

TENDER DOCUMENT

Work Name:

*Supply and installation of Auto
Scrubber Dryer Machine at
Cooch Behar Government
Medical College & Hospital,
Cooch Behar.*

Memo No. 1236

Date 14/07/2020



Government of West Bengal
Office of the Medical Superintendent cum Vice Principal
Cooch Behar Government Medical College & Hospital
Silver Jubilee Road, Cooch Behar

No. -

Dated, Cooch Behar, the ___/___/2020

NOTICE INVITING TENDER

On behalf of Rogi Kalyan Samiti, Cooch Behar Government medical College & Hospital, Cooch Behar, the undersigned invites Tender for following equipment from interested supplier.

Name of Work	Supply and installation of Auto Scrubber Dryer Machine.
Tender Period	14/07/2020 to 21/07/2020 up to 12 PM
Closing date/Time for submission of Tender	21/07/2020 up to 2 PM
Opening Date/Time of Tenders	22/07/2020 on 2 PM
Tender submission process	By Courier/Speed Post (in sealed envelope) (clearly mentioning the name of work) to the Office of the Medical Superintendent cum Vice Principal, Cooch Behar Government Medical College & Hospital, Cooch Behar. PO & Dist-Cooch Behar Pin-736101.
Earnest Money Deposit	Rs. 5,000/- (Rs. Five Thousand Only) in form of Demand Draft of any nationalized bank in favour of Rogi Kalyan Samiti, Cooch Behar Government Medical College & Hospital, Cooch Behar.

Sl. No.	Name of Work	Quantity	Place of Delivery	Installation Requirement
1	Supply and installation of Auto Scrubber Dryer Machine	01 No.	Cooch Behar Government Medical College & Hospital, Cooch Behar.	YES

The sealed Tender must be received within 21/07/2020 within 2 PM beyond that no tender will entertain. The received tender will be open on 22/07/2020 at 2 PM in the office of the undersigned in presence of bidder's authorized representatives, who choose to attend and shall sign a register evidencing their attendance. The tender NOT submitted in the prescribed format or incomplete in any respect will be rejected.

General terms and condition

1. Bid price
 - a) The contract shall be for the full quantity as described above. Corrections, if any shall be made by crossing out, initialling, dating and rewriting.
 - b) All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
 - c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - d) Each bidder shall submit only one Tender.
2. Validity of Tender

Tender shall remain valid for a period of not less than 120 days after the deadline specified for submission.
3. Evaluation of Tender
 - a) The tender selection committee will evaluate and compare the tenders determined to be substantially responsive, i.e. which
 - i) Are properly signed; and
 - ii) Conform to the terms and conditions, and specifications.
 - iii) Will be with EMD required for the tender.
4. Award of Contract

The tender selection committee will award the contract to the bidder whose tender has been determined to be substantially responsive and who has offered the lowest evaluated tender price.

 - Notwithstanding the above, the tender selection committee reserves the right to accept or reject any tender and to cancel the bidding process and reject all tenders at any time prior to the award of contract.
 - The bidder whose bid is accepted will be notified for the award of contract by the tender selection committee prior to expiration of the tender validity period.
5. Formats and Signing of Bid
 - Each & every pages of the submitted bid must carry the page numbers.
 - The bidders are not allowed to make additional and alteration in the tender document, any additions and alteration in the tender document, any additions and alterations shall be at bidder's risk. Conditional/modified tender are liable to be rejected.
 - The tender NOT submitted in the prescribed format or incomplete in any respect will be out rightly rejected.
 - In the bid submitted without compliance sheet details of equipments the bid will be out rightly rejected.
6. Payment Condition: Payment shall be made only after satisfactory delivery and installation of the goods.
7. Warranty: One year on site comprehensive warranty (Labour and spare covering all parts of the item supplied) from the date of issue of installation certificate.
8. Payment will be cleared through e-payment mode.

Instructions / Guidelines to Bidders (ITB)

1. Security Deposit: For successful bidders EMD money will be automatically release after warranty period.
2. A credential certificate of any Government Department (Central/ State), Govt. Body, PSUs, amounting Rs. 3, 00,000/- (Rs. Three Lakh Only) has to be submitted along with Tender papers.
3. The bidder should enclose relevant documents wherever necessary to substantiate his eligibility.
4. Tender Selection Committee, reserves the right to reject, accept any or whole or part of any of the tender without assigning any reason thereof and no claim will be heard. In case of dispute, the decision of the Tender Selection Committee will be final.
5. If the successful bidder is not able to supply the goods items within the delivery date specified in the purchase order, the purchase order will be automatically treated as cancelled after expiry of delivery date period. The vendor will have to submit an undertaking in this regard that this condition is acceptable to his. In case of extraordinary circumstances, the vendors must send a request for extension of validity of purchase orders, with proper justification prior to the expiry of validity date of consideration.

The Bid will be the compilation of following documents, along with required supporting documents. No document in support of minimum eligibility criteria will be accepted / entertained after opening of tender.

Sl. No.	Document
1.	Cover letter by bidder (on the letter Head of the Bidder)
2.	Earnest Money Deposit
3.	Photocopy of Trade License
4.	Photocopy of PAN Card.
5.	Photocopy of IT Return (2019-2020)
6.	Photocopy of GST Registration Certificate (Regular)
7.	Photocopy of professional Tax (updated)

Minimum Technical Specifications of Automatic Floor Cleaning Machine

Item Description	
Scrubbing Width	430 mm
Effective Suction Width	750 mm
Theoretical Area coverage	1720 m ² /hr
Working speed, up to	4 km/hr
Power supply	230/50 V/Hz
Total Power	1200 W
Brush Motor	800W
Vacuum Motor Power	400W
No. of brushes	01 No.
Diameter of brush	430 mm
Brush speed (min)	280 rpm
Brush load	22 kg
Fresh water tank	40 L
Dirty water tank	40 L
Dimensions (L X W X H) with squeegee	1205 x 780 x 1055 mm
Dimensions (L X W X H) without squeegee	1205 x 465 x 1055 mm
Total weight ready to operate	120 kg
Sound level	73.5 dB(A)

sd/=

Medical Superintendent cum Vice Principal
Cooch Behar Government Medical College & Hospital

Memo No. - 1236/1 (7)

Dated, Cooch Behar, the 14/07/2020

Copy forwarded for information & with the request to hanging the notice in the Notice Board:-

1. The Sabhadhipati, Cooch behar Zilla Parishad, Cooch Behar.
2. The District Magistrate, Cooch Behar.
3. The Principal, CGMCH, Cooch Behar with request to upload the notice in www.coochbehargmch.org.
4. The Chairman, Cooch Behar Municipality.
5. The DIO, NIC, with request to upload the notice in www.coochbehar.nic.in.
6. Notice Board of this office.
7. Office copy.

Medical Superintendent cum Vice Principal
Cooch Behar Government Medical College & Hospital