



**GOVERNMENT OF WEST BENGAL
OFFICE OF the District Magistrate &
District Programme Coordinator
MGNREGA Cell, Cooch Behar**



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NIQ No.: 01/NREGA/ 2019/Audit

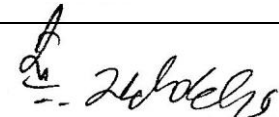
Date: 24/06/2019

Sealed quotation is hereby invited by the DM & DPC, NREGA, Cooch Behar from resourceful bonafied reputed chartered accountant or ICWA firm/professionally skilled person having valid income tax/service tax etc registration with experience in conduction of institutional financial audit.

Terms & condition are as under :

1. The intending agencies have to submit the PAN cards, GST registration, P.TAX certificate, Service Tax registration certificate, Trade License, Credential Certificate, along with their tender as part of TECHNICAL BID.
2. The rate offered should be their own letter head clearly mentioning the item wise rate duly signed by the intending tenderers in a sealed envelope marked FINANCIAL BID.
3. Both the envelops are to be dropped in the tender box only kept at the "DISTRICT NREGA CELL, COOCHBEHAR" up 4 pm on 05.07.2019.
4. The technical bid will be opened first and will be evaluated. The financial bid of the eligible tenderers may be opened after that on the same day or on a future date. The intending tenderers may remain present at the time of opening of the Tender.
5. Quantity of items may vary 20 % for which no change of rate will be allowed.
6. The applicant should state the quoted rate early in gross for each item (inclusive of all expensive like material cost, labour charge, transport charge, taxes etc) for completing the work as specified.
7. Audited report to be submitted to the DM, Cooch Behar latest by 02.08.2019.
8. The applicant are at liberty to visit the work site on any working day during office hours in presence of and asses the extend of work to be done. No claim other than quoted rate will be entertain later on in this regard.
9. The authority reserve right to except or reject any or all quotation paper without assigning any reason.
10. The authority is not bound to select any agency / percentage quoting lowest rate to offer execution the agreement, rather technical/financial resource, experience, reputation etc. will be consider.
11. The accounts & audit reports are to be consolidated following certain common formats and guidelines to be presented by state Govt. The reports are to be finalized as per instruction and direction of state level auditor.

Sl No	Name of the work
1.	Holding financial audit for 2018-19 on MGNREGA accounts of each of the 128 GP office of Cooch Behar District.
2.	Holding Financial Audit for 2018-19 on MGNREGA accounts for each of the 12 blocks Development offices / PS offices of Cooch Behar District.
3.	Holding Financial Audit for 2018-19 on MGNREGA accounts for each of the 5 Sub Divisional Offices of Cooch Behar District.
4.	Holding Financial Audit for 2018-19 on MGNREGA accounts for each of the offices of 23 nos of line departments of Cooch Behar District.
5.	Holding Financial Audit for 2018-19 on MGNREGA accounts of District E.A. /PIAS of Cooch Behar District.


Addl. District Magistrate (Dev)
Cooch Behar