

NOTICE INVITING PRE-QUALIFICATION- CUM-TENDER (TWO COVER SYSTEM)
[(E-Procurement)(Two Cover System)]

NIT NO.: 2, _ _

Memo No.: BH-II/232/2020

Dated : 13-07-2020

Sealed tender is hereby invited by the Undersigned in percentage of rates for the following work by Two Cover System (e-procurement) from resourceful & bonafide contractors as mentioned in **ANNEXURE-I TO NIT NO: 2, BH-II/231/2020**. The pre-qualification documents are to be uploaded in two separates folders. One of the folders shall contain Technical documents along with scanned copy of challan for cost of bid documents & copy of challan for earnest money. Financial Bids are to be uploaded in another folder.

ANNEXURE-I TO NIT NO: -2, BH-II/231/2020

Sl. No.	Name of the work	Source of fund	Amount put to Tender	Earnest Money @ 2% of amount put to Tender	Cost of Tender processing Fees/ (Non refundable)	Time for Tender completion of the work	Credential required
1.	Construction of Community Hall of Burirhat – II Gram Panchayat under Burirhat -II G.P. within Dinhata-II P.S. in CoochBehar Under CFC, BG fund. 2019-20	CFC, BG (2019-20)	Rs. 29,80,527	Rs. 59,611	Rs. 1000.00 (Each)	120 days	Works in Single Work within last 5 years.

SPECIAL TERMS & CONDITIONS

- **(i) Intending tenderers should produce credential of a similar nature of work of the minimum value of 60% (for 1st call), 50% (for 2nd Call) & 40% for (3rd call) of the respective tendered amount put to tender during 5 (five) years prior to the date of issue of this tender notice or (ii) Intending tenderers should produce credential of 2 (two) nos of similar nature of work, each of the minimum value of 40% (for 1st call), 30% (for 2nd Call) & 25% for (3rd call) of the respective tendered amount put to tender during 5 (five) years prior to the date of issue of this tender notice or, (iii) Intending tenderers should produce credential of one single running work of similar nature which has been completed to the extent of 80% (for 1st Call), 75% (for 2nd Call) & 70% for (3rd Call) or more and value of which is not less than the desired value (a) In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency i.e. tenderer.**
- **The declaration for extension of time period will be made by the tenderer only one time but not more than 30 days.**
- **The time period will be counted from the very next date of the work order issuing date.**

GENERAL TERMS & CONDITIONS

1. All the important date, time & venue are being stated in **ANNEXURE-II TO NIT NO: 2, BH-II/231/2020** of Burirhat -II Gram Panchayat.
2. Intending bidders may download tender documents from website portal of Govt. of West Bengal as w or <https://wbtenders.gov.in> The pre-qualification bid documents duly filled in all respect may be submitted online within the scheduled date & time as per ANNEXURE-II attached with this NIT (as per the Server clock).
3. -II Gram Panchayat does not take any responsibility for the delay caused due to non-availability of Internet connection, Internet traffic jam etc. for the online bids.
4. The earnest money, mentioned in **ANNEXURE-I TO NIT NO: 2, BH-II/231/2020** must be deposited (*Separately*) by all the Bidders in **Uttar Banga Khetriya Gramin Bank, Basantirhat Branch** vide **A/C No.- 4001211030016705 (IFSC Code CBINOR40012) (MICR Code 736821512)** in favour of Prodhan, - BURIRHAT II Gram Panchayat, Earnest Money will be deposited in said A/C through RTDS/NEFT/CBS

system only. The serial number of the work along with the NIT No. and name of Bidder should be mentioned clearly on the deposit challan. Payment made otherwise will be rejected.

5. The Tender Processing Fees, mentioned in **ANNEXURE-I TO NIT NO: 2, BH-II/231/2020** must be deposited (*Separately*) by all the Bidders in **Uttar Banga Khetriya Gramin Bank, BASANTIRHAT Branch** vide **A/c No.- 4001211030016705 (IFSC Code CBINOR40012) (MICR Code 736821512)** in favour of Prodhan, BURIRHAT -II Gram Panchayat. Tender Processing Fees will be deposited in said A/C through RTDS/NEFT/CBS system only. The serial number of the work along with the NIT No. and name of Bidder should be mentioned clearly on the deposit challan. Payment made otherwise will be rejected and forfeited.
6. Name of Technically qualified bidders will be displayed in the portal and this office notice board subject to completion of verification and technical evaluation.
7. The Financial bid document of the technically qualified bidders will be opened for evaluation and selection of qualified bidders for scrutiny and the bid documents of non-qualified will remain unopened. No separate intimation will be given for this, unless the above date is changed. In case of change of date, intimation will be given online. No individual intimation will be given.
8. The tender inviting authority reserves the right to reject or cancel any or all pre-qualification documents and financial bid document without assigning any reason what so over.
9. 1% cess under W.B. building and other construction works (Regulation of Employment & Conditions of Service) welfare cess Act. 1996 will be deducted from the running and final bills.
10. The Security Deposit money of successful bidders will be released as noted below as per work category-

