



GOVERNMENT OF WEST BENGAL
DEPARTMENT OF HEALTH & FAMILY WELFARE
OFFICE OF THE MEDICAL SUPERINTENDENT CUM VICE PRINCIPAL
MAHARAJA JITENDRA NARAYAN MEDICAL COLLEGE & HOSPITAL
Silver Jubilee Road, Cooch Behar
Phone No. (03582) 222171, Email: msvpcoochbehargmch@gmail.com

No. : MSVP/ MJNMCH/ 2455

Date : 14.12.2020

NOTICE INVITING e-TENDER

e-Tender is invited for the Selection of **DIAGNOSTIC CENTRE (s)** for Pathological Test by the Superintendent Cum Vice Principal MJN Medical College and Hospital, Cooch Behar.

The Superintendent Cum Vice Principal, MJN Medical College and Hospital, Cooch Behar, having its office at Silver Jubilee Road, Cooch Behar – 736101 is inviting e-Tender in Two bid System for the Selection of diagnostic Centre /Pathological Laboratory for providing Laboratory investigations as advice for the Indoor patients of this Hospital which are not available at this facility. The details list of the tests is also stated in the enclosed sheet. The rate is to be quoted item wise as per BOQ.

The sample for testing are to be collected daily basis from this Hospital and the Report along other papers if any are to be submitted within 24 hours/ as soon as possible (for Special Tests) at this Hospital.

The agency should have local office at Cooch Behar Town so that communication may be done when required with the agency for the collection of Sample as well as submission of Reports. Collection of Samples and Delivery and Delivery of Reports should be arranged at MJN Medical College & Hospital.

The intending bidder will have to deposit Earnest Money of Rs 25,000/- in form of Demand Draft in favour of the MSVP, MJN Medical College & Hospital payable at Cooch Behar.

1. **General Instructions:**

The intending bidder may download the bid documents free of cost from the official website of Department of Health & Family Welfare i.e. www.wbtender.gov.in from 18.12.2020.

Earnest money may be remitted along with the Bid document in a separate sealed envelope marked as "C" demand draft drawn from any nationalized bank/scheduled bank in India payable at **Cooch Behar** drawn in favour of **MSVP, MJN Medical College & Hospital**.

2. **Submission of bids:**

Both Technical bid and Financial Bid are to be submitted online through Governments e-procurement portal. Only the Earnest Money is to be deposited in an envelope marked as C. in a sealed Envelope, Superscripted as "**Earnest Money for the e-Tender for outsourcing of Diagnostic Services for Indoor Patients**" and may be dropped into the Tender Box kept in the office of The Medical Superintendent-cum-Vice Principal during the office working hours only.

3. **Time Schedules for the tender**

Sl. No.	Particulars	Date(s)
1	Date of uploading of Tender, Documents (online) from this end.	16.12.2020
2	Online Document Download start date	18.12.2020 from 11:00 am
3	Online document Download End Date	18.01.2021
4	Bid submission start date	18.12.2020 from 11:00 pm
5	Bid submission End date	20.01.2021
6	Technical Bid opening date	25.01.2021
7	Financial Bid opening date	30.01.2021
8	Earnest Money submission date	18.12.2020 to 20.01.2020

4. **ELIGIBILITY FOR QUOTING:**

Only Laboratory Owners having following papers and credentials are eligible to participate.

- i) **Laboratory is to be NABL Accredited.**
- ii) Laboratory having annual Turn Over more than 25 lakhs o more.
- iii) Valid Trade License.
- iv) Valid Consent to Operate and authorization for handling Biomedical Waste.
- v) CIN /Company registration.
- vi) Minimum three years IT Return.
- vii) Valid Clinical Establishment License.
- viii) PAN/ TAN Card.
- ix) Professional Tax.
- x) Balance Sheet for last three years.
- xi) Local Office Address for communication for the collection of sample and submission of Reports.

5. **SUBMISSION OF THE TENDER:**

The Tender is to be submitted in a two Bid System.

