

**Office of the District Judge, CoochBehar,  
(Nezarat Section)**

Order No. 71 /N,

Dated, Cooch Behar, the 11<sup>th</sup> October, 2018.

**NOTICE**

As per the resolution dt.10.10.2018 of the Purchase Committee, District Judge's Office, Cooch Behar which has approved by the Ld. District Judge, Cooch Behar on 11.10.2018 in c/w the requisition no. 64/F&S dt. 16.08.2018 of Judge-in-charge, Forms & Stationery Department, District Judge's Office, Cooch Behar, tenders are invited from reputed Agencies/Firms/Co-operative for supply good quality articles mentioned below for the establishment of District Judge's Office, Cooch Behar.

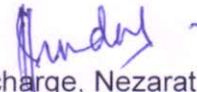
Tenders must be submitted in sealed envelopes in the official tender box of the District Judge's Office, Cooch Behar, placed in the office room of the District Judge's Nezarat Section, Cooch Behar by 4.00 P.M. up-to 13.11.2018 and it will be opened at 5.00 P.M. on the same day before the purchase committee. For details may contact with the office of the undersigned.

List of Articles:-

Sl.No.	Details of Articles	Requirement	Sl.No.	Details of Articles	Requirement
01	Xerox FS Paper(75 GSM)	500 pkts.	02	Xerox A4 paper(75 GSM)	450 pkts.
03	White paper	70 Rim	04	Wrapping paper	170 pcs.
05	Four folder file	170 pcs.	06	Short hand note book	140 pcs.
07	Judgement paper	20 rim	08	Envelope(brown)	10,000 pcs
09	Pasting envelope 12"x6"	200 pcs.	10	Cloth envelope 16"x12"	100 pcs
11	Guard file(small)	20 pcs.	12	Guard file(big)	30 pcs
13	Use and throw pen(blue)	1000 pcs	14	Use and throw pen(black)	700 pcs
15	Use and throw pen(red)	500 pcs	16	White Phenyl(5 ltrs Jar)	30 Jars
17	White Phenyl(500 ml bottle)	50 pcs	18	Black phenyl(450 ml)	20 pcs
19	Harpic(500 ml)	40 pcs	20	Dettol Hand Wash	50 pcs

**Terms and Conditions :**

- 1.) The Purchase Committee reserved the right to accept or reject the tender without assigning any reason.
- 2.) Agencies/Firms/Co-operative should quote the rates including GST.  
The rates must be quoted in both figures and in words.
- 3.) Bidders are to submit rates separately for the different groups / categories of items.
- 4.) Tender papers submitted without any documents / certificates / papers required by the Purchase Committee will liable to be cancelled on the grounds that such tender papers are not in order.

  
Judge-in-charge, Nezarat,  
District Judge's Office,  
Cooch Behar

**Judge-in-charge,  
Dist. Judge's Nezarat,  
Cooch Behar**

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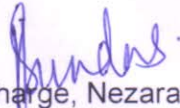
**Office of the District Judge, CoochBehar,  
(Nezarat Section)**

Memo No. 581 (11)/N

Dated, Cooch Behar the 11/10/2018

Copy forwarded for information with a request to display the same to the Office Notice Board for wide circulation.

- 1) The District Magistrate, Cooch Behar,
- 2) The Superintendent of Police, Cooch Behar,
- 3) The Sabhadhipati, Cooch Behar Zilla Parishad, Cooch Behar,
- 4) The Chairman, Cooch Behar Municipality,
- 5) The Distict Informationa and Cultural Officer, Cooch Behar,
- 6) The Branch Manager, State Bank of India, Cooch Behar Main Branch,
- 7) The Station Master, Cooch Behar Railway Station, Cooch Behar,
- 8) The Sub-divisional Officer, Sadar, Cooch Behar,
- 9) The Superintend of Post Office, Cooch Behar,
- 10) The D.I.O., N.I.C., Cooch Behar with a request to publish the same in the Govt. website [www.coochbehargov.in](http://www.coochbehargov.in) "Latest News" for wide circulation and
- 11) Notice Board, Distirict Judge's Office, Cooch Behar.

  
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District Judge's Office,  
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