least of 21 days should strictly be maintained according to direction of the undersigned and Veterinary Officer engaged on it accordingly. Expenditure during Quarantine period will have to be borne by the supplier.

2. Quarantine should be done centrally within the District jurisdiction of CoochBehar at the place in consultation with the undersigned.

3. Heifers to be procured preferably within the district.

Detail Catalogue along with all particulars is obtainable from the website <http://www.wbtenders.gov.in> from **19th February, 2020 on & from 10:30A.M.** & also will be accessible from the Website <http://www.darahwb.org>.

- **Online Receipt and Refund of EMD of e Procurement through State Govt. E Procurement Portal:**

1.a) A bidder desirous of taking part in a e-Tender invited by a State Government Offices / PSUs, Autonomous and Local Bodies, PRIs, etc. shall login to the e-procurement portal of the Government of West Bengal <https://wbtenders.gov.in> in using his login ID and password.

b) He will select the Tender to bid and initiate payment of pre-defined EMD/Tender Fees for that tender by selecting from either of the following payment modes:

i) Net banking (any of the banks listed in the ICICI Bank payment gateway) in case of payment through ICICI Bank payment gateway.

ii) RTGS/NEFT in case of office payment through Bank Account in any Bank.

1. Payment Procedure:

a) Payment by the Net Banking (any listed bank) through ICICI Bank payment Gateway.

i) On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank payment Gateway webpage(along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.

ii) Bidder will make the payment after entering his Unique ID and Password of the Bank to process the transaction.

iii) Bidder will receive a confirmation message regarding success/failure of the transaction.

iv) If the transaction is successful , the amount paid by the bidder will get credited in the respective pooling account of the State Government /PSU/ Autonomous Body /PRIs, etc. maintain with the Focal Point Branch of ICICI Bank at R. N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.

v) If the transaction is failure the bidder will again try for payment by going back to the first step.

2. Payment through RTGS/NEFT

i) On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.

ii) The bidder will print the challan and used pre-filled information to make RTGS/NEFT payment using his Bank account.

iii) Once payment is made , the bidder will come back to the e procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, In order to verify, the payment made and continue the bidding process.

iv) If verification is successful, the fund will be credited to the respective pooling account of the State Government / PSUs/Autonomous Body/Local Body / PRIs, etc. maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.

v) Here after, the bidder will go to e-procurement portal for submission of office bid.

vi) But if the payment verification is unsuccessful the amount will be returned to the bidders account.

3. Refund/Settlement process:

i) After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-procurement portal of the State Government, the tender inviting authority will declare the status of the bid as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-procurement portal through web services.

ii) On receipt of the information from the e-procurement portal, the bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bid is uploaded to the e-procurement portal by the tender inviting authority.

iii) Once the financial bid evaluation is electronically processed in the e-procurement portal, EMD of the technically qualified bidders other than that of the L-1 and L-2 bidders will be refunded, through an automated process, to the respective bidder's bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-procurement portal by the tender inviting authority. However, the L1 bidder should not be rejected till the LOI process is successful.

iv) If the L1 bidder accepts the LOI and the same is processed electronically in the e-tender portal, EMD of the L2 bidder will be refunded through an automated process to his Bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information Awarded of contract (AOC) to the L1 bidder is uploaded to the e-procurement portal by the tender inviting authority.

v) As soon as the L1 bidder awarded of contract (AOC) and the same is processed electronically in e-procurement portal.

- a) EMD of the L1 bidder for tender of State Government Office will automatically get transferred from the pooling account to the State Government deposit head "8443- 00-103-001-07" through GRIPS along with the bank particulars of the L1 bidder.
- b) EMD of the L1 bidder for tenders of the state PSUs/Autonomous Bodies/Local Bodies/ PRIs etc. will automatically get transferred from the pooling account to their respective linked bank account along with the bank particulars of the L1 bidder. In both the above cases, such transfer will take place within T+1 Bank Working Days where T will mean the date on which the Award of Contract (AOC) is issued.
- vi) The Bank will share the details of the GRN No. Generated on successful entry in GRIPS with the e-procurement portal for updating.
- vii) Once the EMD of the L1 bidder is transferred in the manner mentioned above, Tender fees, if any, deposited by the bidder will be transferred electronically from the pooling account to the Government revenue receipt head "0070-60-800-013-27" through the GRIPS for government tender and to the respective link bank account for State PSUs/Autonomous Bodies/Local Bodies/PRIs etc. tenders.
- viii) All refunds will be made mandatorily to the Bank Account from which the payment of EMD and Tender fees (if any) were initiated.

