



GOVERNMENT OF WEST BENGAL
OFFICE OF THE PRINCIPAL
MAHARAJA JITENDRA NARAYAN MEDICAL COLLEGE
Vivekananda Street, Pilkhana, Cooch Behar

Ph: 75010 37888 Website:www.coochbehargmch.org Email:princoochbehargmch@gmail.com



Memo No. MJNMCH/ Prin/1197/2020

Date Cooch Behar the 21 / 12 /2020

TENDER NOTICE

The Principal, MJN Medical College & Hospital, Cooch Behar under his administrative jurisdiction is inviting tender for purchase of the following items from reputed company for the use in the Department of Biochemistry, MJN Medical College & Hospital, Cooch Behar as per specifications mentioned below in the enclosed Annexure.

The detailed tender documents will be available from 0/0 The Principal, MJN Medical College & Hospital, Cooch Behar and can also be downloaded from the website www.coochbehar.gov.in, www.wbhealth.gov.in & www.coochbehargmch.org. Start Date of obtaining/downloading documents and submission is from 22.12.2020 at 11.00 A.M onwards and last date of submission is on 07.01.2021 up to 01.00 pm in the drop box at office section of this facility.

The Tender envelop should be super scribed with "Tender/Quotation for the Department of Biochemistry, MJNMCH, Coochbehar" with the Memo no.& date

[Handwritten Signature]
21/12/2020

Principal
M.J.N. Medical College & Hospital
Cooch Behar 736101 (W.B)

Memo No:-MJNMCH/Prin/ 1197 /2020

Dated: 21/12/2020

Copy forwarded for information & necessary action please to :-

1. The Director of Medical Education & Ex- Officio Secretary, Govt. WB, Swasthya Bhawan Kolkata-91
2. The Special Secretary, Govt. of W.B, TDE Branch, Swasthya Bhawan.Kolkata-91
3. MSVP, MJNMC&H, Cooch Behar.
4. AO, MJNMCH, Cooch Behar both College side & Hospital side.
5. The DIO, NIC, Cooch Behar.
6. The In- Charge/ IT Cell of this Department-with request to upload in the department's website.
7. College website
8. Notice Board, MJNMC&H, Cooch Behar both College & Hospital sides.
9. Office Copy of MJNMC&H, Cooch Behar.

[Handwritten Signature]
21/12/2020

Principal
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Terms and Condition

1. Only manufacturers / direct importers / Authorized distributors/Reputed Agency are eligible for participation in the Tender/Quotation procedure.
2. The rate should be quoted in both figure and word strictly as per sample / mentioned specification along with provided Accounting unit only. All rates quoted should be inclusive of all applicable charges (including door delivery charges to the concerned department, packing charges, installation charges) and all others foreseeable incidental charges are exclusive of all applicable taxes that should be mentioned separately.
3. The tendering authority reserves the right to withdraw any item(s) from the tender at any stage. In such circumstances, the selection of such item, if already made in favor of any tenderer shall be treated as cancelled. The tendering authority also reserves the right to accept / reject / split any item.
4. The tenderer shall be bound for total replacement of the supplied quantity with a fresh supply of equivalent quantity & quality, if the item (s) are found to be defective /unacceptable / not as per given specification.
5. Payment will be made only after the delivery of the articles, successful installation and satisfactory certification by the authority fixed by the administration. No request for advance or part payment would be considered.
6. In case of rejection of any supplied item(s) on quality grounds or failure to supply or refusal to replace the contracted items within the specified time or according to specifications / quality, the College / Hospital administration will have the authority/right to recover the losses, if any, by making deductions from any pending claim of the supplier in respect of same tender of any past / future tender.
7. The specification and brochure is to be submitted along with the tender.
8. The tenders must accompany all the relevant papers / documents along with the tender.
9. The tenderer(s) must submit their tender according to bid method. Main envelope should contain technical bid in envelop A and Financial bid in envelop B. All the envelopes must be properly sealed before submission.
10. Price bid of those bidders will be opened who will qualify after technical scrutiny by tender selection committee.
11. Earnest money amounting to Rs. 10000/- (ten thousand) only must be deposited in the form of demand draft from any nationalized Bank in favour of Principal, Cooch Behar Government Medical College payable at Cooch Behar.
12. The performance bank guarantee will be mandatory for all suppliers and will not be waived in any case. The successful tenderer(s) shall be required to furnish the performance bank guarantee from any nationalized / scheduled bank acceptable to Government of West Bengal for one year @ 10% of quoted base rate per item for which the tenderer has been selected as supplier.
13. The tendering authority has the liberty to ask for **performance demonstration** of any item during any stage of the tender process, before placing order for supply, in case of dissatisfaction, the authority will have the right to disapprove the offer of one bidder and go for the next bidder. Orders for supply of the approved products will be placed with the successful tenderer(s) after execution of agreements and such supply shall have to be made in such installments as may be fixed or spread over the period to be specified in the supply orders as per the agreement. The equipment is to be transported in such packaging so as to avoid damage to primary package of manufacturer. The successful tenderer will have to supply within the specified time schedule that had been assured at the time of selection of the supplier.


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14. Guaranteed / warranty period:

The machine / instrument should be covered by free on -site comprehensive warranty for one year after successful installation. The tenderers must quote for 5 (five) years' comprehensive on -site AMC of entire system (including all spares & labour charges) after the date of completion of free warrant period.

15. Performance Bank Guarantee:

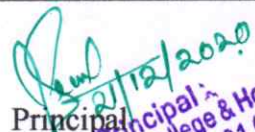
The performance bank guarantee will be mandatory for all suppliers and will not be waived in any case. The successful tenders shall be required to furnish the performance bank guarantee' from any Nationalized / schedule bank acceptable to Govt. of west Bengal for one year @ 10% of quoted base rate per item for which the tenderer has been selected as supplier. The performance Bank Guarantee will have to be renewed after completion of free warranty period, for additional 5 (five) years under the paid CAMC period before transfer of the CAMC amount to bidder's account.

16. Existing financial norms will be followed for accepting / cancellation of any bid.

17. In case of more than L 1 bidder, weightage will be given to document number 7 of the following list.

18. Important information:-

| | | |
|---|-----------------------------------|--|
| 1 | Bid submission start date | 22.12.2020 11:00 pm |
| 2 | Bid submission closing date | 07.01.2021 01:00 pm |
| 3 | Technical Bid opening | 07.01.2021 03:00 pm |
| 4 | Date for opening of financial bid | 07.01.2021 on completion of scrutiny of Technical Bids |


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(Note: There is a purple stamp over the text that reads 'Principal MJN Medical College & Hospital Cooch Behar - 736101 (W.B.)')

List of essential documents to submitted

1. Application submitted in Annexure-1
2. Copy of GST Registration certificate showing Registration No. (not provisional)
3. Copy of Valid Trade license
4. Copy of PAN Card of the bidder
5. Copies of Income Tax return for the last three years
6. Copies of Profit & Loss A/C and Balance Sheet for the last three years
7. Credential of the bidder as successful supplier to Govt. Medical College & Govt. Hospitals.



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ANNEXURE-I

| Sl | Name of the equipments Items | No. of equipment per set | No. of sets | Total Qty in 5 sets | Rate per unit equipments | Total Qty. in 5 sets X rate per unit equipment |
|----|---|--------------------------|-------------|---------------------|--------------------------|--|
| 1. | Fixed volume pipettes – 1.0 ml, 0.5ml, 0.2ml, 0.1ml & 0.02 ml | 25 | 5 | 125 | | |


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