

Office of the District Judge, CoochBehar,  
(Nezarat Section)

Order No. 04/N,


Dated, Cooch Behar, the 16<sup>th</sup> January, 2018.

NOTICE

In view of the order dt. 15.01.2018 of the District Judge, Cooch Behar, sealed quotations / tenders are invited from the authorised Firm / Dealer for supply of 01(one) piece of Xerox Work Centre 5016 Drum Cartridge for the use in the office of the A.C.J.M.'s Court, Tufanganj, Cooch Behar.


The tender papers must be submitted in the official tender box of the District Judge's Office, Cooch Behar, placed in the office room of the District Judge's Nezarat Section, Cooch Behar by 4.00 P.M. up-to 30.01.2018 and it will be opened at 4.30 P.M. on the same day. The tenders of their authorised representatives may remain present at the time of opening of the tender papers. For details may contact with the office of the undersigned.

The undersigned reserves all the rights to accept or cancel any tender without assigning any reason.

  
Judge-in-charge, Nezarat,  
District Judge's Office,  
Cooch Behar.  
**Judge-in-charge,**  
**Dist. Judge's Nezarat,**  
**Cooch Behar**

Terms and Conditions :

- 1) The rates must be quoted in both figures and in words in the Official Pad of the Tenderer.
- 2) The rates quoted must be inclusive of all taxes(GST) and incidental charges including transportation, carriage and installation.
- 3) Valid up-to-date IT/ST/PT certificate must also be enclosed along with the tender papers.
- 4) Tenderers are to submit rates separately for the different groups / categories of items. Warranty / Guaranty periods are to be specifically mentioned.
- 5) Tender papers submitted without any documents / certificates / papers required by the undersigned will liable to be cancelled on the grounds that such tender papers are not in order.

  
Judge-in-charge, Nezarat,  
District Judge's Office,  
Cooch Behar.  
**Judge-in-charge,**  
**Dist. Judge's Nezarat,**  
**Cooch Behar**

Contd..... p/2.

Office of the District Judge, CoochBehar,  
(Nezarat Section)

Memo No. 27 (12)/N, Dated, Cooch Behar, the 16<sup>th</sup> January, 2018.

Copy forwarded for information with a request to display the same to the Office Notice Board for wide circulation.

- 1) The District Magistrate, Cooch Behar,
- 2) The Superintendent of Police, Cooch Behar,
- 3) The Sabhadhipati, Cooch Behar Zilla Parishad, Cooch Behar,
- 4) The Chairman, Cooch Behar Municipality,
- 5) The Distict Informational and Cultural Officer, Cooch Behar,
- 6) The Branch Manager, State Bank of India, Cooch Behar Main Branch,
- 7) The D.I.O., N.I.C., Cooch Behar with a request to publish the same in the Govt. website [www.coochbehar.gov.in](http://www.coochbehar.gov.in) "Latest News" for wide circulation.
- 8) The Station Master, Cooch Behar Railway Station, Cooch Behar,
- 9) The Sub-divisional Officer, Sadar, Cooch Behar,
- 10) The Officer In-charge, Cooch Behar Fire Station, Cooch Behar.
- 11) The Superintend of Post Office, Cooch Behar and
- 12) Notice Board, Distirict Judge's Office, Cooch Behar.



Judge-in-charge, Nezarat,  
District Judge's Office,  
Cooch Behar.  
**Judge-in-charge,  
Dist. Judge's Nezarat,  
Cooch Behar**