

TENDER NOTICE

**NIRASRAY NARI-O-SISHU SEVA BHABAN
CHHATGURIAHATI, COOCH BEHAR**

Separate Sealed Tender are hereby invited by the undersigned from bona fide resourceful reputed and eligible suppliers for the supply of items in **NIT-001,002, 003 & 004** for **Nirasray Nari-O-Shishu Seva Bhaban ,Cooch Behar** a Social Welfare Home running under the control of the Govt. of West Bengal, District Mass Education Extension Officer, Cooch Behar.

The Tender Documents can be downloaded from the following website URL: www.coochbehar.gov.in And the Sealed Tenders should be reached at the said Home by registered post/Courier with **AD up to 5 P.M. on 19TH of March 2020**. The Sealed Tender will be opened on **20th of March, 2020 at 3 P.M.** in the presence of the Tenderers whoever present at that time. Absence of any Tenderers, in no circumstances would extend the opening time of the Sealed Tender.

The Tenderers shall have to produce up-to-date Trade License Certificate, VAT C.C. / P.T.C.C. along with *the Sealed Tenderers*. A Tender without any Earnest Money attached will be liable for outright cancellation of the same. The Tenderers should submit their respective Earnest Money through DCR/FDR in favour of the undersigned issued from any Nationalized Bank only which is payable at Cooch Behar. The Tender Document Cost should be paid through A/c payee Bank D.D. issued from any Nationalized Bank payable at Cooch Behar.

The Rates/ Amounts provided for each item should be inclusive of all charges (i.e. Taxes, freight, VAT and all other incidental charges, if any). The undersigned will have the sole authority to accept any Tender or reject any or all Tenders received without assigning any reason whatsoever.

The Tenderers should have to provide their rates as per the prescribed proforma downloaded from the website in their respective Tender Document only.


Sl. No.	NIT Nos.	Category Description	Estimated Cost of Supply (In Rs.)	Earnest Money (In Rs.)	Credentials (In Rs.)	Tender Document Cost (In Rs.)
1.	001/20-21/ TQ-H	Grocery & Stationery	4,99,000.00	12,475.00	2,50,000.00	2,000.00
2.	002/20-21/ TQ-H	Vegetable & Fire Wood	4,90,000.00	12,250.00	2,45,000.00	2,000.00
3.	003/20-21/ TQ-H	Meat, Fish & Egg	4,90,000.00	12,250.00	2,45,000.00	2,000.00
4.	004/20-21/ TQ-H	Festival Garments	1,00,000.00	2,500.00	50,000.00	1,000.00

Memo No. 18/19-20/TQ-H

Date: 04/03/2020

Copy forwarded to for information with a request to display this Notice Inviting Tender on the Notice Boards of the respective offices:

1. The Director, Mass Education Extension, Govt. of West Bengal.
2. The District Magistrate, Cooch Behar.
3. Sabhadhipati, Cooch Behar Zillah Parishad, Cooch Behar.
4. Karmadhyaksha, Shiksha Sanskriti Tathya-O-Krirha Sthayee Samitee, Cooch Behar.
5. The Sub-Divisional Officer Cooch Behar. Sadar, Cooch Behar.
6. The District Information and Cultural Officer, Cooch Behar.
7. The Block Development Officer, Cooch Behar-I, Dev. Block
8. The District Social Welfare Officer, Cooch Behar.
9. The District Mass Education Extension Officer, Cooch Behar
10. Chairman, Cooch Behar Municipality, Cooch Behar.
11. The Secretary, Zillah Byaboshayee Samitee, Cooch Behar.


Secretary, 04/03/2020
Nirasray Nari-O-Sishu Seva Bhaban
Cooch Behar
Secretary
Nirasray Nari - O - Sishu Seva Bhaban
Cooch Behar

**NIRASRAY NARI-O-SHISHU SEVA BHABAN, CHHATGURIAHATI,
COOCH BEHAR.**

:: TENDER DOCUMENT ::

NIT No.001/20-21/TQ-H,

TENDER DATE : 04/03/2020

Date & time for submission of TENDER Document :

19/03/2020 5:00 P.M.

Date & time for Opening of the Sealed TENDER :

20/03/2020 3:00 P.M.

I / we hereby submit the Tender to supply the items noted in the next page(s) in the both wings of Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar as a contract basis maintaining all the Terms & Conditions stated in your "TERMS & CONDITION" paragraph in the penultimate page.

Name of the Contractor/Agency/Farm : _____.

Address _____,

_____, PIN : _____.

Contact No. _____.

Signature of the Tenderer with Seal.

- : Value Added Tax / Sales Tax / Professional Tax Declaration : -

**VAT / S.T./ P.T. Registration No. _____ in the State of West Bengal.15
{ mark (✓) at wherever is applicable }**

Valid with effect from _____, 20__ up to _____, 20__.

