

Government of West Bengal
Office of the Chief Medical Officer of Health
District Health and Family Welfare Samiti, Cooch Behar
Lalbagh: Cooch Behar
Tel: 228874(03582) Fax: 228966
E-mail: cmoh.cbr@gmail.com
TENDER NOTICE

Memo No : 3281

Dated :- 25/06/2021

Sealed tenders are hereby invited from the reputed printing farm, press having valid trade license for printing and supply the various printing items (Dengue) under District Health and Family Welfare Samiti, Cooch Behar. The Intending bidders are requested to download the tender document from the website www.coochbehar.gov.in and indicate clearly the price. Sealed tenders should drop in the office of the undersigned at office hours within 07/07/2021 up to 5.30 p.m. except holidays. The same will be opened on 08/07/2021 at 3 p.m. at the chamber of the undersigned in presence of intending bidders or their authorized representatives. An amount of Rs.2,800.00 (Rs. Two Thousands Eight Hundred only) is to be given as earnest money by way of Crossed Demand Draft in favour of Secretary, District Health and Family Welfare Samiti, Cooch Behar. Self attested photocopy of PAN Card, Valid trade license, Current income tax return, GST last return and credentials (within last 3years) certificate on printing items must be submitted in a separate sealed envelope as technical bid with sample of papers/PVC Board etc which to be used for printing and separate sealed envelope for the Financial bid document.

Details of Printing items under District Health and Family Welfare Samiti are given below,-

Sl No	Name of the Register	Specification	Total Quantity
1	Leaflet	Size- A4, Single side, single colour printing, 70 GSM paper.	12800 Pcs
2	Poster	Size- A3, Multicolour printing, 250 GSM paper.	410 Pcs
3	Vinyl Board-1 (5 Types)	Size- 2 ft X 3 ft. 4MM sunboard with multicolour vinyl printing, 4 eyelet. 5 different matters.	Type-1a=60 Pcs, Type-2a=60 Pcs, Type-2=56 Pcs Type-3=56 Pcs Type-4=50 Pcs Total -282 Pcs
4	Vinyl Board-2 (2 Types)	Size- 3X4 ft. 4MM sunboard with multicolour vinyl printing, 4 eyelet. 2 different matters.	Type-T1=17 Pcs, Type-T2=17 Pcs, Total -34 Pcs

The printing quality and brightness shall be up to the mark. All risks to goods till the point of delivery shall be on the supplier. Delivery should be at the office of the undersigned (Dy.CMOH-II/III). The quoted price should be inclusive of all charges like freight, taxes etc. In absence of such charges it will be assumed that the rate is inclusive of all charges.

The sealed tender document should be addressed to the CMOH & Secretary, Dist. H & F W Samiti, Cooch Behar, Lalbag, Debibari Road, Cooch Behar superscripting "Printing and supply Various Printing Items (leaflet, Poster etc) on Dengue "

It is obligatory to the selected supplier to supply as per order. In case of delay, unless extension of delivery is granted, @2% will be recovered as liquidated damage and in case of non compliance of the order, the earnest money will be forfeited. Maximum period of item delivery will be 15 days.

The undersigned reserves the right to accept or reject the tender in part or full without mentioning any reason whatsoever. The undersigned also reserves the right to accept or reject the lowest rates quoted by the tenderers.

CMOH & Secretary

Dist. H.& F. W. Samiti, Cooch Behar

25/06/21

Memo No 3281/1(B)

Dated:- 25/06/2021

Copy forwarded for information with the request to hanging the same in the notice Board;-

1. The Sabhadhipati, Cooch Behar Zilla Parishad, Cooch Behar
2. The District Magistrate, Office of the District Magistrate, Cooch Behar
3. Dy. CMOH-I, Cooch Behar
4. Dy. CMOH-II, Cooch Behar
5. Dy. CMOH-III, Cooch Behar
6. Officer In Charge (Health) , DM Office, Cooch Behar
7. Accounts Officer, CMOH Office, Cooch Behar
8. District Information and Cultural Affairs Officer, Cooch Behar
9. Officer In Charge, NIC, Cooch Behar with request to upload the Tender notice in website www.coochbehar.gov.in of Cooch Behar.
10. The Station Manager, Railway Station, Cooch Behar
11. The Post Master, Head Post Office, Cooch Behar
12. The Superintendents, MJN District Hospital, Cooch Behar
13. Dispatch section of this Office to display the notice in the office Notice Board.

[Handwritten signature]
25/06/21

CMOH & Secretary

Dist. H.& F. W. Samiti ,Cooch Behar

[Handwritten signature]
25/06/21

QUOTATION DOCUMENT

TECHNICAL AND FINANCIAL BIDS ON ACCOUNT OF THE MEMO NO. 3281 DATED 25/06/2021

Printing and supply Various Printing Items (leaflet, Poster etc) on Dengue

UNDER THE CMOH OFFICE, COOCH BEHAR

Sl. No	Name of the items	Specification	Rate quoted inclusive of all taxes	Time required to supply after getting supply order
1	Leaflet	Size- A4, Single side, single colour printing, 70 GSM paper.		
2	Poster	Size- A3, Multicolour printing, 250 GSM paper.		
3	Vinyl Board-1 (5 Types)	Size- 2 ft X 3 ft. 4MM sunboard with multicolour vinyl printing, 4 eyelet. 5 different matters.		
4	Vinyl Board-2 (2 Types)	Size- 3X4 ft. 4MM sunboard with multicolour vinyl printing, 4 eyelet. 2 different matters.		

Date :-----

Place :-----

Sign of bidder with date or seal (if)