

**GOVTRNMENT OF WEST BENGAL  
OFFICE OF THE SUB DIVISIONAL OFFICER  
DINHATA :: COOCH BEHAR**

**NOTICE INVITING PRE-QUALIFICATION- CUM-TENDER (TWO COVER SYSTEM)**

[[E-Procurement](Two Cover System)]

Memo No. -2351/SDO/Dinhata/2016-17 NIT No.-01/SDO/Dinhata/2016-17

Dated:-24.08.16

Sealed tender is hereby invited in percentage of rates for the following work by Two Cover System (e-procurement) from resourceful & bonafide contractors as mentioned in ANNEXURE-I TO NIT No.-01/SDO/Dinhata/2016-17. The pre-qualification documents are to be uploaded in separate folder. The folder shall contain Technical documents along with scanned copy of challan for cost of bid documents & copy of challan for earnest money. Financial Bids are to be uploaded in another folder.

**ANNEXURE-I TO NIT No.-01/SDO/Dinhata/2016-17**

Sl.No.	Name of the work	Source of fund	Amount put to Tender (Rs.)	Earnest Money (in Rs.) @ 2% of amount put to Tender	Time for Tender completion of the work	Credential required
1.	Arrangement of High mast LED Lighting including Internal Wiring at Dinhata Chowpathi in the district of Cooch Behar.	RMC Fund	Rs. 875704.00	Rs. 18000.00	30 days	Min. 40% Credential Certificate either in Same type of Single Work or Single Electrical Work within last 5 years from 2011-12 & onwards.

- All the important date, time & venue are being stated in ANNEXURE-II TO NIT No.-01/SDO/Dinhata/2016-17 of SDO, Dinhata.
- Intending bidders may download tender documents from website portal of Govt. Of West Bengal as [www.wbprd.gov.in](http://www.wbprd.gov.in) or <https://etender.wb.nic.in>. The pre-qualification bid documents duly filled in all respect may be submitted online within the scheduled date & time as per ANNEXURE-II attached with this NIT (as per the Server clock).
- The Sub-Divisional Officer, Dinhata, does not take any responsibility for the delay caused due to non-availability of Internet connection, Internet traffic jam etc. for the online bids.
- The earnest money, mentioned in ANNEXURE-I TO NIT No.-01/SDO/Dinhata/2016-17 must be deposited by all the Bidders in **STATE BANK OF INDIA, Dinhata Branch** vide **A/C No.11262661234 (IFSC Code SBIN0000209)** in favour of The Sub-Divisional Officer, Dinhata. Earnest Money will be deposited in said A/C through RTDS/NEFT/CBS system only. The serial number of the work along with the NIT No. and name of Bidder should be mentioned clearly on the deposit challan. Payment made otherwise will be rejected.
- The Financial bid document of the technically qualified bidders will be opened for evaluation and selection of qualified bidders for scrutiny and the bid documents of non-qualified will remain unopened. No separate intimation will be given for this, unless the above date is changed. In case of change of date, intimation will be given online. No individual intimation will be given.
- The tender inviting authority reserves the right to reject or cancel any or all pre-qualification documents and financial bid document without assigning any reason what so over.
- 1% cess under W.B. building and other construction works (Regulation of Employment & Conditions of Service) welfare cess Act. 1996 will be deducted from the running and final bills.
- The Security Deposit money of successful bidders will be released as noted below as per work category-

Sl No	Specification of Work	Maturity Period of security from date of completion of work
01	<b>For Electrical Work</b>	
	a. New Work	365 Days.

9. Necessary deduction towards VAT, Income Tax Welfare Cess etc. will be made as per Govt. Norms and Security deposit @ 10% of the value of work will be deducted from each progressive Bill. The earnest Money (2% deposited by the Contractor) will be released after satisfactory completion the work.
10. Time allowed for completion of work is as mentioned in **ANNEXURE-I TO NIT No.-01/SDO/Dinhata/2016-17** from the date of issue of the work order.
11. The intending bidders must inspect the alignment of the proposed building/site and other site condition before quoting their rates.
12. The original Part of online submission of EMD should be submitted physically or by post/courier to the office of The Sub Divisional Officer, Dinhata, under sealed cover within 14:00 Hrs. on the date of Technical Bid opening. However the department (Tender Inviting Authority) will not be held responsible for late delivery or loss of the demand draft/ pay order so mailed through post/courier. Technical Bid & Financial Bid both will be submitted concurrently duly digitally signed in the Website <https://etender.wb.nic.in> Tender document may be downloaded from website & submission of Technical Bid/Financial Bid as per Tender Schedule stated in serial no-9. The documents submitted by the Bidders should be properly indexed, & self-attested with seal.
13. Intending Bidders are requested to download the Tender Document from the websites [www.wbprd.nic.in](http://www.wbprd.nic.in) or [www.wbprd.gov.in](http://www.wbprd.gov.in) or <https://etender.wb.nic.in> within the stipulated time.
14. Any concealment of fact will be seriously viewed and all tender papers submitted by the agency will be treated as informal and his/her earnest money will be forfeited.

**Documents to be enclosed along with the Tender :**

1. Electrical Trade License.
  2. Electrical Supervisory License.
  3. PAN Card.
  4. Professional Tax clearance certificates.
  5. VAT registration certificate & upto date returns.
  6. Credential certificate of the work which the Bidder intend to furnish as support of proof of experience.
  7. In case of partnership firm/Registered Company, the intending Bidder are requested to submit the copy of DEED of partnership/relevant document in support of proof of so.
  8. Either in the same name and style, the bidder should have achieved annual turnover of the year for 100% of proposed tender value or last 3 year / current payment certificate of proposed tender value on any type of single work must be uploaded by the intending Bidder. *{If the bidder submit Payment Certificate of any Gram Panchayat, the certificates must be Signed by the Chair Person along with officials (i.e. Nirman Sahayak / Executive Assistant / Executive Assistant-in-Charge of that Gram Panchayat and for other autonomous bodies head of Official Institution will sign the certificate. Otherwise, the Payment Certificate must be treated as invalid}*
  9. If the bidder submits Credential Certificate of any Gram Panchayat, the certificates must be signed by the Chair Person along with officials (i.e. Nirman Sahayak / Executive Assistant / Executive Assistant-in-Charge of that Gram Panchayat) and for other autonomous bodies head of Official Institution will sign the certificate. Otherwise, the Credential Certificate must be treated as invalid.
- **Self Attestation is necessary for Photo copy uploaded documents otherwise those will be rejected.**

**Opening of Tender:**

- I) All important date, time & Venue in connection with this Tender are being stated in **ANNEXURE-II TO NIT No.-01/SDO/Dinhata/2016-17** of Block Dev. Officer.
- II) All participating Bidders are requested to remain present at the time of opening of Technical Bid No. objections in this regard will be entertained raised by any participant will not be present during opening of tender.

**Terms & Conditions**

- a. All the intending Bidders are requested to visit the sites of works prior to the submission of tender at their own effort and interest.
- b. This Notice Inviting Tender will be treated as part of the Tender Document.

