

Government of West Bengal
Office of the Superintendent, Mekhliganj Subsidiary Correctional Home
Dist:-Coochbehar, Phone-03584-255-318, e-mail:-
supdt.mklsch@gmail.com

NOTICE INVITING QUOTATION NO : 11/2020

Sealed quotations are invited from bonafied contractors/persons for supply of **Kitchen Utensils** at Mekhliganj Subsidiary Correctional Home for the period from 01.01.2021 to 31.12.2021.

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|-------------------------------------------------|----------------------------|
| 1. Start date of submission Quotation | : 12.12.2020. |
| 2. End date and time of submission of Quotation | : 22.12.2020 at 12:00 Noon |
| 3. Date and Time of opening | : 22.12.2020 at 02:00 PM. |

The following Terms and conditions should be followed :

Sealed Quotations are invited by the undersigned for supply of Kitchen Utensils as per schedule available at the office of the Superintendent, Mekhliganj Subsidiary Correctional Home.

- 01) Quotation papers should reach the undersigned on or before 12:00 Noon on 22.12.2020 & the same will be opened on **22.12.2020 at 02:00 PM.**
- 02) No Quotation will be accepted unless is accompanied by sum of Rs. 1000/- only as earnest money in form of TR Challan / NSC / KVP / DD to be deposited duly endorsed in favour of the Superintendent, Mekhliganj Sub Correctional Home.
- 03) Quotation should be accompanied with Trade License, Pan Card, Vat Registration Number and Copy of VAT Registration Certificate.
- 04) Rates quoted both in figure and words should be inclusive of all taxes, if any; illegible writing will not be accepted.
- 05) Supply order is to be collected from the Correctional Home office when issued. Supply have to be done at the Correctional Home gate at own cost within three (03) days of accepting supply order. Quality of utensils should be the best in quality and as per condition mentioned at the schedule of articles.
- 06) Schedules of articles must be collected on application from 12.12.2020 at working at working hours. The rates must be submitted in the prescribed quotation form.
- 07) In case of violation of any aforesaid terms, the under signed will ask for willingness to L2, L3, L4 etc bidder for supplying the items at L1 rate (lowest approved rate) or a re-quotation may be called for un-interrupted service and no claim in this respect will be entertained.
- 08) Any other information if required may be obtained from the undersigned.
- 09) The under signed has the right to cancel the NIQ without assigning any reason and no claim in this respect will be entertained.

M. S. Chakrabarti
Superintendent
Mekhliganj Sub Correctional Home

Memo No . **579** /9 / FB

Dated : **09.12.2020**

Copy forwarded for kind information and with the request for public display of this notice :

1. The Additional Inspector General (North) of Correctional Services, West Bengal.
2. The Sub Divisional Officer, Mekhliganj, Cooch Behar.
3. The Administrator, Mekhliganj Municipality, Mekhliganj, Cooch Behar.
4. The Block Development Officer, Mekhliganj Block, Mekhliganj, Cooch Behar.
5. The Superintendent, Mekhliganj Sub Divisional Hospital, Cooch Behar.
6. The D.I.O, N.I.C., Cooch Behar, He is requested to publish the Tender Notice in the district website at the earliest.
7. The Post Master, Mekhliganj, Post Office, P.O:- Mekhliganj, Cooch Behar.
8. Notice Board, Mekhliganj Sub Correctional Home, Mekhliganj, District : Cooch Behar.
9. Tender/Quotation Register, Mekhliganj Subsidiary Correctional Home.

M. S. Chakrabarti
Superintendent
Mekhliganj Sub Correctional Home

Government of West Bengal
Office of the Superintendent, Mekhliganj Subsidiary Correctional Home
Mekhliganj, Cooch Behar, Pin : 735304
Phone : 9073945556, Email : supdtcswb.mkl-wb@gov.in

Schedule of Articles & Quotation Form

Notice inviting quotation no. & memo no.	: NIQ No. 11/2020 vide memo no. 569/9/FB dated 05.12.2020.
Name of the quotation	: Supply of kitchen utensils to Mekhliganj Subsidiary Correctional Home for the period from 01.01.2021 to 31.12.2021.
Last date and time of receiving quotation	: 12 noon on 16.12.2020
Date and time of opening quotation	: 02:00 PM on 16.12.2020

Sl	Name of items & specification	Material	Unit	Rates offered
1	Dekchi (Saucepan) with lid (02'07" diameter & min. weight 15.6 Kg.)	Aluminum	Pcs	
2	Dekchi (Saucepan) with lid (02'03" diameter & min. weight 8.6 Kg.)	Aluminum	Pcs	
3	Gamla (01'06" diameter & min. weight 0.8 Kg.)	Aluminum	Pcs	
4	Handi with lid (min. weight 1.250 Kg.)	Aluminum	Pcs	
5	Khunti (Large)	Iron	Pcs	
6	Serving Spoon (Large)	Stainless steel	Pcs	
7	Kettle (Large & min. weight 1.250 Kg.)	Aluminum	Pcs	
8	Kadai (2 feet diameter)	Iron	Pcs	
9	Vegetable cutting Sickle	Iron	Pcs	
10	Serving Bucket with lid (large)	Stainless steel	Pcs	
11	Medium Bowl	Stainless steel	Pcs	
12	Rice strainer dekchi (02'06" diameter & min. weight 1.550 Kg.)	Aluminum	Pcs	
13	Rice strainer Hata (Large)	Iron	Pcs	
14	Tea Strainer (Large)	Stainless steel	Pcs	
15	Mug (Medium & min. weight 0.195 Kg.)	Aluminum	Pcs	
16	Bucket (Medium & min. weight 0.720 Kg.)	Aluminum	Pcs	
17	Bucket (Large)	Iron	Pcs	
18	Dust Bin (Large)	Plastic	Pcs	
19	Rice serving Mug	Tin Iron	Pcs	

Superintendent
Mekhliganj Sub Correctional Home

Signature of the Quotationer