



Government of West Bengal

**OFFICE OF THE DISTRICT MAGISTRATE, COOCH BEHAR**

**KANYASHREE PRAKALPA**

Sagar Dighi Complex, P.O.: Cooch Behar, Dist.: Cooch Behar, Pin: 736101, West Bengal

Phone : (03582) 227101 # Fax : (03582) 227000/225000 # e-mail : dm-cbr@nic.in, dmcoochbehar@gmail.com

Order No. : 491

Dated: 02/08/2019

**Notice inviting Quotation**

On behalf of the District Magistrate, Cooch Behar sealed quotation is invited from the reputed and interested agencies for supplying below mentioned items i.c.w celebration of District Level Kanyashree Divas'2019 on 14/08/2019 at Utsav Auditorium, Cooch Behar.

Sl. No.	Particular	Rate per Piece
1	20 Ltrs. Water Jar with Stand	10 pcs.
2	Paper Glass	500 pcs.
3	Writing Pad (40 pages)	100 Pcs.
4	Transparent Bag	100 Pcs
5	Ball Pen (MRP. Rs.10/- per pc)	100 Pcs
6	Guest Badge	50 Pcs
7	Room Freshener	2 pcs

**The Terms and Condition of the Quotation are as follows:**

1. The quotation should be submitted with sealed envelope mentioning rate (including all admissible taxes and duties).
2. The accepted bidder should deliver the above items within 2 days from the issuing of Supply Order. The actual quantity of the above items will be intimated later on by Supply Order.
3. The quotation should reach to the Chamber of ADM (Dev), Office of the District Magistrate, Cooch Behar by 09/08/2019 within 2.00 PM and it will be opened on the same date at 3.00 PM.
4. This office reserves every right to reject or accept the quotation.
5. Quotation to be submitted with photocopy of certificate of IT/GST/Trade Licence/Credential (Similar amount of work order in last two years)/Professional Tax.

  
Addl. District Magistrate (Dev)  
Cooch Behar.

Dated: 02/08/2019

Memo No. : DPMU/ 491(6)/KP-19

Copy forwarded for information and taking necessary action to:

1. All Sub-Divisional Officers & Block Development Officers of Cooch Behar district.
2. The NDC, Cooch Behar with request to display in Notice Board of DM's Office, Cooch Behar.
3. The DICO, Cooch Behar with request to display in Notice Board of his office for wide publicity.
4. The DIO, NIC Cooch Behar with request to display the notice in the website of the Coochbehar.gov.in.
5. CA to Hon'ble District Magistrate & Collector, Cooch Behar with request to place for kind perusal.
6. Guard file of DPMU, Kanyashree Prakalpa, Cooch Behar.

  
Addl. District Magistrate (Dev)  
Cooch Behar.