Each tender must be supported by (ONLY ORIGINAL TO BE UPLOADED):-

a) Each tender, unless the bidder is exempted under the existing order of the Govt. of West Bengal or Govt. of India, will have to deposit Earnest Money Rs. 19200/- (Rupees Nineteen Thousand Two Hundred) only as per above manner or Document Showing EMD Exemption to be uploaded. E.M.D. in any other manner not acceptable.

b) Scanned ORIGINAL PAN Card.

c) Scanned ORIGINAL Trade License (valid up to 31.3.2020).

d) Scanned N.I.T. digitally signed will have to be uploaded as a token of acceptance.

e) Scanned copy of CHECK LIST.

- **No Tender will be accepted, if the same is not supported with all the above documents.**
- **Hard copy of Statutory/Non-Statutory Document is NOT required to be submitted, save & except earnest money deposit/document showing EMD exemption.**

The offered rate should be valid for **FORTY FIVE DAYS** but the period may be extended or curtailed at the discretion of the Undersigned/Tender Committee/Tendering Authority & requirement.

- **Online submission of bid will start from 10:30 am on 19th February 2020. The last date of submission of bid (Technical & Financial) is up to 3:00 pm of 26th February 2020. The technical bid will be opened on 28th February 2020 at 3:30 pm. The date of opening of financial bid will be notified later on.**

Sd//-
Dr. Shekharesh Ghosh.
Deputy Director
Animal Resources Development
Parishad Officer, Cooch Behar



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**Terms & conditions for submission of e-tender against N.I.T
WBARD/DDCOB/HEIFER/NIT-001/t-001/2019-20 dated 19/02/2020:**

1. MINIMUM ELIGIBILITY CRITERION

- (i) The bidder should be reputed breeding farms or reputed supplier or SHG having experience in this field. Bidder has to submit documentary evidence to this effect.
- (ii) Bidder has to submit certificate from organization to the effect of supplying Livestock to Breeding farm or reputed supplier possessing credentials.

2. INSTRUCTION TO BIDDERS & ELIGIBILITY FOR QUOTING

In the event of e-filing, intending bidder may download the tender document free of cost from the Website: <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate. General guidance for e-Tendering: Instructions/Guidelines for electronic submission of the tenders have been annexed for assisting the bidders to participate in e-Tendering.

- (i) Registration of bidders: Any bidder willing to take part in the process of e-Tendering will have to be registered with the Govt. e-Procurement System, through the Website <http://wbtenders.gov.in> after obtaining DSC (Digital Signature Certificate).
- (ii) Digital Signature certificate (DSC): Each bidder is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the Govt. of India on payment of requisite amount.
- (iii) Tender Fees: Tender documents may be downloaded free of cost.
- (iv) Scanning: All Statutory & non-statutory documents should be scanned in grey scale & 150-200 dpi.

3. EARNEST MONEY DEPOSIT

I. Each tender, unless the bidder is exempted under the existing order of the Govt. of West Bengal or Govt. of India, will have to deposit Earnest Money **Rs. 19200/- (Rupees Nineteen Thousand Two Hundred) only** as per prescribed manner stated in the N.I.T. or Document Showing EMD Exemption is to be uploaded. E.M.D. in any other manner not acceptable.

II. In no circumstances, Demand Draft, Bankers" cheque, Pay Order, T.R. Challan, Cash, G.P. Note, Pass Book, Fixed/Term Deposit, Token of Bank, A/c. Payee Cheque will be accepted save & except those mentioned in the N.I.T. as Earnest Money Deposit.

III. This Directorate is not liable for deposition of excess of Earnest money.

IV. Earnest Money deposited before the date of issue of this N.I.T. will not be accepted. Earnest Money Deposit of previous tender will not be adjusted/ considered for this tender.

