

**Government of West Bengal**  
**Office of the Chief Medical Officer of Health**  
**Lalbagh: Cooch Behar**

Tel: 228874(03582) \* Fax: 228966 \* E-mail: cmoh\_cbr@wbhealth.gov.in

Memo No.: 1066

Date: 13/03/20

**TENDER NOTICE**

Sealed tenders are hereby invited from the reputed printing farm, press having valid trade license for printing and supply various reporting format vector borne disease for CMOH office, Cooch Behar. The intending bidders are requested to download the tender document from the website [www.coochbehar.gov.in](http://www.coochbehar.gov.in) and indicate clearly the price. Sealed tenders should drop in the office of the undersigned at office hours within 20/03/2020 up to 5.00 p.m. except holidays. The same will be opened on 20/03/2020 at 5.05 p.m. at the chamber of the undersigned in presence of intending bidders or their authorised representatives. An amount of Rs.7,840.00 (Rs. Seven Thousands Eight Hundred Forty only) is to be given as earnest money by way of Crossed Demand Draft in favour of "Chief Medical Officer of Health, Cooch Behar". Attested photocopy of trade license, Current income tax return, PAN Card, GST Registration, 40% credential on related items is required & sample of papers, boards which will be used for printing must be submitted with the tender document. Use separate envelope for technical and financial bids.

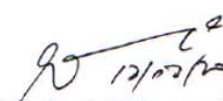
Details of reporting format is given below:-

| Name of the items | Specification   | Quantity     | Max Quoted Rate |
|-------------------|---|--------------|-----------------|
| Form- A           | Size- ¼ DEMI, Paper- 70 GSM , Single colour printing on white paper.                          | 2,90,304 Pcs | Rs.0.48/Pcs     |
| Form- B           | Size- ¼ DEMI, Paper- 70 GSM , Single colour printing on white paper.                          | 1,42,557 Pcs | Rs.0.48/Pcs     |
| Form- C           | Size- ¼ DEMI, Paper- 70 GSM , Single colour printing on white paper.                          | 1,68,960 Pcs | Rs.0.48/Pcs     |
| Form- 2           | Size- ¼ DEMI, Paper- 70 GSM , Single colour printing on white paper.                          | 1,62,440 Pcs | Rs.0.48/Pcs     |
| Form- 4           | Size- ¼ DEMI, Paper- 70 GSM , Single colour printing on white paper.                          | 3,247 Pcs    | Rs.0.48/Pcs     |
| Form- 5           | Size- ¼ DEMI, Paper- 70 GSM , Single colour printing on white paper.                          | 22,739 Pcs   | Rs.0.48/Pcs     |
| Form- 10          | Size- ¼ DEMI, Paper- 70 GSM , Single colour printing on white paper.                          | 26,503 Pcs   | Rs.0.48/Pcs     |
| VCT Brochure      | Size- A4, Paper- 150 GSM Century Board, 3 fold, Multicolour both side printing with graphics. | 997 Pcs      | Rs.0.75/Pcs     |
| HTH Brochure      | Size- A4, Paper- 150 GSM Century Board, 3 fold, Multicolour both side printing with graphics. | 1,630 Pcs    | Rs.0.75/Pcs     |

The printing quality and brightness shall be up to the mark. All risks to goods till the point of delivery shall be on the supplier. Delivery should be at the office of the undersigned. The quoted price should be inclusive of all charges like freight, taxes etc. In absence of such charges it will be assumed that the rate is inclusive of all charges.

The sealed tender document should be addressed to the CMOH Office, Cooch Behar, Lalbagh, Debibari Road, Cooch Behar superscripting 'Printing and supply various reporting format (vector borne disease),CMOH Office, Cooch Behar'.

It is obligatory to the selected supplier to supply as per order. In case of delay, unless extension of delivery is granted, @2% will be recovered as liquidated damage and in case of non compliance of the order, the earnest money will be forfeited. Maximum period of item delivery will be 07 days of receiving the order. The undersigned reserves the right to accept or reject the tender in part or full without mentioning any reason whatsoever. The undersigned also reserves the right to accept or reject the lowest rates quoted by the tenderer.

  
13/03/20  
Chief Medical Officer of Health  
Cooch Behar  
13/03/2020

## TENDER DOCUMENT

**TECHNICAL AND FINANCIAL BIDS ON ACCOUNT OF THE MEMO NO. 1066, DATED-13/03/2020  
FOR PRINTING AND SUPPLY VARIOUS REPORTING FORMAT (Vector Borne Disease),  
CMOH OFFICE, COOCH BEHAR**

| Sl. No. | Name of the items   | Specification   | Maximum quoted rate | Rate quoted inclusive of all taxes / Pcs* | Time required to supply after getting supply order |
|---------|---------------------|---|---------------------|---|--|
| 1.      | <b>Form- A</b>      | <b>Size-</b> ¼ DEMI, <b>Paper-</b> 70 GSM ,<br>Single colour printing on white paper.                       | Rs.0.48/Pcs         |   |  |
| 2.      | <b>Form- B</b>      | <b>Size-</b> ¼ DEMI, <b>Paper-</b> 70 GSM ,<br>Single colour printing on white paper.                       | Rs.0.48/Pcs         |   |  |
| 3.      | <b>Form- C</b>      | <b>Size-</b> ¼ DEMI, <b>Paper-</b> 70 GSM ,<br>Single colour printing on white paper.                       | Rs.0.48/Pcs         |   |  |
| 4.      | <b>Form- 2</b>      | <b>Size-</b> ¼ DEMI, <b>Paper-</b> 70 GSM ,<br>Single colour printing on white paper.                       | Rs.0.48/Pcs         |   |  |
| 5.      | <b>Form- 4</b>      | <b>Size-</b> ¼ DEMI, <b>Paper-</b> 70 GSM ,<br>Single colour printing on white paper.                       | Rs.0.48/Pcs         |   |  |
| 6.      | <b>Form- 5</b>      | <b>Size-</b> ¼ DEMI, <b>Paper-</b> 70 GSM ,<br>Single colour printing on white paper.                       | Rs.0.48/Pcs         |   |  |
| 7.      | <b>Form- 10</b>     | <b>Size-</b> ¼ DEMI, <b>Paper-</b> 70 GSM ,<br>Single colour printing on white paper.                       | Rs.0.48/Pcs         |   |  |
| 8.      | <b>VCT Brochure</b> | <b>Size-</b> A4, <b>Paper-</b> 150 GSM Century Board, 3 fold, Multicolour both side printing with graphics. | Rs.0.75/Pcs         |   |  |
| 9.      | <b>HTH Brochure</b> | <b>Size-</b> A4, <b>Paper-</b> 150 GSM Century Board, 3 fold, Multicolour both side printing with graphics. | Rs.0.75/Pcs         |   |  |

\*Quoted rate will not be accepted above maximum rate.

Date : .....

Place : .....

Sign of bidder with date or seal (if .....)