Sl No	Specification of Work	Maturity Period of security from date of completion of work
01	For Bituminous Road Work	
	a. Pothole Repairing works	90 Days.
	b. Through Premix & Seal Coat	180 Days.
	c. New Road Construction	1 Year.
02	For Building work	
	a. Repairing Work	180 days.
	b. New Construction	1 Year.

11. Necessary deduction towards GST, Income Tax Welfare Cess etc. Will be made as per Govt. Norms and Security deposit @ 10% of the value of work will be deducted from each progressive Bill. The earnest Money (2% deposited by the Contractor) will be released after completion the work.
12. Time allowed for completion of work is as mentioned in **ANNEXURE-I TO NIT NO: 2, BH-II/231/2020** from the date of issue of the work order.
13. The intending bidders must inspect the alignment of the proposed building/site and other site condition before quoting their rates.
14. All the related documents are to be produced **IN ORIGINAL** to this office as and when asked for.
15. Intending Bidders are requested to download the Tender Document from the websites <https://wbtenders.gov.in> in the stipulated time.
16. Any concealment of fact will be seriously viewed and all tender papers submitted by the agency will be treated as informal and his/her earnest money will be forfeited.

Documents to be enclosed along with the Tender :

1. Duly signed declaration of the Bidder in concerned Bidders Letter Head (Declaration is enclosed herewith in separate Sheet) (Original Copy will be submitted at the time of receiving of Work Order)
2. PAN Card.
3. Upto date Trade License.
4. Upto date Professional Tax clearance certificates.
5. Upto date Income Tax Return.
6. GST registration certificate & upto date returns (In Form 3B).
7. Credential certificate/ Payment Certificate / Work Completion certificate of the work which the Bidder intend to furnish as support of proof of experience.
8. In case of partnership firm/Registered Company, the intending Bidder are requested to submit the copy of DEED of partnership/relevant document in support of proof of so.

- If the bidder submits Credential Certificate of any Gram Panchayat, the certificates must be signed by the Chair Person along with officials (*i.e. Nirman Sahayak / Executive Assistant / Executive Assistant-in-Charge of that Gram Panchayat*) and for other autonomous bodies head of Official Institution will sign the certificate. Otherwise, the Credential Certificate must be treated as invalid.
- **Self Attestation in BLUE INK is necessary for Photo copy uploaded documents otherwise those will be rejected.**

Opening of Tender:

- I) All important date, time & Venue in connection with this Tender are being stated in **ANNEXURE-II TO NIT NO: 2, BH-II/231/2020** of Burirhat-II Gram Panchayat.
- II) All participating Bidders are requested to remain present at the time of opening of Technical Bid No. objections in this regard will be entertained raised by any participant will not be present during opening of tender.

