

Government of West Bengal
Office of the Superintendent, Mekhliganj Subsidiary Correctional Home
Dist:-Coochbehar, Phone-03584-255-318, e-mail:- supdt.mklsch@gmail.com

NOTICE INVITING QUOTATION NO : 10/2020

Sealed quotations are invited from bonafied contractors/persons for Sanitary Items for the period of from 01.01.2021 to 31.12.2021 at Mekhliganj Subsidiary Correctional Home.

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|---|----------------------------|
| 1. Start date of submission Quotation | : 12.12.2020. |
| 2. End date and time of submission of Quotation | : 22.12.2020 at 12:00 Noon |
| 3. Date and Time of opening | : 22.12.2020 at 02:00 PM. |

The following Terms and conditions should be followed :

Sealed Quotations are invited by the undersigned for supplying of Sanitary items for the period from 01.01.2021 to 31.12.2021 as per schedule available in the office of the superintendent, Mekhliganj Subsidiary Correctional Home.

01. Quotation papers should reach the undersigned on or before 12:00 Noon on 22.12.2020 & the same will be opened on 22.12.2020 at 02:00 PM.
02. No Quotation will be accepted unless is accompanied by sum of Rs. 1000/- only as earnest money in form of TR Challan / NSC / KVP / DD to be deposited duly endorsed in favour of the Superintendent, Mekhliganj Sub Correctional Home.
03. Quotation should be accompanied with Trade License, Pan Card, Vat Registration Number and Copy of VAT Registration Certificate.
04. Rates quoted both in figure and words should be inclusive of all taxes, if any; illegible writing will not be accepted.
05. Supply orders are to be collected from the Correctional Home office when issued. Supply have to be done at the Home gate at own cost within three (03) days. Supplied articles should be the best in quality.
06. Schedules of articles must be collected on application from 12.12.2020 working hours. The rates must be submitted in the prescribed quotation form.
07. In case of violation of any aforesaid terms, the under signed will ask for willingness to L2, L3, L4 etc bidder for supplying the items at L1 rate (lowest approved rate) or a re-quotation may be called for un-interrupted service and no claim in this respect will be entertained.
08. Any other information if required may be obtained from the undersigned.
09. The under signed has the right to cancel the NIQ without assigning any reason and no claim in this respect will be entertained.

mlf 09/12/20
Superintendent
Mekhliganj Sub Correctional Home

mlf 09/12/20

Memo No . **578** /9 / FB

Dated : **09.12.2020**

Copy forwarded for kind information and with the request for public display of this notice :

1. The Additional Inspector General (North) of Correctional Services, West Bengal.
2. The Sub Divisional Officer, Mekhliganj, Cooch Behar.
3. The Administrator, Mekhliganj Municipality, Mekhliganj, Cooch Behar.
4. The Block Development Officer, Mekhliganj Block, Mekhliganj, Cooch Behar.
5. The Superintendent, Mekhliganj Sub Divisional Hospital, Cooch Behar.
6. The D.I.O., N.I.C., Cooch Behar, He is requested to publish the Tender Notice in the district website at the earliest.
7. The Post Master, Mekhliganj, Post Office, P.O:- Mekhliganj, Cooch Behar.
8. Notice Board, Mekhliganj Sub Correctional Home, Mekhliganj, District : Cooch Behar.
9. Tender/Quotation Register, Mekhliganj Subsidiary Correctional Home.

mlf 09/12/20
Superintendent
Mekhliganj Sub Correctional Home

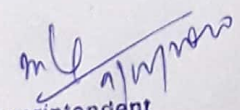
Government of West Bengal
Office of the Superintendent, Mekhliganj Subsidiary Correctional Home
Mekhliganj, Cooch Behar, Pin : 735304
Phone : 9073945556, Email : supdtcswb.mkl-wb@gov.in

Schedule of Articles & Quotation Form

Notice inviting quotation no. & memo no.	:	NIQ No. 10/2020 vide memo no. 571/9/FB dated 05.12.2020.
Name of the quotation	:	Supply of Sanitary Items to Mekhliganj Subsidiary Correctional Home for the period from 01.01.2021 to 31.12.2021.
Last date and time of receiving quotation	:	12 noon on 16.12.2020
Date and time of opening quotation	:	02:00 PM on 16.12.2020

Sl.	Name of items	Quality / Brand	Unit	Rates (both in numbers and words)
1	Black Phenyl	Bengal Chemical Lamp Brand	5 lit Jar	
2	Bleaching Powder	Bengal Chemical / Grasim / Durgapur Chemicals	25 Kg Bag	
3	Muriatic Acid	Good	1 lit bottle	
4	Mosquito Oil	Devize Chemicals – Vicide or any other water soluble	5 lit Jar	
5	Broom Stick	Good	Kg.	
6	Drain Brush with 5 feet handle	Wooden	Pcs	

Signature of the Quotationer


Superintendent
Mekhliganj Sub Correctional Home

Date
09/12/20