

Government of West Bengal  
Office of the Chief Medical Officer of Health  
District Health and Family Welfare Samiti, Cooch Behar  
Lalbagh: Cooch Behar  
Tel: 228874(03582) Fax: 228966  
E-mail: [cmoh.cbr@gmail.com](mailto:cmoh.cbr@gmail.com)

Memo No : 2559

Dated :- 13/05/21.

**QUOTATION NOTICE**

Sealed quotation is invited from authorized firm /agency for supply Photo Copier Machine. Interested parties are requested to submit their quotation in sealed cover addressed to the Chief Medical Officer of Health & Secretary, DH & FW Samiti, Cooch Behar Superscribing "Quotation for supply Photo Copier Machine". Details information will be available in CMOH Office (PH Wing) of the undersigned on working days during working hours up to 21<sup>st</sup> May 2021 (2.PM). Detailed work description is mentioned below:-

Sl No	Name of the items	Work Description	Quantity
.1.	Supply Photo Copier Machine	Machine model No. iR 2006N Max copy speed-20CPM, Paper Size-A3/A4, RAM-256,Zoom-25% to 400% , Networking – Yes.	1 Set

Rate should be quoted for New Photo Copier Machine and buyback with our old Photo Copier Machine model no.canon-Ir20165 (not in working condition). Last date of submission of quotation is 21/05/2021 before 2.00 PM. Photocopy of current trade license, last income tax return and PAN card , GST No, authorization certificate of dealer or distributor, OEM certificate, certification of sales & service should be furnished with the quotation document. Quotation will be opened on 21/05/2021 at 3.00 pm in the chamber of the undersigned.

  
CMOH & Secretary

Dist. H.& F. W. Samiti ,Cooch Behar

Memo No:-

Dated :-

Copy forwarded for information and with the request to hanging the same in the notice Board:-

1. The Sabhadhipati, Cooch Behar Zilla Parishad, Cooch Behar
2. The District Magistrate, Office of the District Magistrate, Cooch Behar
3. Dy. CMOH-II, Cooch Behar
- 4.
5. Dy. CMOH-III, Cooch Behar
6. Officer In Charge ( Health) , DM Office, Cooch Behar
7. Accounts Officer, CMOH Office, Cooch Behar
8. District Information and Cultural Affairs Officer, Cooch Behar
9. The Station Manager, Railway Station, Cooch Behar
10. The Post Master, Head Post Office, Cooch Behar
11. The Superintendents, MJN District Hospital, Cooch Behar
12. Officer In Charge, NIC, Cooch Behar with request to upload the Quotation notice in website [www.coochbehar.gov.in](http://www.coochbehar.gov.in) of Cooch Behar.
13. Dispatch section of this Office to display the notice in the office Notice Board.

CMOH & Secretary

Dist. H.& F. W. Samiti, Cooch Behar

QUOTATION DOCUMENT

TECHNICAL AND FINANCIAL BIDS ON ACCOUNT OF THE MEMO NO-  
.....2559.....ATED-13/05/21 FOR PHOTO COPIER MACHINE.

THE CMOH OFFICE, COOCH BEHAR

Sl. No.	Name of the services	Specification	Rate quoted inclusive of all taxes for New Photo Copier Machine	Rate quoted inclusive of all taxes buyback with our old Photo Copier Machine model no. canon-Ir20165 (not in working condition)
1.	Supply Photo Copier Machine	Machine model No. iR 2006N Max copy speed-20CPM, Paper Size-A3/A4, RAM- 256, Zoom-25% to 400% , Networking -Yes.		

Date :-----

Place :-----

Sign of bidder with date or seal (if .....)