



Government of West Bengal
Office of the Chief Medical Officer of Health
District Health and Family Welfare Samiti
Lalbagh: Cooch Behar
Tel: 228874(03582) Fax: 228966
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Memo No:

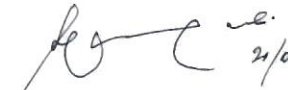
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Dated,

21.01.2020

CORRIGENDUM

In modification of Recruitment Notice Memo No-223 date 17/01/2020 for the post of Facility Level Quality Manager (Row no 05) & District Consultant (Quality Monitoring)(Row no 4) ,Please read Facility Level Quality Manager only 1UR post is vacant in place of Two(1UR+1SC) vacant and age limit is 40 years in place of 65 years & District Consultant(Quality Monitoring) post age limit is 40 years in place of 65 years.


21/01/20
Chief Medical Officer of Health
Cooch Behar.


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Memo No.: 223

NOTIFICATION


Date: 17/01/2020

Online applications are invited from Indian Citizen for various posts of NHM & NUHM under the District Health & Family Welfare Samiti, Cooch Behar on contract basis.

Only online application will be accepted through the website www.wbhealth.gov.in under E-Governance “Online Recruitment” between 18-01-2020 from 10:00 Hrs. to 07-02-2020 till 24:00 Hrs.

Candidates must read the instruction thoroughly, carefully and check eligibility before submitting online application.

Sl. no.	Post Name	No. of post	Required Qualification	Experience	Age limit as on date 01-02-2020	Consolidate Remuneration per Month (Rs)
1.	District PPM (Public Private Mix) Coordinator (RNTCP)	1UR	Essential: 1. Post Graduate 2. Permanent two wheeler driving license & should be able to drive two wheeler. Preference: 1. Preference to those who have worked in RNTCP 2. Certificate/ Diploma /Degree/ Masters holders in Social Sciences/ Mass Media /Communication/ Rural Development Advocacy/ Partnerships /related field. 3. Basic knowledge of computer.	1. One year Experience of working in field of Communication/ACS M / Public-Private Partnership / Health projects/ programs	22 Years to 40 years	Rs.19,000/-
2.	Physiotherapist (NCD)	1UR	Essential- Bachelors in physiotherapy	At least 2 years experience in Hospital	Upto 40 Years	Rs.20,000/-
3.	Hospital Attendant (NPHCE)	1 UR	Essential- Matriculation	At least 2 years experience in Hospital	Upto 40 Years	Rs 7,500./-
4.	District Consultant (Quality Monitoring) (NQAP)	1 UR	Essential- Degree in statistics with good academic record from a reputed University. Specialization in biostatistics would be an added advantage. Preferential- Previous work experience of Health /hospital would be preferred.		Upto 65 Years	Rs 30,000./-
5.	Facility Level Quality Manager (NQAP)	Two (1SC + 1UR)	Essential- MBBS/Dental/AYUSH/Nursing/Life Science/Social Science Graduate with master in Hospital Administration/ Health Management with one year experience in Public Health/Hospital Administration. Candidates with experience in Healthcare Quality /Formal Quality of a quality system would be preferred. Fluency in English, computer literacy, knowledge of government legislations and policies are essential . Candidates must have good communication skills both written and verbal.		Upto 65 Years	Rs. 35,000/-

Sl. no.	Post Name	No. of post	Required Qualification	Experience	Age limit as on date 01-02-2020	Consolidate Remuneration per Month (Rs)
6.	GNM (NRC)	Two (1SC + 1UR)	Essential- 1. Candidates should have completed BSC Nursing Course /GNM training course from any recognised institute. 2. The candidates should be able to read, write and speak in Bengali. 3. Candidates must be the permanent resident of the district applied for.		21 years to 40 years	Rs. 17,220/-
7.	Dist. Finance cum Logistic Officer (NCD)	1UR	Essential- Inter CA/Inter ICWA/M.Com or MBA(Finance/Material Management) with knowledge of computer.	1. At least 3 years experience for accounting including analysis Financial Reporting Budgeting Financial Software and Reporting System 2. Experience of working in Health Care Financing/ National Health Account.	Upto 40 years	Rs. 22,700/-
8.	ICTC Lab Technician (WBSAP&CS [ICTC])	Twelve (6 UR, 3 SC, 1 ST, 1 OBC-A & 1 OBC-B)	Essential - 1. Graduate in Medical Laboratory Technology (B.Sc), Minimum two years experience after graduation. Or Diploma in Medical Laboratory Technology (DMLT). Minimum two years experience after diploma. The existing LTs who donot hold a DMLT maybe continued if they have done a Certificate Course in Medical Laboratory Technology and have more than 5 years experience of working in the ICTC/PPTCT/ ART Centre run under the National AIDS Control Programme. 2. The diploma or degree should be from university /institution recognised by the Central Govt or State Govt. 3. Knowledge Computers		Upto 60 years.	Rs. 13,000/-
9.	Staff Nurse (NUHM)	Two (Retired Persons)	Essential – Completed GNM training course from an Indian Nursing Council / West Bengal Nursing Council Or The candidates should have completed B.Sc Nursing Course Must be registered under West Bengal Nursing Council. Candidates should have proficiency in local language.		Upto 65 Years	Rs.17,220/-
10.	GNM (TCU) 	Two (1SC + 1UR)	Essential- 1. Candidates should have completed GNM course by Indian Nursing Council. Preferential- Experience in working with Thalassaemia patient and their families.		Upto 40 Years	Rs.16,860/- +300/-

