

**Govt of West Bengal**  
**Office of the Chief Medical Officer of Health**  
**Cooch Behar**  
**Tel: 228874 (03582) Fax: 228966**  
**E-mail: cmoh\_cbr@wbhealth.gov.in**

No: - 2672

Date: - 20/5/21

**E.TENDER NOTICE (2<sup>nd</sup> Call)**

E.Tenders (2<sup>nd</sup> Call) are hereby invited from the reputed suppliers having valid trade license for supply stationery items of office use and various meetings, training programmes of various wings under this establishment throughout the coming financial year i.e up to 31.05.22. Intending bidders are requested to download the tender document from the website [www.wbhealth.gov.in](http://www.wbhealth.gov.in), [www.wbtenders.gov.in](http://www.wbtenders.gov.in) & [www.coochbehar.gov.in](http://www.coochbehar.gov.in) on and from 28.06.2021 and indicate clearly the price both in figure and words inclusive of all taxes.

An amount of Rs.20,000 (twenty thousand) is to be given through Online payment. Deposition of earnest money must be through a) Net Banking (any of the banks listed in the ICICI Bank gateway) in case of payment through ICICI bank payment gateway. b) RTGS/NEFT in case of offline payment through bank account in any bank. Supply order will be placed as and when required basis through the period.

Price quoted should be for units specified and delivery at the offices mentioned as mentioned at the time of order. All risks to goods till the point of delivery shall be on the supplier. The quoted price should be inclusive of all charges GST, freight, packing forwarding and insurance. In case of delay supply items 5% will be received as liquidated damage. Details of items are attached as Annex-A

Sl no	Particulars	Date & Time
1	Date of publishing N.I.T. & other Documents online	: 25.05.2021, 10 AM
2	Online documents download start date	: 25.05.2021, 10 AM
3	Online documents download end date	: 09.06.2021, 5PM
4	Online Bid submission start date	: 25.05.2021, 10 AM
5	Pre-bid meeting to be held at Office of the Tender Inviting authority	: 04.06.2021, 2 PM
6	Dates for submission of Earnest Money Deposit online	: from 25.05.2021, 10 AM, to 09.06.2021, 5PM
7	Online Bid Submission closing date and time	: 09.06.2021, 5PM
8	Online Bid opening date for Technical Proposals	: 12.06.2021, 10 AM
9	Date of online uploading list for Technically Qualified Bidders	To be notified later
10	Date of online opening of Financial Proposal	To be notified later

Document Details mentioned below:-

SL. No.	Category Name	Sub Category Description	Details
1	Certificate(S)	Certificate(S)	Income Tax PAN, Professional Tax registration/ any Challan deposit in last six months from schedule date of e-tender opening. GST Registration along with copy of last return filed.
2	Company Details	Company Details	Certificate of incorporation/Partnership Deed.

	(s)		Updated Trade License Power of Attorney in favour of signatory of bid.
3	Credential	Credential - 1	Performance statement. At least Rs.2,00000/- credential for last 3 years.
4	Declaration	Declaration - 1	Audited Balance Sheet & Profit & Loss A/c of last 1 years. Name, address of banker, account no.

  
 CMOH & Secretary,  
 Dist. Health & Family Welfare samiti, Cooch Behar

Memo No: -

  
 20/5/21

Dated, Cooch Behar, the

Copy forwarded for information and wide publication at his office notice board please to:-

1. The Director of Health Services, West Bengal, Swasthya Bhawan, Kolkata-700091.
2. The Sabhadhipati, Zilla Parisad, Cooch Behar.
3. The District Magistrate & Ex-Officio, Executive Vice Chairman, D.H. & F.W. Samiti, Cooch Behar.
4. The District Information & Cultural Affairs Officer, Cooch Behar.
5. The Chairman, Cooch Behar Municipality.
6. The Post Master, Cooch Behar Head Post Office, Cooch Behar.
7. The Station Master, Cooch Behar Rly. Station, Cooch Behar.
8. The Dy. Chief Medical Officer of Health- II Cooch Behar.
9. The Dy. Chief Medical Officer of Health- III Cooch Behar.
10. The Dist. Leprosy Officer, Cooch Behar.
11. The Dist. Tuberculosis Officer, Cooch Behar.
12. The Superintendent, M.J.N. Hospital, Cooch Behar.
13. The Accounts Officer of this office.
14. The Officer NOTICE BOARD of this office.

  
 CMOH & Secretary, Dist.  
 Health & Family Welfare Samiti, Cooch Behar

  
 20/5/21