V. The onus of proving that a bidder is exempted from depositing earnest money will be on them. Valid Exemption Certificate issued by competent authority for claiming exemption of depositing Earnest Money[viz. EM (Part-II), Acknowledgement thereof & Declaration of Product, Plant & Machinery Investment issued by D.I.C., Govt. of WB or NSIC Certificate issued by Govt. of India].

VI. Earnest Money will be released after finalization of tender and in the following cases:-

a. Tender documents which are not valid.

b. Sample(s) furnished by them is/are not acceptable.

c. Expiry of validity of rate contract subject to successful supply, installation & commissioning.

d. Since a panel of 2nd Lowest Rate(s) is/are to be maintained the Earnest Money Deposit(s) of such firm(s) will be retained up to 2(two) months from the date of approval of 1st Lowest Rate due to obvious reason. For such retention no interest shall be payable.

e. In other cases, it will be released in due course.

4. TENDER PRE-REQUISITES

(i) Scanned original of Application in Annexure-I, Trade License (valid up to 31.3.2020) G.S.T. Registration Certificate, credentials from reputed organizations supplying Livestock Any other Govt. supply work @40%. Audited Balance Sheet of Profit & loss Account in PDF Form. Certificate from a registered Chartered Accountant showing turnover Rupees Ten Lakh in any fiscal 2016-17, 2017-18, 2018-19 certificate from organization reputed supplier possessing credentials are to be uploaded in the e-tender portal.

(ii) Duly certified copy of English version of pre-requisites as in (i) are to be furnished.

(iii) In no case, Affidavit of any tender pre-requisites will be accepted.

(iv) Original of Trade License/GST Registration Certificate, Exemption Certificate or any other document are required to be furnished when called for.

(v) Digitally signed N.I.T. is to be scanned & uploaded as a token of acceptance.

5. SUBMISSION OF BID

The tender is to be submitted in two Bid System:- one Technical Bid & other Financial Bid. The documents will get encrypted (transformed into non-readable formats).

A. TECHNICAL PROPOSAL: "BID-A":

The Technical proposal should contain scanned copies of the following documents in two covers.

(I) STATUTORY COVER containing the following documents:-

(i) Each tender, unless the bidder is exempted under the existing order of the Govt. of W.B. or Govt. of India, will have to deposit Earnest Money Rs. 19,200/- (Rupees Nineteen Thousand Two hundred) only as per prescribed manner or Document Showing EMD Exemption is to be uploaded.

(ii) Check List in the prescribed format.

(iii) Application in the prescribed format given in Annexure I.

(iv) Copy of terms & conditions of NIT digitally signed.

II).NON-STATUTORY COVER/ MY SPACE containing the following documents:

SL No.	Category	Sub Category Description
1.	CERTIFICATES- √All certificates are to be furnished in English or Vernacular √Affidavits are not valid √Scanned original copy	i) PAN Card of the authorized signatory. ii) GST Registration certificate. iii) Certificate from reputed farm.
2.	COMPANY DETAILS Scanned original copy	Trade License valid up to 31.3.2020
3.	CREDENTIAL Scanned original copy	Documentary evidence of govt. supply

N.B.: ALL STATUTORY & NONSTATUTORY DOCUMENTS ARE REQUIRED TO BE FURNISHED IN ORIGINAL AS & WHEN ASKED FOR.

B. FINANCIAL COVER: BID- B:

BOQ (Bill of Quantity):

a. Uniform rate per item (For supply up to Block level at each Block) mentioned in the N.I.T. including Entry Tax (if any), incidental charges i.e. Delivery Charges, loading & unloading charges to be quoted in the bill of quantity (BOQ) for supply at the Decentralized units as mentioned in the N.I.T.

b. Rates of GST in terms of amount (if Levi able extra) to be quoted in separate column of BOQ.

c. No separate rate for separate units is to be quoted.

6. RATE

(i) Technical bid proposals are to be documented in TECHNICAL COVER. Rate is to be quoted in BOQ (Bill of Quantities) in FINANCIAL COVER. Disclosure of Rate anywhere other than BOQ will be a disqualification. Name(s) of item(s) quoted in the BOQ should be stated in Application.

(ii) The quoted rate should be inclusive of all charges viz. Entry Tax, Delivery (up to Block Level across the District of Cooch Behar) packing & forwarding, loading, unloading, cost of transportation, etc. GST, if any, should be quoted separately in amount wherever applicable.