Terms & Conditions of Tender

- a. All the intending Bidders are requested to visit the sites of works prior to the submission of tender at their own effort and interest.
- b. This Notice Inviting Tender will be treated as part of the Tender Document.
- c. A Bid for which quoted percentage rate, is lower than 15% of the provided price schedule rate, the bid will be considered as unbalanced bid. Moreover no bid will be accepted for which quoted percentage rate is more than the provided price schedule rate. Additional performance secure for unbalanced bid has to be deposited @ 2% of the tendered amount before issuance of Work Order in shape of BCR in favour of the Prodhana, BURIRHAT -II Gram Panchayat.
- d. If the quoted percentage rate is lower than 15% of the provided price schedule rate, the bidder must have to submit Analysis of Items of work duly signed by an Engineer (CIVIL) for satisfaction the undersigned before issuing of work order.
- e. In case of any day meant for this tender (only Bid Opening) appears to be unscheduled holiday, the next working day will be treated as scheduled/prescribed day for the same purpose.
- f. No materials, tools & plants etc. will be issued by BURIRHAT -II Gram Panchayat.
- g. **Bid Validity 90 days.**
- h. No preconditioned tender will be accepted.
- i. All the rates of works are inclusive of all taxes, cess, levy, royalties, transportation, loading-unloading, stacking etc. including all other incidental charges therein.
- j. Than the intended Completion date .Liquidated damages at the same rates shall be with held if the Contractor fails to achieve the milestones prescribed in the contract Data. However, in case the Contractor achieves the next milestone the amount of the liquidated damages already with held shall be restored to the contractor by adjustment in the next payment certificate, The employer and the contractor have agreed that is a reasonable agreed amount of liquidated damages and the total amount of liquidated damages shall not exceed 10% of the contract price. The employer may deduct liquidated damages from payments to the contractors. Payment liquidated damages have been paid; the Engineer shall correct any over payment of liquidated damages by the Contractor by adjusting the next payment certificate.
- k. Necessary deduction towards GST, Income Tax, Welfare Cess etc. Will be made as per Govt. Norms and security deposit @ 10% of the value of work will be deducted from each progressive Bill. The earnest money (2% deposited by the Contractor) will be released after Final Bill of the work.
- l. Any bill (running account/final) payment of proposed executed work may be made to Agency as per availability of fund. The registered cooperative should submit the registration certificate, current renewal certificate of their cooperative from competent authority with Technical bid.
- m. Escalation claimed by the Agency will not be entertained by Authority.

- n. The authority reserves the right to accept or reject any or any time in the BOQ (Bill of Quantity) quantity or Rate, the Tender inviting authority reserves the rights to correct the same as per approved original estimate.
- o. Payment will be made time to time as per availability of Specific Fund.

N.B.:- This Notice will be seen on Website: www.wbprd.nic.in or <https://wbtenders.gov.in> .

ANNEXURE-II TO NIT NO: 2, BH-II/231/2020

LIST OF IMPORTANT DATE, TIME & VENUE OF BIDS :-

1	Name of the work :	As mentioned in ANNEXURE-I to NIT NO: 2, BH-II/231/2020
2	Date of Publication of Tender :	Date : 13 Month : 07 Year : 2020 Time : 17 Hrs.
3	Period and time for download of bidding Documents :	From : Date : 13 Month : 07 Year : 2020 Time : 17.00 Hrs. To : Date : 15 Month : 07 Year : 2020 Time : 18.00 Hrs.
4	Date & time of Submission of Bids :	From : Date : 13 Month : 07 Year : 2020 Time : 18.00 Hrs To : Date : 20 Month : 07 Year : 2020 Time : 18.00 Hrs
5	Date & time of Opening :	As follows:
	a) Technical Bids :	Date : 23 Month: 07 Year: 2020 : Time: 11 Hrs.
	b) Date of Publication of Technically Qualified Bidders :	Date will be notified later.
	c) Date & time of Opening Financial Bids :	Date will be notified later.
6	Place of opening of Bids :	BURIRHAT-II Gram Panchayat
7	Bid Validity :	90 days
8	Officer inviting Bids :	Prodhan, BURIRHAT -II Gram Panchayat, Vill. CHHOTO SAKDAL,, P.O. KUCHNI, P.S. – SAHEBGANJ Dist. Cooch Behar. W.B.

sd/-

Prodhan

BURIRHAT-II Gram Panchayat

Memo No. 2, BH-II/232(5)/2020

Dated : 13-07-2020

Copy of Detailed Tender Notice forwarded for favour of information with request to display in Notice Board for giving wide publicity to :-

1. The Sub-Divisional Officer, Dinhata,
2. The Block Development Officer, Dinhata-II Development Block,
3. The Prodhan, -I Gram Panchayat,
4. The Prodhan, Burirhat-II Gram Panchayat,
5. The Office Notice Board of –Burirhat - II Gram Panchayat.

sd/

Prodhan

BURIRHAT-II Gram Panchayat

Declaration of Bidder on His Letter Head

I, Sri/Smt _____ / Prop of M/s _____ do hereby declaring that I am ready to execute the work of **NIT NO: 1, BH-II/231/2020, DATED – 02/07/2020** (if my rate will be accepted) by accepting all terms and conditions of the tender. I am also declaring that I am giving you full rights for cancellation of my order without any information if I will fail to go through your terms and condition. I must complete the work within stipulated time periods after receiving the work order.

Full Signature of Bidder