

## **WALK-IN-INTERVIEW**

**Walk-in-interview will be held in the office chamber of Addl. District Magistrate (General), D.M's Office, Cooch Behar on 07.04.2020 at 11.00 a.m. for selection to the post of 'Clerk' on contract basis under Cooch Behar Collectorate with fixed remuneration amounting to ₹10,000/- (Rupees ten thousand) only per month for a period of 01 (one) year as per following conditions.**

<b>For 'Clerk' on Contract Basis</b>	
1.	Retired Govt. Employee with no adverse record in service career.
2.	Aged below 64 years as on 01.04.2020.

- Candidates must carry application in prescribed format, all original documents in support of the candidature as mentioned above along with a set of photocopy, 01 (one) passport size colour photograph [duly pasted at the space provided in the application format] and reach/report before 01 (one) hour of the interview time.
- No TA/DA is admissible for attending the interview.
- Application format is available in the website address : [www.coochbehar.gov.in](http://www.coochbehar.gov.in).

  
District Magistrate,  
Cooch Behar  
CRDag

**GOVERNMENT OF WEST BENGAL  
OFFICE OF THE DISTRICT MAGISTRATE : COOCH BEHAR  
( ESTABLISHMENT SECTION )**

**Memo No.: G/702(30)/II-260**

**Dated: 11/03/2020**

Copy forwarded for information and wide publicity to :

- 1.-5. The Sub-divisional Officer, Sadar, Cooch Behar/ Dinhata/ Tufanganj/ Mathabhanga/ Mekhliganj.
- 6.-17. The Block Development Officer, Cooch Behar-I/Cooch Behar-II/Tufanganj-I/Tufanganj-II /Dinhata-I/ Dinhata-II/Sitai/Mathabhanga-I/ Mathabhanga-II/ Sitalkuchi / Mekhliganj/ Haldibari.
18. The District Informatics Officer, NIC, Cooch Behar with request to upload the above advertisement and prescribed application formats (enclosed) to the website ([www.coochbehar.gov.in](http://www.coochbehar.gov.in)).
19. The Nezarath Deputy Collector, Cooch Behar for information and taking necessary action.
- 20-30. The .....

Spare copy for Office Notice Board / CA to D.M. / ADM(G) / ADM(D).

  
For District Magistrate,  
Cooch Behar 11/03/2020  
CRDag

**APPLICATION FORMAT**

**(for the post of 'Clerk' on contract basis under Cooch Behar Collectorate)**

**POST APPLIED FOR : CLERK**

Affix Passport size  
recent colour  
Photograph and  
sign across

1. Name (in capital letters) \_\_\_\_\_
2. Father's Name \_\_\_\_\_
3. Address for communication with PIN  
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\_\_\_\_\_
4. Permanent address with PIN  
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\_\_\_\_\_
5. Contact No. \_\_\_\_\_
6. Date of Birth \_\_\_\_\_
7. Age as on 01.04.2020      \_\_\_\_\_ Years      \_\_\_\_\_ Months      \_\_\_\_\_ Days
8. Working Experience \_\_\_\_\_
9. Extent of Computer Knowledge, if any \_\_\_\_\_
- 10A. PPO No. / Certificate from the last DDO (**Copy to be submitted**) \_\_\_\_\_
- 10B. Integrity Certificate from last Head of Office / DDO (**Copy to be submitted**) \_\_\_\_\_ Yes / No
11. Please give 3(three) options for place of posting (name of the Sub-division / Block / Other Place), if selected  
i. \_\_\_\_\_  
ii. \_\_\_\_\_  
iii. \_\_\_\_\_

Date : \_\_\_\_\_

\_\_\_\_\_  
(Signature of the Candidate in full)