(iii) Rates quoted which are not as per specification mentioned in the Tender/Catalogue will not be accepted.

(iv) Rate should be quoted in unit mentioned in the N.I.T./Catalogue. Tender with split rate & quantity will be rejected. Under no circumstances enhancement of rate whatsoever will be accepted after closing of stipulated time of submission of tender, whatever the reasons given thereafter save & except for any tax imposed by the Govt. Photocopy of Govt. Order in respect is to be submitted while claiming such increase. If there is no Excise Duty whatsoever, after submission of tender, it will not be allowed.

(v) Abnormally low rate of any item(s) quoted by a tendering firm in the offer with some malafide intention will not be accepted, if detected.

(vi) The authority does not guarantee purchase of invited quantity since it depends upon the actual requirement. Hence rate should be quoted accordingly.

7. AGREEMENT (OFFLINE)

(i) The successful bidder will have to enter into a contractual agreement with the Govt. in the standard format embodying the tender terms & conditions in Non-Judicial Stamp Paper worth Rs.10/- (Rupees Ten) only.

8. SECURITY MONEY DEPOSIT (OFFLINE)

(ii) The successful firm will have to retain the earnest money as part of security money deposit and also will have to deposit Rs 76,800/- (Rs. Seventy Six Thousand Eight hundred only) through Bank guarantee throughout the tenure of tender .

(iii) Security Money will be refunded after satisfactory completion of supply. No proportionate refund of S.M. will be allowed if the supplied quantity either falls below the ordered quantity or quality.

9 SUPPLY/DELIVERY

(i) Delivery of the ordered item will be made strictly within 03 (Three) days after competition quartine printed in the order. Schedule may be revised (increased/decreased/temporarily postponed) by the receiving authority, depending upon need.

(ii) The successful bidder may require supplying additional quantity across the different Blocks as per approved rate within the contracted period.

(iii) The ordered item must be packed suitably to avoid transit loss & weathering to maintain quality. The supply must comport to the given specification in tender. Mortality should be NIL.

(iv) Supply must be commenced within specified timeframe from the date of placement of formal order or the date as indicated in the order.

(v) Supply will normally be accepted on all working days between 11 am & 3 pm. Successful bidder must provide requisite number of labour to store the materials in the respective store/ places as will be indicated from time to time without any additional charges. No supply will be accepted on Sundays & Govt. Holidays unless otherwise desired by the receiving authority.

(vi) IT IS OBLIGATORY FOR THE BIDDER TO NOTE THAT FAILURE TO MAINTAIN DELIVERY SCHEDULE WILL LEAD TO SEVERED DISLOCATION IN CARRYING OUT PUBLIC SERVICE FOR WHICH SUCCESSFUL BIDDER WILL BE HELD RESPONSIBLE & ACTION WILL BE TAKEN STRICTLY AS PER TENDER RULES LAID DOWN HEREIN WITHOUT ANY PREJUDICE, ANY SORT OF PLEA WILL NOT BE CONSIDERED, SAVE & EXCEPT ANY INCIDENT OCCURRED "BY ACT OF GOD" MAY BE CONSIDERED SYMPATHETICALLY.

(vii) The replacement of supply against any rejected consignment must be made positively within given timeframe from the date of intimation, failing which action will be taken as per tender rule.

10 PENAL MEASURE

(i) The Earnest money Deposit furnished by a firm will be retained in the BLOCK HQ throughout the tenure of tender and liable to be forfeited in full (including excess amount of earnest money, if deposited), if the firm withdraws tender as a whole or for any particular item at any stage during the tenure of tender or fails/refuses to enter into written agreement once the rate for any/all items is/are accepted within the time specified

when requested to do so by this Directorate and/or refuses to deposit security money. Such firms offer will not be taken into consideration in future & shall liable to be black listed for 3(three) years.

(ii) The security money deposit furnished by a Bidder is liable for forfeiture in full (including excess amount of Security Money, if deposited) along with cancellation of order without prejudice in the event of failure/refusal to maintain the delivery schedule &/or non-observance of terms & conditions of tender &/or contracted specification &/or quality/quantity & the authority will be at liberty to terminate the contract as a whole or part.

