

Memo No:- 3032

Date:- 25.8.20

TENDER NOTICE


Sealed tenders are hereby invited from the reputed printing farm, press having valid trade license for printing and supply SBA Quality Protocol Poster for CMOH office, Cooch Behar. The intending bidders are requested to download the tender document from the website www.coochbehar.gov.in and indicate clearly the price. Sealed tenders should drop in the office of the undersigned at office hours within 08/09/2020 up to 5.30 p.m. except holidays. The same will be opened on 09/09/2020 at 2.00 p.m. at the chamber of the undersigned in presence of intending bidders or their authorised representatives. An amount of Rs.4,100.00 (Rs. Four Thousands One Hundred only) is to be given as earnest money by way of Crossed Demand Draft in favour of "Secretary, District Health and Family Welfare Samiti, Cooch Behar". Attested photocopy of trade license, Current income tax return, PAN Card, GST Registration, 40% (at least Rs.82,000/-) credential on related items within last 3 years is required & sample of sun boards which will be used for printing must be submitted with the tender document. Use separate envelope for technical and financial bids. Details of reporting format is given below,-

Name of the items	Specification	Quantity
SBA Quality Protocol Poster	Size- 24 inch (Width) X 32 inch (Length), Material- Vinyl printing and posting on 4 mm sun board with lamination. Type- Fixing system on walls, Colour- Multi colour	22 Set (1 Set=20 types of poster, multicolour different matter)

The printing quality and brightness shall be up to the mark. All risks to goods till the point of delivery shall be on the supplier. Delivery should be at the office of the undersigned. The quoted price should be inclusive of all charges like freight, taxes etc. In absence of such charges it will be assumed that the rate is inclusive of all charges.

The sealed tender document should be addressed to the CMOH Office, Cooch Behar, Lalbag, Debibari Road, Cooch Behar superscripting "Printing and supply SBA Quality Protocol Poster, CMOH Office, Cooch Behar".

It is obligatory to the selected supplier to supply as per order. In case of delay, unless extension of delivery is granted, @2% will be recovered as liquidated damage and in case of non compliance of the order, the earnest money will be forfeited. Maximum period of item delivery will be 15 days of receiving the order. The undersigned reserves the right to accept or reject the tender in part or full without mentioning any reason whatsoever. The undersigned also reserves the right to accept or reject the lowest rates quoted by the tenderer.


Chief Medical Officer of Health and Secretary,
Dist. Health and Family welfare Samiti, Cooch Behar

Dated:-

Memo No

Copy forwarded for information with the request to hanging the same in the notice Board;-

1. The Sabhadhipati, Cooch Behar Zilla Parishad, Cooch Behar
2. The District Magistrate, Office of the District Magistrate, Cooch Behar
3. Dy. CMOH-II, Cooch Behar
4. Dy. CMOH-III, Cooch Behar
5. Officer In Charge (Health) , DM Office, Cooch Behar
6. Accounts Officer, CMOH Office, Cooch Behar
7. District Information and Cultural Affairs Officer, Cooch Behar
8. Officer In Charge, NIC, Cooch Behar with request to upload the Tender notice in website www.coochbehar.gov.in of Cooch Behar on 01.09.2020.
9. The Station Manager, Railway Station, Cooch Behar
10. The Post Master, Head Post Office, Cooch Behar
11. The Superintendents, MJN District Hospital, Cooch Behar
12. Dispatch section of this Office to display the notice in the office Notice Board.

Chief Medical Officer of Health and Secretary,
Dist. Health and Family welfare Samiti, Cooch Behar

TENDER DOCUMENT

**TECHNICAL AND FINANCIAL BIDS ON ACCOUNT OF THE MEMO NO. 3032
DATED-25.08.2020 FOR PRINTING AND SUPPLY SBA Quality Protocol Poster.**

CMOH OFFICE, COOCH BEHAR

Sl. No.	Name of the items	Specification	Rate quoted inclusive of all taxes / Reg	Time required to supply after getting supply order
	SBA Quality Protocol Poster	Size- 24 inch (Width) X 32 inch (Length),Material- Vinyl printing and posting on 4 mm sun board with lamination.Type- Fixing system on walls, Colour- Multi colour		

Date :-----

Place :-----

Sign of bidder with date or seal (if)