

Government of West Bengal  
Office of the Chief Medical Officer of Health  
District Health and Family Welfare Samiti, Cooch Behar  
Lalbagh: Cooch Behar  
Tel: 228874(03582) Fax: 228966  
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TENDER NOTICE

NIT NO-CMOH/CBR/2020-2021/NUHM/01

Memo No : 1301

Dated :- 16/03/2022

Sealed tenders are hereby invited from the reputed firm having valid trade license for supply and installation of Hoarding, various signage under District Health and Family Welfare Samiti, Cooch Behar. The Intending bidders are requested to download the tender document from the website [www.coochbehar.gov.in](http://www.coochbehar.gov.in) and indicate clearly the price. Sealed tenders should drop in the office of the undersigned at office hours within 24/03/2022 up to 5.00 p.m. except holidays. The same will be opened on 24/03/2022 up to 5.15 p.m. at the chamber of the undersigned in presence of intending bidders or their authorized representatives. An amount of Rs.4,000.00 (Rs. Four Thousands only) is to be given as earnest money by way of Crossed Demand Draft in favour of Secretary, District Health and Family Welfare Samiti, Cooch Behar. Self attested photocopy of PAN Card, Valid trade license, Current income tax return, GST last return and at least Rs.1,000/- credentials (within last 3years) certificate on the same items must be submitted in a separate sealed envelope as technical bid with sample of papers which to be used for printing and separate sealed envelope for the Financial bid document.

Details of register under District Health and Family Welfare Samiti are given below,-

SI No	Instrument	Specification	Total Required
1.	Hoarding	Size- 10'X6', with join 4" width X18ft,height. 3mm ACP sheet 10'X6'smooth graded surface appropriate for multicolour vinyl pasting. Plinth upto ground level with RCC work with welding between base and joint. Installation area UPHC-1 & UPHC-2	2 Nos
2.	Route Direction signage	Size- 4'X2', Route Direction signage, 1mm sheet metal smooth graded surface appropriate for multicolour vinyl pasting with 4 side iron structure and 12ft hollow pipe joining. Plinth upto ground level with RCC work with welding between base and joint. Installation area- adjacent area of UPHC-1 & UPHC-2	4 Nos
3.	Indoor signage	3 mm ACP sheet with multicolour vinyl pasting, including fitting and fixing. Details of size and installation area attached as Annex-A	405 Nos*
4.	Sticker	Vinyle sticker. Details of size and fixing area attached as Annex-B	292 Pcs

All risks to goods till the point of delivery shall be on the supplier. The quoted price should be inclusive of all charges like freight, taxes etc. In absence of such charges it will be assumed that the rate is inclusive of all charges.

The sealed tender document should be addressed to the CMOH & Secretary, Dist. H & F W Samiti, Cooch Behar, Lalbag, Debibari Road, Cooch Behar superscripting 'Supply and installation Hoarding and various signage'

It is obligatory to the selected supplier to supply as per order. In case of delay, unless extension of delivery is granted, @2% will be recovered as liquidated damage and in case of non compliance of the order, the earnest money will be forfeited. Maximum period of item delivery will be 15 days.

The undersigned reserves the right to accept or reject the tender in part or full without mentioning any reason whatsoever. The undersigned also reserves the right to accept or reject the lowest rates quoted by the tenderers.

\*Total quantity may change after finalization of tender.

CMOH & Secretary  
Dist. H.& F. W. Samiti, Cooch Behar

16/3/22

Memo No 1301/1(13)

Dated:- 16/03/2022

Copy forwarded for information with the request to hanging the same in the notice Board;-

1. The Sabhadhipati, Cooch Behar Zilla Parishad, Cooch Behar
2. The District Magistrate, Office of the District Magistrate, Cooch Behar
3. Dy. CMOH-I, Cooch Behar
4. Dy. CMOH-II, Cooch Behar
5. Dy. CMOH-III, Cooch Behar
6. Officer In Charge ( Health) , DM Office, Cooch Behar
7. Accounts Officer, CMOH Office, Cooch Behar
8. District Information and Cultural Affairs Officer, Cooch Behar
9. Officer In Charge, NIC, Cooch Behar with request to upload the Tender notice in website www.coochbehargov.in of Cooch Behar.
10. The Station Manager, Railway Station, Cooch Behar
11. The Post Master, Head Post Office, Cooch Behar
12. The MSVP, MJNMCH, Cooch Behar
13. Dispatch section of this Office to display the notice in the office Notice Board.