(iii) The price, at which the bidder sells the products of identical description to any other Govt. Dte., Organization, etc., shall not exceed the quoted rate. If such incident of quoting higher rate comes to the notice, the authority reserves the right to initiate legal/penal action against such firms.

5. Date, time & venue of pre-bid meeting: Thursday, the 24.02.2020 at 12 noon at above addressed office.

6. Closing date of downloading documents & on-line bid submission 26.02.2020 up to 3:00 pm.

7. Bid opening date for Technical bid (Online) 28.02.2020 at 3:30 pm onwards.

8. Date of uploading list for Technically Qualified Bidder (Online) to be notified later on.

9. Date for opening of Financial bid (Online) to be notified later on.

10. Date of uploading of list of Bidders along with the approved rate to be notified later on.

11 PAYMENT (OFFLINE)

(i) No advance payment (Part or full) will be entertained in any case.

(ii) Tax Invoice against all supplies is/are to be sent in TRIPLICATE & should invariably be submitted at the time of delivery.

(iii) Payment shall be made after executing the order satisfactory in all respect. However, no interest shall be paid to the firm, if the payment is delayed due to whatsoever reasons. In no circumstances, delivery schedule should be affected & or linked with the payment of outstanding bills. The payment of bills shall be withheld, in case of violation of any tender terms & conditions.

12 MISCELLANEOUS

(i) Earnest Money Deposit and/or Literature will not be accepted after scheduled time of closing.

(ii) Conditional tenders & tenders not accompanied with the documents as mentioned in Clause # 2 (ii) & 3 (ii) shall be summarily rejected without any reference made to the

bidder & no correspondence will be entertained. No additional terms & conditions shall be put forth by the bidder and such offer(s) will not be taken into consideration.

(iii) In the event of delay/non-availability/garbled printout/inconvenience in getting access to the Website for downloading tender documents, the authority will not be held responsible.

(iv) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect/manufactured/fabricated, that bidder would not be allowed to participate in the tender & that application will be rejected without any prejudice.

(v) The offer may go to the next bidder, if the successful bidder fails to perform the contract.

(vi) No negotiation/subsequent representation regarding rate or otherwise will be entertained.

(vii) No Import License, any sort of permit etc., in respect of any item will be provided from this Directorate and the tendering firm should rely on their own resources.

(viii) Latest guidelines pertaining to purchase of stores issued by the Govt. of West Bengal will be followed provided that there is no specific instruction of the Tender Committee in this regard.

(ix) If there be any objection regarding prequalifying the Agency that should be lodged to the Chairman of Tender Evaluation Committee within 2 (two) days from the date of publication of list of qualified agencies & beyond that time schedule no objection will be entertained by the Tender Evaluation Committee.

(x) Any dispute / difference arising out of this Tender will be referred to the sole arbitrator to be appointed by the undersigned and the same will be held at Kolkata. Arbitrator will have the power to pass interim order and will be guided by the Arbitration & Conciliation Act, 1996.

(xi) When a Tendering Firm submits their tender in response to this Notification, they will be deemed to have understood fully the contents, the requirements, terms & conditions of this tender. No extra payment will be made on the pretext that the Tendering Firm did not have a clear idea of any particular point. Any offer made in response to this tender when accepted by the Tendering Authority will constitute a Contract between the parties.

(xii) Non-compliance to any terms & conditions laid herein shall constitute a breach of contract & penalty for non-compliance shall be enforced very rigidly.

(xiii) Opening the financial bid as per schedule will be NOTIFIED LATER ON. No objection in this respect will be entertained raised by any Bidder who will present during opening of

bid, or from any bidder who will absent at the time of opening of financial bid. No informal bidder will be entertained in the bid further.

(xiv) During evaluation the undersigned may summon the bidders & seek clarification /information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

(xv) Award of Contract (Offline): The Bidder whose bid has been accepted will be notified by the Tender Inviting Authority through acceptance letter, order will be placed by the decentralized unit.

(xvi) The Tender Selection Committee reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

(xvii) In the event of e-filling, intending bidder may download the tender document from the website <http://www.wbtenders.gov.in> directly with the help of Digital Signature Certificate.

(xviii) Both Technical Bid & Financial Bid are to be submitted concurrently duly digitally signed in the website <http://etender.wb.nic.in>.