Sl. no.	Post Name	No. of post	Required Qualification	Experience	Age limit as on date 01-02-2020	Consolidate Remuneration per Month (Rs)
11.	GNM (ART Centre)	1UR	<p>Essential- 1. General Nursing and Midwifery course from any recognised by Indian Nursing Council and must be registered with West Bengal Nursing Council.</p> <p>Preferential- One year experience in dealing with HIV/AIDS cases. Working knowledge of computer and internet. Counseling experience.</p>		Upto 62 Years	Rs.13,000/-
12.	ICTC Counsellor	Four (3UR + 1OBC-B)	<p>Essential – Post Graduate degree/ Diploma in Psychology/ Social Work/Sociology/ Anthropology/Human Development/Nursing with minimum 1 year experience after PG degree/ diploma, of work in field of counselling in field of health sector, preferably in HIV/AIDS. Or Graduate in Psychology/Social Work/Sociology/ Anthropology/Human Development/Nursing with minimum 3 year experience after Graduation ,of working in field of counselling in health sector, preferably in HIV/AIDS Working Knowledge in Computer.</p>		Upto 60 Years	Rs.13,000/-

The candidate must submit their printout of filled up online application with self attested copy of testimonial and Demand Draft at the office of the CHOH & Secretary, Dist. Health & Family welfare Samity, Cooch Behar, Lalbag, Debibari Road, Cooch Behar superscribing "Application for the post of _____) for CMOH Office Cooch Behar" within 13/02/2020 during office hour except on holidays.


Fee: Candidate must pay application fee (amounting to Rs. 100/- for Unreserved and Rs.50/-for reserved categories) by Crossed Demand Draft in favour of "DH&FWS NON NHM MOTHER A/C COOCH BEHAR". No other form of payment like Money order, Cheque, Bank Draft, and Cash etc will not be acceptable.

Any omission /suppression of information shall lead to rejection of application or candidature at any stage of the process without further intimation. The conditions so prescribed shall not be relaxed. Selection will be conducted by the District Level Selection Committee, Cooch Behar.

N. B. :

Documents required for verification:

- Online generated registration number.
- One Each self attested photo copy of the following have to be submitted at the time of the document verification.
 - Admit card of Madhyamik or equivalent examination.
 - All Mark Sheets (as per post criteria).
 - Caste Certificate (as applicable).
 - Photo copy of Voter card /Aadhar card / other address proof.
- ***Failure to submit any requisite documents is liable to cancellation of candidature.


Chief Medical Officer of Health and Secretary
District Health and Family Welfare Samiti
Cooch Behar


13/01/2020

The syllabi in respect of written examination of Dist. Finance cum Logistic Officer recruitment as framed is noted down in next 3 pages for your information :

The syllabi in respect of written examination of District Finance cum Logistic Officer recruitment is framed as under:

1. Recruitment shall be held in four stages, viz

- (i) Written Examination,
- (ii) Computer Test,
- (iii) Personality Test and
- (iv) Academic Score.

(i) Written Examination shall have Two Compulsory Papers

Sl. No.	Examination	Marks
	Written Examination (Descriptive) Compulsory Papers	
	Paper-1 Group A : Cost & Management Accounting	40
	Group B : Advanced Accountancy	40
	Group C : Business Mathematics & Statistics	20
	Paper-2 Group A : Direct & Indirect Taxation	40
	Group B : Auditing	40
	Group C : Information Technology & its application in Business	20
	Sub-Total	200
ii	Computer Test	40
iii	Personality Test	10
iv	Academic Score (Essential Qualification-50 marks & Desirable qualification-50 marks)	100
	Total	350

Detailed syllabi of Compulsory Papers and Computer Test are enclosed in the ANNEXURE I & ANNEXURE II respectively

(ii) There shall be a Computer & Personality Test carrying 40 (Forty) and 10 (Ten) marks respectively. A number of candidates selected in order of merit on the basis of the results of written examination will be called to the Computer Test & Personality Test

(iii) Academic score will be given as under

A) For Essential Qualification - Proportionate marks will be given out of 50 Marks which is obtained in Inter CA/ Inter ICWA / M.Com or MBA (Finance/Material Management)

B) For Desirable Qualification -

1) 20 Marks will be given for at least 3 years experience for accounting including analysis Financial Reporting Budgeting Financial Software & reporting system [Max-20 Marks]

2) 10 Marks will be given for each year of experience of Working in Health Care Financing/ National Health Account. [Max-30 Marks]

2. Each of the Compulsory Papers will carry 100 (Hundred) marks and will be of 3 (Three) hours duration.

3. Question Paper will be in English. Answer in all papers may be written either in English or in Bengali unless otherwise directed in the question papers. Candidate should write answers to all questions in only one and same language in any particular paper.

