

Government of West Bengal  
Office of the Medical Superintendent Cum Vice Principal  
Cooch Behar Government Medical College & Hospital,  
M.J.N.Hospital,Silver Jubilee Road,Cooch Behar-736101

No- 1835

Dated,Cooch Behar, the 21 /08/2019


**NOTICE**

A Sealed quotation is hereby invited from the reputed, Firm/Manufacturer Company for Supply of below mentioned items for following Office Contingency items (Purchase) use of Cooch Behar Government Medical College & Hospital, M.J.N. Hospital, Cooch Behar.

The quotation Paper Must be submitted by the bidder in Quotation Box / Tender Box on 22/08/2019 to 28/08/2019 (Except Sunday & Holiday) between 10.00 AM to 4.00 PM to the office of the undersigned. The said quotation paper will be Opened on.29.08.2019 at 3.00 PM at the office of the Medical Superintendent Cum Vice Principal.

**Terms & Conditions:-**

1. The quotation shall have to quote the offer rate of each cylinder in figure and words clearly on an official pad.
2. Rate should be quoted, inclusive of all type of charges/GST etc.per unit as specified in above.
3. All the valid papers must be submitted along with quotation i.e.I Tax/Professional Tax/ Trade License Certificate/GST Certificate with proper attestation.
- 4.The supply order will be given to the successful bidder as selected by the selection committee and supply should be made within 7 (seven) days from the date of issue of the supply order.
5. The Selected party/Firm will be 'fully responsible for supply of the items to Cooch Behar Government Medical College & Hospital, M.J.N. Hospital, Cooch Behar.
6. The bidders should have the experience of supplying such items at Govt offices/Hospital.
7. The items to be supplied by the successful quotationers should have an expiry date not less than 12 months from the date supply.
8. It may also be noted that in case the quality of items to be supplied is not up to the mark in the opinion of the hospital authority, the supplier will be bound to take back the same without any claim and dispute etc. and the decision taken by the Hospital authority shall be final and binding on the supplier.
9. The selection committee has the right to accept or reject any quotation without arising any reason.
10. Intending quotationers may please note that no change in the quotation, once submitted. Shall be Entertained and quotations found incomplete, incorrect, erased, overwritten, tampered will be summarily rejected.


  
Medical Superintendent  
MSVP  
Cooch Behar Government Medical College & Hospital  
Cooch Behar

Dated,Cooch Behar, the 21 / 08 /2019

Memo No- 1835 /1(5)19


Copy forwarded for information & necessary action please to:-

1. The District Magistrate, Cooch Behar.
2. The Principal, CGMCH Cooch Behar.
3. The D.I.O, NIC, Cooch Behar with request to upload the notice in the website.
4. Notice Board of this hospital.
5. Office Copy.

  
Medical Superintendent  
MSVP  
Cooch Behar Government Medical College & Hospital  
Cooch Behar

Annexure-A

S.L.No	Name of the Items	Rate Quoted with GST (Price per unit)
1	Xerox Paper A4 (70 GSM) CENTURY	1Rim
2	Xerox Paper FS (70 GSM) CENTURY	1Rim
3	Carbon Paper (KORES)	1Box
4	Alpine (KING) 100 gm	1Box
5	Dot pen (LINC MAXO) REFILIBLE	1Pkt
6	Envelop (11X5 THICK) 42 kg	1Pkt
7	Pencil (NATARAJ)	1Pkt
8	OPH Marker Pen (LUXAR)	1Pkt
9	Binding Register No.10 (ORDINARY)	1Pc
10	Exercise Book No.12 (ORDINARY)	1Pc
11	Leather Binding Register No.20 (OXFORD)	1Pc
12	Leather Binding Register No.30 (OXFORD)	1Pc
13	Stapler (No.10) (KANGARU)	1Pc
14	Stapler (No.24/6) (KANGARU)	1Pc
15	Stapler Pin (No.10) (KANGARU)	1Box
16	Stapler Pin (No.24/6) (KANGARU)	1Box
17	Computer Cartridge, HP Laser Jet 1007,1022,1566,	1Pc
18	Computer Cartridge, Epson M100 (140 ml)	1Pc
19	Computer Cartridge Canon 328	1Pc
20	Candle (Big) (500x6) Size	1Pkt
21	Sealing Wax (400 gm)	1Pkt
22	Four Folder File (Best Quality) Plastic Coated	1Pc
23	Gems Clip (GRIPEX) 26 MM	1Box
24	Grip Gluc (Tube) 30 ML	1Pc
25	Stamp Pad (MEDIUM) FABER CASTLE ( 110 MM X 69 MM)	1Pc
26	Stamp Pad Ink 60 ML	1Pc
27	Tag 12"	1Banding
28	Scale (Big)(STEEL) 12"	1Pc
29	Attendance Register (BIG & Small)	1Pc
30	Calculator (BIG) 12 DIGIT (ORPAT)	1Pc
31	Match Box (AIM)	1box
32	Service Book Envelop Cloth Paste, Good Quality (16 x12)	1Pkt
33	Plastic File with two Clip	1Pc
34	Permanent Marker Pen (LUXAR)	1Pkt
35	Whitener Pen (AEROTIX)	1Pc
36	Eraser (Rubber) Apsara Non Dust	1Pkt
37	Punch Machine DP-280 (KANGAROO)	1Pc
38	Computer Brush 2"	1Pc
39	Cotton Duster 12" X 12"	1Pc
40	Issue Register 200 PAGE BHARAT St.	1Pc
41	Docket Register 200 PAGE BHARAT St.	1Pc
42	Channel File (AEROTIX THICK)	1Pc
43	Sharpner (APSARA)	1Pkt
44	Reynolds Trim ax( Green,Blue,Black,Red)	1Pc
45	High Light Pen (LUXAR)	1Pc
46	Paper Weight (ROUND)	1Pc
47	Towel (BIG) GOOD Quality	1Pc
48	Water Sponge (Gripex)	1Pc
49	Furani	1Pc
50	Knife	1Pc
51	Pen Stand (Best Quality)	1Pc
52	Paper Pad (4" x 4") 100 sheet pkt.	1Pad

  
 Medical Superintendent  
 Vice Principal  
 Cooch Behar Government Medical College & Hospital  
 Cooch Behar  