for 16/3/22  
CMOH & Secretary

Dist. H.& F. W. Samiti ,Cooch Behar

for 16/3/22

## Annexure-A

Details of Signage	Item Name	Size Installation area-UPHC-2	Quantity	Size Installation area-UPHC-1	Quantity
Demarcation Signage	Immunization Clinic (Wall hanging)	24" x 12"	1	---	---
	Breast Feeding Corner	12" x 6"	1	---	---
	ANC Clinic Timing	24" x 12"	1	24" x 12"	1
	Cold Chain Point (Wall hanging)	24" x 12"	1	---	---
	Entry	12" x 6"	2	12" x 6"	2
	Exit	12" x 6"	2	12" x 6"	2
	Bio Hazard	24" x 24"	2	24" x 24"	2
	Injection Area	12" x 6"	1	12" x 6"	1
	Sample Collection Timing	24" x 12"	1	24" x 12"	1
	Janitors Corner	12" x 6"	1	12" x 6"	1
	No Entry	12" x 6"	2	12" x 6"	2
	Restricted Area	12" x 6"	2	12" x 6"	2
IEC for Cleaning	Cleaning Method	24" x 18"	1	24" x 18"	1
	Mopping Protocol	24" x 18"	1	24" x 18"	1
IEC regarding Water	Water Conservation	24" x 18"	1	24" x 18"	1
	Water Sanitation	24" x 18"	1	---	---
IEC for ANC Room	ANC Check up	24" x 18"	1	24" x 18"	1
	ANC Examination	24" x 18"	1	24" x 18"	1
	PNC	24" x 18"	1	24" x 18"	1
	Vaginal Bleeding	24" x 18"	1	24" x 18"	1
	Ante Partum Hemorrhage	24" x 18"	1	24" x 18"	1
	Pre Eclampsia	24" x 18"	1	24" x 18"	1
Signage	Hand Washing Steps	36" x 48"	1	---	---
	5 Moments	12" x 12"	1	---	---
	Breast Feeding IEC	36" x 48"	1	18" x 24"	1
	JSY & JSSK	36" x 48"	1	36" x 24"	1
	Benefit of Immunization	36" x 48"	1	18" x 24"	1
	Laboratory Services	18" x 12"	1	18" x 12"	1
	List of Drugs	36" x 48"	1	48" x 60"	1
	Services Provided at Out-reach	18" x 12"	1	18" x 12"	1
	BMW Management	24" x 18"	1	---	---
	Item for Re-use	24" x 18"	1	24" x 18"	1
	PPE	24" x 18"	1	24" x 18"	1
	Injection safety guideline	18" x 12"	1	18" x 12"	1
	Chholo Paltai	36" x 48"	1	18" x 30"	1
	Sushree (Kayakalp Display)	36" x 24"	1	36" x 24"	1
Signage for Patient	Patient responsibility	36" x 48"	1	24" x 36"	1
	Grievance Redressal	18" x 12"	1	18" x 12"	1
	Patient Rights	24" x 18"	1	24" x 30"	1
Citizen Charter	---	1	---	1	
Quality Policy	36" x 48"	1	24" x 30"	1	
IEC for Immunization Schedule	48" x 72"	1	48" x 72"	1	
Referral List	48" x 36"	1	24" x 36"	1	
Hospital Layout	48" x 36"	1	48" x 36"	1	
Display Board	Lab Items	12" x 3"	8	12" x 3"	8
	NCD Clinic	12" x 3"	1	12" x 3"	1
	Store Room	---	---	12" x 3"	1
	Junk Room	---	---	12" x 3"	1
	IEC Corner	12" x 3"	1	12" x 3"	1
	Notice Board	12" x 3"	1	12" x 3"	1
	Condom Box	8" x 2"	1	8" x 2"	1
	Pharmacy Medicine label	7" x 1.5"	130	7" x 1.5"	130
Room No.	6" x 1.5"	10	6" x 1.5"	18	

CMOH &amp; Secretary

Dist. H.&amp; F. W. Samiti, Cooch Behar

Annexure-B

Details of Signage	Item Name	Size	Quantity	Size	Quantity
		Installation area- UPHC-2		Installation area- UPHC-1	
Sticker	Suggestion Box	6" x 4"	1	6" x 4"	1
	Condom Box	8" x 2"	1	8" x 2"	1
	Pharmacy Medicine label	7" x 1.5"	130	7" x 1.5"	130
	Room No.	6" x 1.5"	10	6" x 1.5"	18

