

GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT MAGISTRATE, COOCH BEHAR

(INFRASTRUCTURE CELL)

NOTICE INVITING PRE-QUALIFICATION-CUM-TENDER (TWO COVER SYSTEM)
[(E-Procurement) (Two Cover System)]

2nd Call

Memo No. 37 /Infra/CZP/2019

NIT NO. 1/Infra/ADM-ET/COB/2019-20 (2nd Call)

Dated: 25.03.2019

For and on behalf of the District Magistrate Cooch Behar the Additional District Magistrate and A.D.M infrastructure cell invites sealed tender in percentage of rates for following work by Two Cover System (e-procurement) from resourceful & bonafide decorators as mentioned in **ANNEXURE TO NIT NO. 01/Infra/ADM-ET/COB/2019-20(2nd Call)**. The pre-qualification documents are to be uploaded in two separates folders. One of the folders shall contain Technical documents & Xerox copy of Bank Draft or DCR for earnest money. Financial Bids are to be uploaded in another folder:

ANNEXURE TO NIT NO. 01/Infra/ADM-ET/COB/2019-20(2nd Call) :

Sl. No.	Name of the work	Source of Fund	Amount put to Tender (Rs.)	Earnest Money (in Rs.) @ 2% of amount put to Tender	Cost of Tender documents	Time allotted for completion of the work	Credential required
2.	Hire Charges of Public Addressing System including installation and operating for polling personnel Training and at Enquiry, Distribution & Receiving Counter, Counting Hall, N.B.S.T.C., Mini Bus Stand, M.V. Cell, at Cooch Behar Polytechnic, B.T. & Evening College in connection with Parliamentary Election,2019 for No.1 Cooch Behar(SC)	Election	Rs.4,78,606.00	Rs.9572.00	Free of Cost	15days	Having 25% credential of estimated cost of similar nature of work within last five years

- Intending bidders may download tender documents from e-procurement portal of our website: www.wbprd.nic.in or www.wbprd.gov.in or <https://etender.wb.nic.in/> from **25.03.2019**, 18.00 hours to **28.03.2019** upto 18.00 hours. The pre-qualification bid documents duly filled in all respect may be submitted online before 18.00 hours (as per server clock) on **28.03.19**.
- District Magistrate does not take any responsibility for the delay caused due to non-availability of Internet connection, Internet traffic jam etc. for the online bids.
- The earnest money (mentioned in **ANNEXURE TO NIT NO. 01/Infra/ADM-ET/COB/2019-20(2nd Call)**) must be purchased in favour of "The District Magistrate, Cooch Behar, in the form of D.D. or DCR.
- The pre-qualification (Technical Bids) documents alone will be opened on **30.03.19 at 18:00 hours** by the O.C., infrastructure in presence of bidders.
- Name of Technical qualified bidders will be displayed in the portal and office notice board, subject to completion of verification and technical evaluation.
- The Financial bid document of the technically qualified bidders will be opened subsequently after evaluation and selection of qualified bidders and the bid documents of non-qualified will remain unopened. No separate intimation will be given for this, unless the above date is changed. In case of change of date, intimation will be given online. No individual intimation will be given.
- The tender inviting authority reserves the right to reject or cancel any or all pre-qualification documents and financial bid document without assigning any reason what so over.

- 1% cess under W.B building and other construction works (Regulation of Employment & Conditions of Service) welfare cess Act. 1996 will be deducted from the running and final bills.
- The Security Deposit money of successful bidders will be released after completion of election process.
- Time allowed for completion of work is as mentioned in **ANNEXURE TO NIT NO. 1/Infra/ADM-ET/COB/2019-20(2nd Call)** from the date of issue of work order.
- The intending bidders must inspect the Venue before quoting their rates.
- All the related documents are to be produced **IN ORIGINAL** to this office as and when asked for.
- Intending Tenderers are requested to download the Tender Document from our website www.wbprd.nic.in or www.wbprd.gov.in or <https://etender.wb.nic.in/> within the stipulated time.

Any concealment of fact will be seriously viewed and all tender papers submitted by the agency will be treated as informal and his/her earnest money will be forfeited.

Documents to be enclosed along with the Tender:

1. PAN Card.
2. G.S.T. Registration certificate
3. Professional Tax.
4. Income Tax Clearance.
5. Credential certificate, Work order of the works against which the Credential certificate is being submitted.
6. Trade License.