4. District Level Selection Committee shall have the discretion to fix qualifying marks in any paper or all papers of Written Examination, Computer Test, Personality Test or in the aggregate.

5. Final Merit List will be prepared on the basis of total marks obtained in all paper in the written examination, computer test, personality test and Academic Score.

Annexure I

Compulsory Paper-

Paper-1

Cost & Management Accounting.

1. Introduction
2. Material Cost
3. Labour Costs
4. Overhead
5. Job Costing
6. Process Costing
7. CVP Analysis
8. Budgetary Control
9. Standard Costing

Advanced Accountancy.

1. Nature of Accounting; Double entry book keeping system, Accounting Cycles- Recording of transaction: Journal, Ledger and preparation of Trial Balance, Final Account, Basic concepts and conventions
2. Insurance.
3. Branch Accounting
4. Partnership Accounts
5. Company- Introduction and Accounting for Shares & Debentures
6. Valuation: Goodwill & Shares
7. Introduction to Accounting standards IFRS & IAS (concept only).
8. Company Final Accounts
9. Accounting for Mergers & Reconstruction.
10. Consolidated Financial statement: Holding Company & Subsidiary Company
11. Ratio Analysis
12. Cash Flow Statement
13. Fund Management Accounting

Business Mathematics & Statistics

1. Ratio and Proportion with simple applications.
2. A.P., G.P.
3. Permutations & Combinations
4. Partnership
5. Logarithm
6. Compound Interest and Annuities
7. Profit & Loss
8. Correlation and Regression
9. Index Numbers
10. Interpolation
11. Measures of Central Tendency
12. Measures of dispersion

Paper-2

Direct and Indirect Taxation:

INCOME TAX ACT, 1961

1. Basic Concepts and Definitions Under IT Act
2. Income from Salaries.
3. Income from House Property.
4. Profits and Gains from Business and Profession.
5. Capital Gain
6. Income from other sources (Basic concept excluding deemed dividend).
7. Income of other persons included in Assessee's Total Income- Remuneration of spouse, income from assets transferred to spouse and Son's wife, income of minor.
8. Set off and carry forward of Losses.
9. Deductions from Gross Total Income
10. Relief of Income Tax : U/S 89.
11. TDS
12. Computation of Total Income and Tax payable.
13. Provision for Filing of Return

INDIRECT TAX-GST

1. GST in India
2. Supply under GST
3. Charge of GST
4. Exemption from GST
5. Time & Value of Supply
6. Input Tax Credit
7. Registration
8. Tax Invoice: Credit & Debit Note, E-way Bill
9. Payment of Tax
10. Returns

Auditing:

1. Definition & Scope of Auditing
2. Classification of Audit.
3. Preparation before the commencement of Audit and Procedure of Audit
4. Internal audit, Internal Check and Internal Control
5. Vouching
6. Verification and Valuation
7. Company Audit (Under the provision of Company Act, 2013)-Branch Audit- Joint audit- Special Audit.
8. Divisible Profits and Dividend
9. Auditor's Report and Certificate
10. Audit of different Institutions: Bank, Insurance Companies, Educational Institution and Hospital, Government Audit-Local Bodies and NGOs. CAG.
11. Investigation
12. Special Audit and Other Issues: Cost Audit, Management Audit, Tax Audit, Systems Audit, Social Audit, Environment Audit, Energy Audit-Forensic Audit. Auditing in CIS Environment, Ethics in Auditing, Auditor's Independence, Peer Review.

Information Technology and its Applications in Business:

1. Information Technology and Business –Concepts of data, information, Types of Information System – Transaction Processing System (TPS), Management Information System (MIS), Decision Support System (DSS), Knowledge Management System (KMS) – and their implementation at managerial levels (operational, tactical and strategic). Recent trends in information technology (brief ideas) – Enterprise computing, mobile communication, smart card.
2. Number System and Representation of Data in Computing System.
3. Fundamental of Computer : Components of digital computer and their functions
4. Data Organization and Data Base Management System
5. Data Communication and Computer Network.
6. Introduction to Internet Meaning of Internet : Concepts of Internet Intranet and Extranet, IP Address (IPv4, IPv6), URL, Domain name system. Internet Protocols – TCP/IP,UDP, FTP, TELNET (brief ideas only). HTML, DHTML AND XML. (concepts only)
7. Security Issues Security threats
8. Overview of E-Commerce Meaning
9. Categories of E-Commerce (Models) Business to Consumer (B to C) model, Business to Business (B to B) model , Business to Government (B to G), Consumer to Consumer (C to C), Consumer to Business (C to B).
10. E-Payment Types of E-Payment

Annexure II

Computer Test:

1. Practical Problem solving in Tally ERP
2. Practical Problem solving in Excels
3. Practical Problem solving in Word
4. Practical Problem solving in Power Point