*16/3/22*  
CMOH & Secretary  
Dist. H. & F. W. Samiti, Cooch Behar

*16/3/22*

**TENDER DOCUMENT**

**TECHNICAL AND FINANCIAL BIDS ON ACCOUNT OF THE MEMO NO. 1361  
DATED 16/03/2022 FOR HOARDING AND VARIOUS SIGNAGE  
CMOH OFFICE, COOCH BEHAR**

Details of Signage	Item Name	Size & Installation area-UPHC-2	Rate quoted inclusive of all taxes/Pcs	Delivery time (not more than 7 days)
Demarcation Signage	Immunization Clinic (Wall hanging)	24" x 12"		
	Breast Feeding Corner	12" x 6"		
	ANC Clinic Timing	24" x 12"		
	Cold Chain Point (Wall hanging)	24" x 12"		
	Entry	12" x 6"		
	Exit	12" x 6"		
	Bio Hazard	24" x 24"		
	Injection Area	12" x 6"		
	Sample Collection Timing	24" x 12"		
	Janitors Corner	12" x 6"		
	No Entry	12" x 6"		
	Restricted Area	12" x 6"		
IEC for Cleaning	Cleaning Method	24" x 18"		
	Mopping Protocol	24" x 18"		
IEC regarding Water	Water Conservation	24" x 18"		
	Water Sanitation	24" x 18"		
IEC for ANC Room	ANC Check up	24" x 18"		
	ANC Examination	24" x 18"		
	PNC	24" x 18"		
	Vaginal Bleeding	24" x 18"		
	Ante Partum Hemorrhage	24" x 18"		
	Pre Eclampsia	24" x 18"		
Signage	Hand Washing Steps	36" x 48"		
	5 Moments	12" x 12"		
	Breast Feeding IEC	36" x 48"		
	JSY & JSSK	36" x 48"		
	Benefit of Immunization	36" x 48"		
	Laboratory Services	18" x 12"		
	List of Drugs	36" x 48"		
	Services Provided at Out-reach	18" x 12"		
	BMW Management	24" x 18"		
	Item for Re-use	24" x 18"		
	PPE	24" x 18"		
	Injection safety guideline	18" x 12"		
	Chholo Paltai	36" x 48"		
	Sushree (Kayakalp Display)	36" x 24"		
	Signage for Patient	Patient responsibility	36" x 48"	
Grievance Redressal		18" x 12"		
Patient Rights		24" x 18"		
Citizen Charter	X	---	X	X
Quality Policy		36" x 48"	X	
IEC for Immunization Schedule		48" x 72"		
Referral List		48" x 36"		
Hospital Layout		48" x 36"		
Display Board	Lab Items	12" x 3"		
	NCD Clinic	12" x 3"		
	Store Room	---		
	Junk Room	---		
	IEC Corner	12" x 3"		
	Notice Board	12" x 3"		
	Condom Box	8" x 2"		
	Pharmacy Medicine label	7" x 1.5"		
Room No.	6" x 1.5"			

Signature of bidder

**TECHNICAL AND FINANCIAL BIDS ON ACCOUNT OF THE MEMO NO.  
DATED 16/03/2022 FOR HOARDING AND VARIOUS SIGNAGE  
CMOH OFFICE, COOCH BEHAR**

Details of Signage	Item Name	Size & Installation area- UPHC-2	Rate quoted inclusive of all taxes/Pcs	Delivery time (not more than 7 days)
Sticker	Suggestion Box	6" x 4"	1	
	Condom Box	8" x 2"	1	
	Pharmacy Medicine label	7" x 1.5"	130	
	Room No.	6" x 1.5"	10	

Item Name	Size & Installation area- UPHC-2	Rate quoted inclusive of all taxes/Pcs	Delivery time (not more than 7 days)
Route Direction signage	Size- 4'X2', Route Direction signage ,1mm sheet metal smooth grained surface appropriate for multicolour vinyl pasting with 4 side iron structure and 12ft hollow pipe joining. Plinth upto ground level with RCC work with weldng between base and joint. Installation area- adjacent area of UPHC-1 & UPHC-2		

Date ;-----

Place :-----

Sign of bidder with date or seal (if .....)