Opening of Tender:

1. The Tenders, so received upto **18.00 hours on 28.03.19** only, Technical Bid will be opened on **30.03.19 at 18:00 hours** by the authority of District Magistrate, Cooch Behar in presence of the available Tenderers or their authorized representatives.
2. All participating Tenderers are requested to remain present at the time of opening of Technical Bid. No objections in this regard will be entertained raised by any participant who will not be present during opening of tenders.

Terms & Conditions:

1. All the intending Tenderers are requested to visit the sites of works prior to the submission of tender at their own effort and interest.
2. This Notice Inviting Tender will be treated as part of the Tender Document.
3. A Bid for which quoted percentage rate, is lower than 15% of the provided price schedule rate, the bid will be considered as unbalanced bid. Moreover no bid will be accepted for which quoted percentage rate is more than the provided price schedule rate. Additional performance secure for unbalanced bid has to be deposited at the time of executing formal agreement @ 2 % of the tendered amount.
4. In case of any day meant for this tender (only Bid Opening) appears to be an unscheduled holiday, the next working day will be treated as scheduled / prescribed day for the same purpose.
5. No preconditioned tender will be accepted.
6. All the rates of works are inclusive of all taxes, cess, levy, royalties' transportation, loading-unloading, stacking etc. including all other incidental charges therein.
7. The successful Tenderer, herein after called the Contractor, will have to execute an agreement on a Non-Judicial Stamp as per rules and will purchase two additional copies of Tender Document as per rules from this office, duly signed and submit to this office which will be treated as part of the Agreement.
8. Necessary deduction towards VAT, Income Tax Welfare Cess etc. will be made as per Govt. norms and security deposit @ 8% of the value of work will be deducted from each progressive Bill. The earnest money will form part of the Security Deposit.
9. The performance security will be repaid to the agency as per rules.

10. Escalation claimed by the Agency will not be entertained by Authority.

The authority reserves the right to accept or reject any or any time in the BOQ (Bill of Quantity) Quantity or Rate, the Tender inviting authority reserves the rights to correct the same as per approved original estimate.

N.B.-1: This Notice will be seen on website: www.wbprd.nic.in or www.wbprd.gov.in or <https://etender.wb.nic.in>


**Addl. District Magistrate
(Infrastructure Cell)
Cooch Behar**

LIST OF IMPORTANT DATES OF BIDS

1.	Name of Work:	As mentioned in ANNEXURE TO NIT NO. 01/Infra/ADM-ET/COB/2019-20(2nd Call).
2.	Date of Publication of Tender:	Date:25 Month:03 Year:2019 Time 18:00 hours
3.	Period and time for download of bidding Documents:	From:- Date:25 Month:03 Year:2019 Time 18:00 hours To:- Date:28 Month:03 Year:2019 Time 18:00 hours
4.	Date & time of Submission of Bids:	From:- Date:25 Month:03 Year:2019 Time 18:00 hours To:- Date:28 Month:03 Year:2019 Time 18:00 hours
5.	Date & time of Opening:	As follows:
	a) Technical Bids:	Date:30 Month:03 Year:2019 Time 18:00 hours
	b) Date & Time of Opening Financial Bids:	To be notified later
7.	Place of opening of Bids:	Cooch Behar Zilla Parishad Office
8.	Bid Validity:	90 days
9.	Officer inviting Bids:	ADM (Infrastructure) Office of the District Magistrate P.O. & Dist. Cooch Behar-736101, West Bengal.

Memo No. **37 (18)**/Infra/ADM-ET/COB/2019-20

Dated: 25.03.2019

Copy of Detailed Tender Notice forwarded for favour of information with request to kindly display in his notice Board for giving wide publicity to the :-

- 1) The District Magistrate, Cooch Behar
- 2) The Addl. District Magistrate (G)
- 3) The Addl. District Magistrate (D)
- 4)to8) The Sub-Divisional Officer, CoB Sadar /Dinhata/Mathabhanga/ Mekhligang/ Tufanganj
- 9)to13)The Chairman, Cooch Behar/Dinhata/Mathabhanga/Mekhligang/Tufanganj Municipality
- 14) The District Informatics Officer, NIC, COB
- 15) The Officer-in-Charge, Infrastructure Cell
- 16) O.C., Election
- 16) The Secretary, Decorators Association, Cooch Behar
- 17) Notice Board of this office.
- 18) Office copy.


**Addl. District Magistrate
(Infrastructure Cell)
Cooch Behar**