TECHNICAL BID:

COVER "A":

This Cover containing the following documents:

- i) Xerox copy of the PAN Card of the authorized signatory.
- ii) Xerox copy of the Professional Tax Registration Certificate.
- iii) COMPANY DETAILS: Registration of Company / Owner/Partnership/Pvt. Ltd. Company, documents to be provided.
- iv) Xerox copy of NABL Accredited Laboratory.
- v) Three years Balance Sheet.
- vi) Valid Trade License.
- vii) Valid Consent to Operate and authorization for handling Biomedical Waste.
- viii) Minimum three years IT Return.
- ix) Valid Clinical Establishment License
- x) Copy of ID Proof of authorized signatory/Owner/Partner/Director.

- xi) Local Office Address for communication for the collection of sample and submission of Reports

COVER "B":

FINANCIAL BID:

The Financial bid will be placed as per the B.O.Q.

The rate should be quoted item wise. The bidder offering lowest rate for a particular items will be considered as Successful bidder.

6. WITHDRAWAL / CANCELLATION:

The authority reserves the right to withdraw or add any item from the Tender at any stage. The selection of such item, if already made in favour of any the Tender shall be treated as cancelled. The authority reserves the right to reject or accept any Bidder or part thereof at any stage or to split any Tender without assigning any reason. Withdrawal of Tender or any revision after submission of Tender by the Bidder will not be allowed. The authority reserves the right to accept or reject any Tender in part or in full, without assigning any reason.

7. PENALTY CLAUSE:

PENAL action may be taken for following.

- If fail to deliver the report in several occasions.
- If any damage observed in the allocated Collection Centre.
- If dissatisfactory and non-genuine report reports.

The penalty will be recovered from the deposited security money.

8. APPEAL:

The Special Secretary/Secretary/Principal Secretary will be the appellate authority within the Department of Health & Family Welfare, Government of West Bengal.

9. AGREEMENT:

After the acceptance of the Tender, intimation of acceptance will be forwarded to the Successful bidder by MSVP, MJN Medical College & Hospital, Cooch Behar, West Bengal. After communication of the same, the Successful bidder and the selected bidder shall have to execute bilateral agreement with the MSVP, MJN Medical College & Hospital, Cooch Behar after making payment of Security deposit of Rs Two Lakhs (Rs 2,00,000/-) in form of Bank Guarantee. The Security money will be kept for the entire period till validity of agreement.

10. VALIDITY PERIOD OF AGREEMENT:

The contract period will be valid up to 3 years from the date of execution of agreement. It may be extended as per decision of the authority.

11. COLLECTION CENTRE:

One collection centre is required to be set up within the Hospital premises which would function on round the clock basis by the Successful bidder. The Electricity charges will be borne by the Implementing Diagnostic Centre. Separate Electric meter to be installed.

12. PAYMENT TERMS:

Payment will be made after submission of bills along with the requisition slip after certification from the respective department.

13. SECURITY MONEY:

The selected Bidder shall have to deposit the desired Security money of Rs 2,00,000/- (Rupees Two Lakhs only) in form of Bank Guarantee . This will be kept for the entire period of validity of Agreement.

14. SPECIAL TERMS AND CONDITIONS:

The list of investigations to be done will be provided by the Hospital Authority as and when required. Only laboratory investigations which are not available at this facility are to be done as provided time to time by the hospital authority.

MSVP, MJN MEDICAL COLLEGE & HOSPITAL RESERVES THE RIGHT TO CHANGE THE ABOVE SCHEDULE IN CASE OF ANY EXIGENCIES AFTER PUTTING UP A NOTICE IN THE DEPARTMENTAL WEBSITE AND MJN MEDICAL COLLEGE & HOSPITAL NOTICE BOARD.

No objections in this respect will be entertained raised by any Bidder who will present during opening of bid, or from any Bidder who will absent at the time of opening of Financial Bid. No informal tenderer will be entertained in the Bid further.

During the scrutiny, if it come to the notice to tender inviting authority that the credential or any other paper found incorrect/ manufactured/ fabricated, that bidder would not allowed to participate in the tender and that application will be out rightly rejected without assigning any reason.

