

# COOCH BEHAR ZILLA PARISHAD PRESS

Rajbari Complex Debibari Road, Post & Dist. Cooch Behar, Pin-736101, West Bengal

Phone (03582-227445, Fax- (03582-227445), email: [cobzillaparishadpress@gmail.com](mailto:cobzillaparishadpress@gmail.com)

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Memo No. 984./CZP Press/XIII-64/2017-18

Dated...14-03-18

## Notice Inviting Quotation

Sealed rate quotation is hereby invited from the Authorised Dealers / Suppliers, or any other intending agency to supply of some stationery items (Listed Below). The sealed quotation will be received by this office within 20-03-2018 in tender box kept in chamber of Secretary, Cooch Behar Zilla Parishad in any working days within working hours subject to following terms & conditions listed below.

Sl. No.	Name of Items	Sl. No.	Name of Items
1	Stamp pad (Faber castel)	31	Bathroom Hand Towel – Good quality
2	Soap 200-250gm (Rin)	32	Full Jharu/Broom Stick- Good quality
3	Kerosine Oil	33	Sires Paper- Good quality
4	A-4 Paper(Century)	34	White Phenyl- Good quality
5	Pen (Use & Through)	35	Bleaching Powder (Branded)
6	Stapler Pin- no 10 & 24/26	36	Numbering Machine Ink (Kores)
7	CD/DVD Casate (Moser bear)	37	Room Freshener (Godrej)
8	Gum - 150 ml	38	Tube Light (Indian Brand)
9	Flour (Maida)	39	File Flag (Remark) - Good quality
10	Sutuli (Plastic ) Good quality	40	Mortin Coil
11	Tutia	41	Mosquito Oil With Machine(G/N)
12	Acid- 1 ltr	42	Neptholin- Bengal Chemical
13	Alpin (King/Oddy)	43	Dustbin jhuri (10 Ltr. Size)- Good quality-
14	Cotton Tag (Good Quality)	44	Scale (Steel/plastic)- 1ft. Size
15	File Cover (Good Quality)	45	Fanel- Good quality
16	Old Cloth (Sari)	46	Glycerine (200ml. Size)
17	Envelop (Standard Size)	47	Compass stone 6" Size
18	National Flag (Standard Size)	48	Flexible Wire – 1.5 mm
19	Favical/Faviquik- Gum	49	Jems Clip (King/Oddy)
20	Binding Cord (Suta)	50	Rubber Gloves - Good quality
21	Stapler Machine- no 10 & 24/26	51	Pen drive – 16gb (Toshiba / HP)
22	Carbon paper	52	Whitener Pen (Camel)
23	Lock & Key – 6&7 Lever (Godrej & Link)	53	Black Tap- Good quality
24	Force Trice (Poison)	54	Calling Bell (Indian Brand)
25	Chargeable Torch Light – 3 watt (Indian)	55	Garder (Good Quality)
26	Calculator 12 Digit (Orpet)	56	Harpic-500 ml.
27	Stitching wire- 22 & 24 Size-Good quality	57	Duster Cloth- Good quality
28	Damper Brush – Good	58	Denseal Gum
29	Needle – Big Size	59	LED Bulb – 10 & 15 watt (Indian Brand)
30	Hand wash (Indian Brand)	60	Big Towel (White)- Good quality

### Terms & Conditions :

1. The quoted rate should be inclusive of all charges / Taxes if any.
2. GSTIN and PAN Number should be submitted to the quotation.

*Handwritten signature/initials*

3. Intending quotationer must quote rates for all the items listed in the table above.
4. Rate quoted should be per unit basis (Kg./ Pc./ Box / Packet / Litre) and as per specification.
5. The above rate of items should be valid upto March, 2019 and hike of rate will not be allowed for the year.
6. If, it is appeared that the supply goods/items is not in good condition these should be replaced by him with fresh one.
7. Quotation will have to be dropped up to 1:30 PM on or before 20-03-2018 in the tender box kept in chamber of Secretary, CZP and will be opened at 3:00 PM on the same day in presence of quotationers who may be willing to remain present. No other manner for entertaining the quotation is allowed.
8. Successful quotationer is bound to supply the items as per quoted rate and specification during the year 2018-2019.
9. At the time of bidding the quotation sample of items will have to produced before the authority.
10. This Zilla Parishad reserves the right to reject any or all of the quotation without assigning any reason thereof.

*dm* 12/03/18  
**Add. Executive Officer,**  
Cooch Behar Zilla Parishad,  
Cooch Behar.

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Copy forward for information to :-

1. The Sabhadhipati, Cooch Behar Zilla Parishad.
2. The District Magistrate, Cooch Behar.
3. The Secretary, Cooch Behar Zilla Parishad.
4. The FC & CAO., Cooch Behar Zilla Parishad.
5. The District Engineer, Cooch Behar Zilla Parishad.
6. DIO, NIC, Cooch Behar with a request to publish the NIQ in [www.coochbehar.nic.in](http://www.coochbehar.nic.in)
7. The O.S., Cooch Behar Zilla Parishad.
8. Office Notice Board.
9. Office copy.

*dm* 12/03/18  
**Add. Executive Officer,**  
Cooch Behar Zilla Parishad,  
Cooch Behar.