



**Government of West Bengal**  
**Office of the Superintendent, Mathabhanga S.D Hospital**  
**P.O. Mathabhanga, Dist. Cooch Behar (W.B.), PIN- 736146**  
**Phone No: 03583-255261 Email- Id: mtbsdh@yahoo.in**

No. /MTB/SDH/21

Date:- /05/21

**NOTICE INVITING TENDER**


Sealed Tenders are hereby invited by the undersigned from intending reputed, eligible resourceful authorized Dealer/Supplier/Distributor/Firm/Manufacturer for Supply of Medicines and Equipments from 01.06.2021 up to 31.03.2022 for Mathabhanga S.D. Hospital, Cooch Behar (including JSSK, Swasthya Sathi and COVID-19 pandemic purposes). The Bid rate consisting of maximum discount on MRP will be accepted as L.1 price and agreement will be signed in between the Superintendent and the selected Bidder(s).

1	Availability of the Tender Document	The Tender notice along with terms & condition may be obtained from 10.05.2021 to 23.05.2021 during office hours ( Except Sunday and Holiday) from the Office Establishment of the Superintendent, Mathabhanga S. D. Hospital, Cooch Behar
2	Last Date of Submission of Tender Documents [ To be dropped in TENDER BOX kept at the Office Chamber of Superintendent, Mathabhanga S. D. Hospital, Cooch Behar]	25.05.2021 up to 4 pm(Except Sunday & Holiday)
3	Earnest Money and Security Deposit	Earnest money of Rs.10,000/-(Rupees Ten Thousand) and Security money of Rs.20,000/-(Rupees Twenty Thousand)to be deposited in form Demand Draft from any Nationalized Bank in favour of Superintendent, Mathabhanga S. D. Hospital, Cooch Behar and to be attached along with tender document separately. Without Earnest Money and Security Deposit, tender document shall be deemed unfit and cancelled without assign reason thereof.
4	Valid paper to be submitted(Self Attested Photocopy) with Tender Documents	<ol style="list-style-type: none"><li>1. The Bidder should be authorized Dealer/Supplier/Distributor/Firm of original Medicines and Equipments manufacturer. Proof document of such must be attached.</li><li>2. Valid Drug License Certificate</li><li>3. Valid updated Trade License</li><li>4. PAN card</li><li>5. IT Return for last 3 years</li><li>6. GST Registration Certificate with last return</li><li>7. Service Tax Registration Certificate</li><li>8. P. Tax Clearance Certificate</li><li>9. A written undertaking to the effect that the firm is not blacklisted by any Institution/ Government Department/Organization</li><li>10. 1<sup>st</sup> page of Bank Pass Book/ Cancelled cheque</li></ol>
5	Opening date of Tender	27.05.2021 at 3 pm at the Chamber of Superintendent, Mathabhanga S. D. Hospital, Cooch Behar. Authorized person on behalf of bidders may present at the time of opening of Tender.

Bidders are requested to submit their bids in their own letterhead pad with requisite documents in sealed envelop superscribing 'Tender for Supply of Medicines and Equipments for the FY 2021-22 for Mathabhanga S.D. Hospital, Cooch Behar (including JSSK, Swasthya Sathi & COVID-19 pandemic purposes)'. The conditional Bid shall not be considered and will be rejected in very first instance. Rate should be clearly mentioned in figure and words. No overwriting or erasing is permitted in the Bid document.

Successful bidder(s) if accepted will have to be made an agreement with the undersigned in non-judicial stamp paper worth of Rs. 100/- (Rupees One Hundred) before receiving supply order. In case of failure to run the contractor breach of the terms and condition of the Agreement, Security Deposit will be forfeited.

The undersigned reserves the right to accept any of the quoted rate(s). Besides the undersigned reserves the right to accept/cancel any/ all tender (s) without assigning any reason thereof.

  
Superintendent  
Mathabhanga S.D Hospital  
Cooch Behar  
Date:- 10/05/21

Memo No. 750 /MTB/SDH/21

Copy forwarded for information to:-

1. The District Magistrate, Cooch Behar
2. The Chief Medical Officer of Health, Cooch Behar
3. The Sub-Divisional Officer, Mathabhanga
4. The Asstt. Chief Medical Officer of Health, Mathabhanga
5. The Chairperson, The Board Administrator, Mathabhanga Municipality
6. The DIO, NIC, Cooch Behar with a request to upload this Tender Notice to the website
7. The Asstt. Superintendent, (NM) of this hospital
8. The NS/DNS of this hospital
9. All Member of Tender Committee of this hospital
10. Notice Board of this Office
11. Account section of this office
12. Office copy

  
Superintendent  
Mathabhanga S.D Hospital  
Cooch Behar