Prospective bidders must take training from authorized agencies before submission of their bids.

The Tender Selection Committee reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

Enclo.: Annex. A & B


Medical Superintendent cum Vice Principal
MJN Medical College & Hospital
Cooch Behar

Memo No. : MSVP/ MJNMCH/ 2455/1(10)

Date : 14.12.2020

Copy for information and necessary action to:

1. The Director of Medical Education, West Bengal, Swasthya Bhawan, Kolkata – 700 091.
2. The Sabhadhipati, Cooch-Behar Zilla Parishad, Cooch Behar.
3. The District Magistrate, Cooch Behar.
4. The Principal, Cooch Behar Government Medical College & Hospital, Cooch Behar.
5. The CMOH, Cooch Behar
6. The Sub-Divisional Officer, Cooch Behar (Sadar).
7. DIO, NIC, Cooch Behar for web posting.
8. IT Cell, Swasthya Bhawan for web posting.
9. Notice Board of this office.
- ✓ 10. Guard File.


Medical Superintendent cum Vice Principal
MJN Medical College & Hospital
Cooch Behar

ANNEXURE: A**Department of Pathology**

Sl. No.	Name of Test	Sl. No.	Name of Test
1	Coagulation Profile	6	Cervical Pap stain
2	MP Antigen	7	Routine Histopathology
3	Different body fluids- Routine examination	8	Tru-cut biopsy
4	Cytopathology	9	Bone marrow biopsy
5	Different body fluid - Malignant Cell		*****

Department of Biochemistry

Sl. No.	Name of Test	Sl. No.	Name of Test	Sl. No.	Name of Test
1	GGT	17	Free T3	33	Insulin
2	LDL	18	Free T4	34	Alpha fetoprotein
3	Sodium	19	G6PD	35	Beta HCG
4	Potassium	20	HbA1c	36	Unconjugated Estriol
5	Chloride	21	ABG	37	AMH
6	Bicarbonate	22	LDH	38	CA 125
7	Calcium	23	LH	39	CA 19.9
8	Phosphate	24	FSH	40	CA 15.3
9	Magnesium	25	Prolactin	41	PSA
10	Lithium	26	Micro protein (CSF & other fluids)	42	Catecholamines
11	Iron	27	Urinary Sodium	43	Serum Procalcitonin
12	Ferritin	28	Urinary Micro albumin	44	Testosterone
13	TIBC	29	Urinary Creatinine	45	DHEA
14	CPK	30	ADA	46	Drug Assay : Phenytoin, Valproic Acid, Lead,
15	CPK-MB	31	Trop 1		*****
16	TSH	32	Vitamin D		

Department of Microbiology

Sl. No.	Name of Test
1	Culture & Sensitivity – urine, pus & body fluids (Bacterial)
2	Gram Stain – pus, body fluids etc.
3	Ziehl Neelsen Stain-pus, sputum, body fluids, urine,
4	Modified ZN stain for leprosy.
5	Fungal study – nail, skin, hair, pus, body, fluids, urine
6	Anti nuclear Antibody / Factor (ANA / ANF) test
7	Anti – CCP Antibody test
8	Micobacterial Culture (LJ Medium)
9	Echinococcus granulosus (Hydatid cyst) detection- ascetic / pleural fluid/ excised cyst
10	Hep B Viral load & Hep C viral load + viral clade identification
11	Tzanck smear – Molluscum contagiosum
12	Spirochaetes detection
13	Atypical mycobacteria (rapid growers) causing surgical site infections
14	Automated culture & Sensitivity – urine, pus & body fluids (Bacterial + Candida)
15	Hepatitis Profile

ANNEXURE: B

Sl. No.	Name of Test	Sl. No.	Name of Test	Sl. No.	Name of Test
1	EMG	6	ERCP	11	Fibre-optic Bronchoscopy
2	NCV	7	Echocardiography	12	Oral Pentogram
3	Endoscopy	8	TMT	13	Micturating Cystourethrogram
4	Colonoscopy	9	Holter Monitoring	14	BERA
5	Gastroscopy	10	PFT		*****


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