



Government of West Bengal  
Office of the District Magistrate, Cooch Behar  
Sagar Dighi Complex, P.O : Cooch Behar, Dist : Cooch Behar, PIN: 736101, West Bengal  
Phone : (03582) 227101 # Fax : (03582) 227000/225000 # e-mail : dm-cbr@nic.in, dmcoochbehar@gmail.com

[MINORITY SECTION]

Notification No. 01

Dated: 04/01/2019

**NOTICE FOR WALK-IN-INTERVIEW**

Walk-in-interview will be held on 21.01.2019 at 12 noon in D.M.s Office, Cooch Behar for selection to the under mentioned posts from the interested Government Officers/ Inspector/ Employees/Employees of Educational Institutions already retired from equivalent posts. The candidates must have age within 62 years.

| Sl No. | Name of Post  | Place for posting                                  | Post Name   |                                | Age as on 01.01.2019    | Period of Engagement |
|--------|---|--|-------------|--------------------------------|-------------------------|----------------------|
|        |   |  | No. of Post | Fixed Remuneration (Per month) |                         |                      |
| 1.     | Minority Development Officer                        | <b>D.O.M.A. Office, Minority Bhawan</b>            | 01          | Rs. 12,000/-                   | <b>Within 62 years.</b> | <b>1 (One) Year</b>  |
| 2.     | Assistant Inspector of Schools (Madrasah Education) |  | 01          | Rs. 15,000/-                   |                         |                      |
| 3.     | Lower Division Clerk                                |  | 01          | Rs. 10,000/-                   |                         |                      |
| 4.     | Group 'D' Staff                                     |  | 01          | Rs. 8,000/-                    |                         |                      |
| 5.     | Clerk   | <b>Cooch Behar Model Madrasah (English Medium)</b> | 01          | Rs. 5,500/-                    |                         |                      |
| 6.     | Group 'D' Staff                                     |  | 01          | Rs. 5,500/-                    |                         |                      |

Candidate should bring all original documents including PPO (with one set Xerox) in support of their candidature along with 01 (One) Passport size Colour photograph (for affixing on the space provided in the application format) and report at least 01(One) hour before the interview time.

No TA/ DA is admissible for attending the interview.

Application format is available in the website address : [www.coochbehar.gov.in](http://www.coochbehar.gov.in) or [www.coochbehar.nic.in](http://www.coochbehar.nic.in)

  
District Magistrate  
Cooch Behar  
Dated: 04/01/2019

Memo. No. MS/ 10 (20)  
Copy forwarded for :

- 1) The District Informatics Officer, NIC, Cooch Behar with request to upload the notice for walk-in-interview and prescribed application format (enclosed) in the website.
- 2-5) The Sub-divisional Officer, Cooch Behar, Dinhat, Tufanganj, Mekhliganj, Mathabhanga for information with request to arrange for displaying in Office Notice Board.
- 6) The District Information & Cultural Officer, Cooch Behar.
- 7-18) The Block Development Officer, Cooch Behar-I & II/ Dinhat-I & II/ Tufanganj-I & II/ Mathabhanga-I & II/ Mekhliganj/ Sitai/ Sitalkuchi/ Haldibari for information with request to arrange for displaying in Office Notice Board.
- 19) The Secretary, Zilla Sainik Board, Cooch Behar.
- 20) The Officer-in-charge, Establishment Section, D.M.s Office, Cooch Behar.

  
District Magistrate  
Cooch Behar

**APPLICATION FOR THE POST OF**  
[please "√" appropriate box]

Minority Development Officer

Assistant Inspector of Schools (Madrasah Education)

Lower Division Clerk  Group 'D' Staff for D.O.M.A. Office

Clerk for Cooch Behar Model Madrasah (English Medium)

Group 'D' Staff for Cooch Behar Model Madrasah (English Medium)

Affix  
Passport size  
Recent colour  
Photograph and sign  
across

|    |   |                                      |
|----|---|--------------------------------------|
| 1  | Name of the Applicant<br>(in <b>Block</b> letters)  |                                      |
| 2  | Father's Name   |                                      |
| 3  | Permanent Address with PIN number &<br>Contact Number   |                                      |
| 4  | Communication Address with PIN<br>number & Contact Number   |                                      |
| 5  | Date of Birth   | _____ (dd)/ _____ (mm)/ _____ (yyyy) |
| 6  | Age as on 01.01.2019  | _____ Years _____ Months _____ Days  |
| 7  | Date of Retirement  | _____ (dd)/ _____ (mm)/ _____ (yyyy) |
| 8  | Post held at the time of retirement   |                                      |
| 9  | Name of School /Institution / Office<br>from where retired  |                                      |
| 10 | Last Pay with Pay Band  |                                      |
| 11 | Basic Pension   |                                      |
| 12 | <b>PPO No./ Certificate from the last<br/>DDO<br/>(Attested Copy to be Submitted)</b>   |                                      |
| 13 | Knowledge in Computer operation,<br>if any  |                                      |
| 14 | Whether worked in any Office/ School /<br>Institution after retirement? If yes, name<br>of the School / Institution, Period of<br>work and remuneration drawn |                                      |

Place \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of the Candidate in full