



Government of West Bengal

OFFICE OF THE DISTRICT INFORMATION & CULTURAL OFFICER, COOCH BEHAR

Victor Palace, Near Sagardighi

P.O. & District- Cooch Behar -736101

Phone No. (03582) 228331

Memo No. 576/ ICA/ COB

Date: 28/08/2020

Tender Notice

Tender is hereby invited by the undersigned from bonafide printers, Ad-Agency etc. for printing of flex for hoarding of size 20'x10' including pocket & design charge (Thickness not less than 13oz) and rental charges of Hoardings (size 20'x10') and fixing & removing of hoardings, flexes, (rate should be furnished as per sq. ft.) etc in District & Sub-divisions from September, 2020 to August, 2021.

- 1) The selected agency should have the capacity to fix hoardings (20'x10') throughout the district. Numbers of such hoardings will be determine by the office time to time. All the taxes in Municipal and/or Panchayet areas where the hoarding will be installed should be paid by the agency.
- 2) The rates of rental hoardings structure (20'x10') to be quoted on monthly basis.
- 3) Rates of printing of hoardings to be quoted per sq. ft. basis.
- 4) Rates of fixing and removing of hoardings to be quoted per sq. ft. basis.
- 5) Matters of Government massage will be e-mailed as will be received from the I & C.A, Department.
- 6) All quoted rates should be inclusive all taxes.
- 7) Photographs to be submitted along with the bill.
- 8) The agency should have the capacity to implement work on emergency basis.
- 9) The participating Agency should enclose copy of their past credentials, valid trade license, GST registration documents, PAN card etc.

Tender in sealed cover should reach to the office of the undersigned on or before 04/09/2020 within 2.00 P.M. positively. All quotations will be opened on 04/09/2020 at 4.00 PM in the office chamber of the undersigned.

The undersigned reserves the right to accept or reject any or all quotation(s) without assigning any reason whatsoever.

District Information & Cultural Officer
Cooch Behar

Memo No.576 /1(8) / ICA / COB

Date: 28/08/2020

Copy forwarded for information and to display in the notice board:

- 1) Addl. District Magistrate(Dev), Cooch Behar
- 2) Deputy Director A.R.D, Cooch Behar
- 3) D.P.O. (ICDS), Cooch Behar
- 4) Dist. Education Officer,(SSM), Cooch Behar
- 5) S.D.I. & C.O. Mathabhanga
- 6) S.D.I. & C.O. Mekhliganj
- 7) DIO(NIC), with a request to upload in district webpage.
- 8) This office Notice Board

District Information & Cultural Officer
Cooch Behar

Ref: Memo No : 576/ICA/COB Date – 28/08/2020
Rate for Permanent /Rental Hoarding

Company Name :

Address :

Ph. No. :

SI No.	Subject	Rate for 20 ft x 10 ft size (inclusive of all taxes)
1	Flex (Hoarding) Printing Rate	
2	Flex (Hoarding) Mounting Rate	
3	Flex (Hoarding) Removing Rate	
4	Rent Hoarding for 30 days	
5	Total cost for displaying of a Hoarding (including all taxes)	

Signature with Seal

APPLICATION FORMAT

(To be furnished in the Company's official letter pad with full address and contact no, E mail address etc)

(To be submitted in the Letter head of the consultant)

To
DICO
Cooch Behar

Sub: Submission of bid In response of the tender no.576 dated 28/08/2020

Dear sir,

1. Having examined the tender document, we, the undersigned, herewith submit our bidding response to your tender no. 576 dated 28/08/2020 In full conformity with the said tender document.
2. We have read and understood the provisions of the tender document and confirm that these are acceptable to us.
3. We hereby declare that we are not involved in any litigation that may have an impact of affecting or compromising the delivery of services and required under this assignment and we are not under a declaration of ineligibility of corrupt or fraudulent practices.
4. We certify that we have not been blacklisted by any department/ society/ body/ organization of Central/ State government.
5. We have declare that all the information statements made in this bid are true and we accept that any misrepresentation/ wrong information contained in it or suppression of material or relevant facts/ figures may lead to our disqualification.
6. We, hereby submit our rate in the format enclose herewith.

Yours faithfully,

(Signature of the bidder)

Name
Designation

Seal

Date:

Business Address: