

**Office of the District Judge, CoochBehar,  
(Nezarat Section)**

Order No.09/N,

Dated, Cooch Behar, the 4<sup>th</sup> February, 2019.

**NOTICE**

As per the resolution dt.29.01.2019 of the Purchase Committee, District Judge's Office, Cooch Behar which has approved by the Ld. District Judge, Cooch Behar on 31.01.2019 in c/w the requisition no.07/F&S dt. 24.01.2019 of Judge-in-charge, Forms & Stationery Department, District Judge's Office, Cooch Behar, tenders are invited from reputed Agencies/Firms/Co-operative for supply good quality articles mentioned below for the establishment of District Judge's Office, Cooch Behar.


Tenders must be submitted in sealed envelopes in the official tender box of the District Judge's Office, Cooch Behar, placed in the office room of the District Judge's Nezarat Section, Cooch Behar by 4.00 P.M. up-to 18.02.2019 and it will be opened at 5.00 P.M. on the same day before the purchase committee. For details may contact with the office of the undersigned.

List of Articles:-

Sl.No.	Details of Articles	Quality	Requirement
01	Xerox Paper(A4)	Good quality, not less than 75 Gsm	50 Rims.
02	Xerox Paper(F.S.)	Good quality, not less than 75 Gsm	200 Rims.

**Terms and Conditions :**

- 1.) The Purchase Committee reserved the right to accept or reject the tender without assigning any reason.
- 2.) Certified/attested copies of GST registration certificate & returns, income tax, professional tax clearances certificate and trade license, experience certificate (if any) should be furnished with the quotation.
- 3.) The rates quoted must be inclusive of GST and incidental charges including transportation and carriage.
- 4.) The article(s) should be supplied to this end within 7(seven) days from the date of issuing the supply order.
- 5.) The rates must be quoted in both figures and in words.
- 6.) Bidders are to submit rates separately for the different groups / categories of items. Warranty / Guaranty periods are to be specifically mentioned.

  
Judge-in-charge, Nezarat,  
District Judge's Office,  
Cooch Behar.  
**Judge-in - Charge, Nezarat  
D.J's office, Cooch Behar.**

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**Office of the District Judge, CoochBehar,  
(Nezarat Section)**

Memo No. 63 (11)/N,

Dated, Cooch Behar the 4<sup>th</sup> February, 2019.

Copy forwarded for information with a request to display the same to the Office Notice Board for wide circulation.

- 1) The District Magistrate, Cooch Behar,
- 2) The Superintendent of Police, Cooch Behar,
- 3) The Sabhadhipati, Cooch Behar Zilla Parishad, Cooch Behar,
- 4) The Chairman, Cooch Behar Municipality,
- 5) The Distict Informationa and Cultural Officer, Cooch Behar,
- 6) The Branch Manager, State Bank of India, Cooch Behar Main Branch,
- 7) The Station Master, Cooch Behar Railway Station, Cooch Behar,
- 8) The Sub-divisional Officer, Sadar, Cooch Behar,
- 9) The Superintend of Post Office, Cooch Behar,
- 10) The D.I.O., N.I.C., Cooch Behar with a request to publish the same in the Govt. website [www.coochbehargov.in](http://www.coochbehargov.in) "Latest News" for wide circulation and
- 11) Notice Board, Distirict Judge's Office, Cooch Behar.

  
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