



Government of West Bengal  
**OFFICE OF THE DISTRICT MAGISTRATE, COOCH BEHAR**  
**HEALTH & SWASTHYA SATHI CELL**

জেলাশাসকের করণ, কোচবিহার, পশ্চিমবঙ্গ

SagarDighi Complex, P.O.: Cooch Behar, Dist.: Cooch Behar, Pin: 736101, West Bengal

Phone : (03582) 227101 # Fax : (03582) 227000/225000 # e-mail : dm-cbr@nic.in, dmcoochbehar@gmail.com

**Memo No.: SS/459/2019-20**

**Dated: 15/07/2019**

## **NOTIFICATION**

Applications are being invited from eligible candidates **for engagement to a purely contractual post under Swasthya Sathi Scheme at the District of Cooch Behar**. Candidates must apply in the prescribed Proforma downloadable or in exact replica of it.

The last date of receiving application is 16<sup>th</sup> August, 2019, 5:30 PM. The last date of receiving application through registered post will be the same date i.e 16<sup>th</sup> August, 2019, 5.30 PM. No applications received after the date and time specified will be entertained.

Application in sealed and self addressed envelope are to be dropped in the Drop Box kept in the District Swasthya Sathi Cell, DM's Office Building Cooch Behar or by registered post with requisite postage stamp of Department of Post super scribed with the following words **APPLICATION FOR THE POST OF "DISTRICT CO-ORDINATOR- HOSPITAL" ON CONTRUCTUAL BASIS IN SWASTHYA SATHI AT THE COOCH BEHAR DISTRICT**, addressed to "The District Magistrate, Cooch Behar (Swasthya Sathi Cell) , Sagar Dighi Complex, P.O.: Cooch Behar, Dist.: Cooch Behar, Pin: 736101, West Bengal".

Initial engagement would be for a period of one year which may be renewed as per satisfactory performance.

1. Essential Qualification

**Candidate must be a Post Graduate with Diploma in Hospital Management/ PGDHM to be eligible for application.**

2. Desirable Qualification :

Candidates with a diploma or certificate course in Computer Application are desirable.

3. Ability to read, write and speak in Bengali (not required for those candidates whose mother tongue is Nepali).

4. **Age Limit:** Age shall not be more than 40 years as on 01/01/2019. The upper age limit is relaxable for candidates of West Bengal by 5 years for S.C. & S.T. candidates and by 3 years for B.C. (Non-Creamy Layer) candidates. In the case of Persons with Disabilities (PWD), the upper age limit is relaxable up to 45 years. S.C./S.T./B.C. candidates of other States shall be treated as general candidates. Age as recorded only in the Madhyamik or equivalent certificate will be accepted.

5. A candidate claiming to be S.C., S.T., B.C. (Non-Creamy Layer) or Persons with Disabilities (40% and above) must have a certificate from a competent authority in support of his/her claim.

6. The examination will be conducted in three stages a) written examination, b) computer test and c) interview. A candidate must appear and qualify in all three stages.

**Caution:**

1. If at any stage even after issue of the letter of appointment, a candidate is found ineligible in terms of notification his/her candidature will be cancelled without further reference to him/her.
2. The candidates must abide by the instructions as may be given by Supervisors/Invigilators of the Examination. If the candidate fails to do so or indulges in canvassing, disorderly or dishonest conduct, his/her candidature is liable to be cancelled.

Detailed of the post with remuneration and selection criteria is tabled below:

Name of the Post	No. of Vacancy	Category	Essential Qualification	Contractual Remuneration	Selection Criteria
Dist. Co-ordinator (Hospital)	01	Unreserved	Post Graduate with Diploma in Hospital Management /PGDHM	Rs.16,860.00 Per Month	Written Exam-75 Marks Computer Test-20 Marks Interview-05 Marks

For details and Application Form visit [www.coochbehar.gov.in](http://www.coochbehar.gov.in) or office notice board.

  
**Additional District Magistrate(G)**  
Cooch Behar  
&  
**District Key Manager ,Swasthya Sathi**  
Cooch Behar

Memo No.: SS/459 (26)/2019-20

Dated: 15/07/2019

Copy forwarded for information to :

1. The State Nodal Officer, Swasthya Sathi & Secretary, Health & Family Welfare, Department of Health and Family Welfare, Swasthya Bhavan, GN-29, Sector-V, Salt Lake City, Kolkata-700091.
2. The Sabhadhipati, Cooch Behar Zilla Parishad, Cooch Behar.
3. The Karmadhakshya, Jana Sasthya-O- Paribesh Shtayee Samity, Cooch Behar Zila Parishad.
4. The Chief Medical Officer of Health, Cooch Behar.
- 5.-9. The Sub-Divisional Officer, Sadar/Tufanganj/Dinhata/Mathabhanga/Mekhliganj.
- 10.-21. The Block Development Officer, Cooch Behar-I, Cooch Behar-II, Dinhata-I, Dinhata-II, Sitai, Tufanganj-I, Tufanganj-II, Mathabhanga-I, Mathabhanga-II, Sitalkhuchi, Mekhliganj, Haldibari.
22. The Dy. CMOH-I, Cooch Behar.
23. The DIO, NIC, Cooch Behar with request to publish the same through website.
24. The DICO, Cooch Behar with request to publish the news through any leading news paper in Bengali and English.
- 25.-26. The CA to DM/ADM(G), Cooch Behar.

  
**Additional District Magistrate(G)**  
Cooch Behar  
&  
**District Key Manager ,Swasthya Sathi**  
Cooch Behar

APPLICATION FORM FOR THE POST OF DISTRICT CO-ORDINATOR (Hospital) UNDER SWASTHYA SATHI SCHEME, COOCH BEHAR

1. NAME (IN CAPITAL LETTER) : .....

2. FATHER'S NAME: .....

3. DATE OF BIRTH :

D	D	M	M	Y	Y	Y	Y

Paste your recent  
Passport size  
photograph

4. PERMANENT ADDRESS : .....

.....  
.....PIN : .....

5. COMMUNICATION ADDRESS: : .....

.....  
.....PIN : .....

6. NATIONALITY : .....

7. RELIGION : .....

8. CASTE : .....

9. LANGUAGES KNOWN : .....

10. QUALIFICATION :

Name of the Examination Passed	Year of Passing	Board/ University	Class/Divn.	Percentage

11. DESIRABLE QUALIFICATION :

12. Mobile No. (Put the alternative mobile No. , if any)

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13. E-mail ADDRESS: .....

14. Work experience , if any :

The information given above by me is true to the best of my knowledge. My candidature is liable to be cancelled if any information is/are found incorrect/false.

Date :  
Place :

(Full Signature of the Candidate)

NB : Copies of all supporting documents please be attached.