(xix) The financial offer of the intending bidder will be considered only if the Technical Bid of the bidder is found qualified by the „Tender Evaluation Committee“ The decision of the „Tender & Evaluation Committee“ will be final & absolute in this respect. The list of Qualified Bidders will be displayed in the website.

Sd//
Dr. Shekharesh Ghosh.
Deputy Director
Animal Resources Development
Parishad Officer, Cooch Behar

:: Annexure-I ::

Application Format

(To be furnished in the Company's Official Letter Head Pad with Reference Number, Date, full Address with contact no., Telephone No. FAX No., e-mail No., Website etc.)

Ref. No.

Date:

To
The Deputy Director, A.R.D & P.O., Cooch Behar
P. N. Road (Near Police Line Chowpathy)
P.O. & Dist. Cooch Behar
PIN: 736101

Sub: Supply of Cross-Bred Jersey/Upgraded Sahiwal Heifer at Block Level of CoochBehar District.

Sir,

With reference to your N.I.T. No. **WBARD/DDCOB/HEIFER/NIT-001/t-001/2019-20** dated 19/02/2020, I am/We are furnishing my/our rates for the item tendered for as per your specification, terms & conditions. Should this online tender be accepted, I/We hereby agree to abide by & fulfil all the terms & conditions laid down in the online N.I.T. and the particulars available in the online N.I.T. & the details given in the specification/ Description or in default thereof to forfeit & pay the Governor of the state of West Bengal, or his successor in office the penalties/sums/or of money that may be imposed by the Deputy Director, A.R.D. & P.O., Cooch Behar, the earnest money deposited herewith or from other money deposited by me/us or from the bills that will be payable to me/us for the supplies to be made.

I/We also agree that the decision of the Deputy Director, Animal Resources Development & Parishad Officer, Cooch Behar in all matters in respect of this tender will be final & binding on me.

I/We also agree to execute on being called upon to enter into a formal agreement embodying the terms & conditions contained herein &/or on usual terms & conditions & on default on my/our doing so, the Earnest Money deposited by me/us will liable to be forfeited along with blacklisting of our firm for three years.

Yours faithfully,

Date:

Signature & office seal:

Name of the Firm:

Address with PIN:

:: CHECK-LIST ::
Information about Bidders

(ONLY ORIGINAL DOCUMENTS ARE TO BE SCANNED & UPLOADED IN THE E-BID PORTAL)

SI No	Description	Particulars	Page No.
1.	Name of the Firm/bidder.		
2.	(a) Registered Address with PIN, Phone No., FAX, e-mail, website etc.		
	(b) Sole Owner/Partnership/Pvt. Ltd./Limited Firm.		
3.	Name of the Person authorized to enter into & execute Contractual Agreement		
4.	Earnest Money whether deposited, if not scanned original Exemption Certificate whether uploaded.		
5.	Scanned Original PAN Card whether uploaded.		
6.	Scanned Original Trade License whether uploaded		
7.	Scanned credentials of last Three years		
8.	Scanned terms & conditions of tender (N.I.T.) digitally signed whether uploaded as a token of acceptance.		
9.	Application form in Annexure-I whether uploaded		
10.	Rate quoted in the BOQ is whether incl. of all charges i.e. Delivery up to block level, Entry Tax, Packing & Forwarding, Insurance, loading/unloading & other incidental charges		

**Signature of the Bidder
with Date & Office Seal**

:: Specification of Heifer ::

Cross-Bred Jersey/Upgraded Sahiwal Heifer having good health, disease free & suitable for breeding purpose.

- **Age:** 12 Months and above.
- **Quantity:** Total 60 numbers of Heifers to be supplied to all blocks of Cooch Behar.
- **Breed variety:** Cross-Bred Jersey/Upgraded Sahiwal Heifer.

- **Terms and Condition:**
 1. Quarantine measures of at least 21 days should strictly be maintained according to direction of the undersigned and Vety. Officer engaged on it.
 2. Heifers should be placed to quartine within 6th March, 2020.
 3. Expenditure during Quarantine period will have to be borne by the supplier .Quarantine should be done centrally at the place in consultation with the undersigned.
 4. Heifers to be procured from Cooch Behar District.

Sd//-
Dr. Shekharesh Ghosh.
Deputy Director
Animal Resources Development
Parishad Officer, Cooch Behar