Current Rate of VAT / S.T. / P.T. @ _____% (as chargeable on the amount of valid Bills.)

Signature of the Tenderer with Seal.

Contd. to page 2 . . .

~ :: List of Items to be Supplied :: ~

A. GROCERY & Stationary :: ~

Sl.No.	Description of Items	Quantity [Approx.]	Rate (in Rs.)	Amount (in Rs)
*1.	Rice	9000 kg	/kg	
*2.	Musur Daal	500 kg	/kg	
*3.	Mung Dal	80 kg	/kg	
*4.	Chholar Daal	35 kg	/kg	
*5.	Kalai Daal	35 kg	/kg	
*6.	Arahar Dal	35 kg	/kg	
7.	Mastard Oil (Gokul/Surya)	100 kg	/kg	
8.	Rice Bran Oil (Gokul)	100 kg	/kg	
*9.	Halud [Shalimar]	25 kg	/kg	
*10.	Dry Chili	25 kg	/kg	
*11.	Jeera	18 kg	/kg	
*12.	Panch Forhon	2 kg	/kg	
*13.	Black Jeera	1 kg	/kg	
*14.	Garaam Masala	1 kg	/kg	
&15.	Sarisha [white]	5 kg	/kg	
*16.	Corriender Leaf [bundle]	100 bun.	/bndl	
17.	Salt [United]	300 kg	/kg	
18.	Soyabin (Fortune/Nutrala)	40 kg	/kg	
19.	Chanachur	31 kg	/kg	
*20.	Suji	50 kg	/kg	
21.	Aata	350 kg	/kg	
22.	Maida	5 kg	/kg	
23.	Sugar	50 kg	/kg	
24.	Batasha	10 kg	/kg	
25.	TATA Tea [Premium]	1 kg	/kg	
25.	Biscuit [Anmol Marry]	10 packs	/pck	
26.	Inscence Sticks [Shalimar]	12 packs	/pck	
27.	Coconut Oil (Shalimar) [500 ml.]	65 bottle	/bot	
29.	Bath Soap (Life Bouy Plus) [120gm]	800 pcs	/pcs	
30.	Washing Soap (OK) [162 gm]	800 pcs	/pcs	
31.	Nirma Washig Powder [1 kg]	70 packs	/ pck	
32.	Bleaching Powder	12 kg	/kg	
33.	Rice (Aatap)	25 kg	/kg	
34.	Muri	1300 kg	/kg	
35.	Gurh	5 kg	/kg	
C.F. AMOUNT =				

Sl.No.	Description of Items	Quantity	Rate (in Rs.)	Amount (in Rs)
36.	Match Box (6 pack in 1 box)	12 box	/box	
37.	Mosquito Coil (Moetein)	12 packs	/packs	
38.	Colgate Tooth Paste (50gm)	400 packs	/packs	
39.	Colgate Tooth Brush	150 packs	/packs	
40.	Chhola	25 kg	/ kg	
41.	Neemyle (500ml)	12 bottle	/bot	
42.	Harpik (500ml)	12 bottle	/bot	
43.	Latrine Brush (Nylon Fibre)	4 pcs	/pcs	
44.	Broom (stick)	20 pcs	/pcs	
45.	Broom (ful)	20 pcs	/pcs	
46.	White Sheets	25 reem	/reem	
47.	Line-marked Sheets	5 reem	/reem	
48.	Ballpoint Pen (LINC)	250 pcs	/pcs	
Total Amount				
Rupees				

N.B. * Samples should be provided in a separate envelope at the time of opening of the Tender Documents otherwise the Tender Document will be liable for cancellation.

Signature of the Tenderer with Seal

TENDER FOR SUPPLY WORKS

I / We hereby submit the Tender for the supply of various items as per the Tender document in Nirasray Nari-O-Sishu Seva Bhaban (both Boys & Girls wings) Cooch Behar specified in the under written Memorandum at the rates specified therein by me / us and in accordance with all respect with the specifications, instruction with any such condition so far as applicable.

MEMORANDUM

A	General Description of work	Supply of Grocery & Stationary Item to the Nirasray Nari-O-Sishu Sev Bhaban Vill. Chhatguriahati, Cooch behar of Girls Wings and Vill, & P.O. Ghughumari, Cooch Behar of Boys wings.
B	Earnest Money :-	Rs. 12,475/- (Rupees Twelve thousand Four hundred Seventy Five) only in the form of a DCR/FDR in favour of the Secretary, Nirasray Nari-O-Sishu Seva Bhaban , Cooch Behar issued from any Nationalized Bank and payable at Cooch Behar.
C	Time allowed for the work from the date issuing Contract of Supply Oder :-	One year April to March-2021

ACCUMULATED Amount to be offered in with figure & words (in Rs.)	
Estimated Cost of Supply = Rs. 4,99,000.00	Accumulated Amount = Rs. _____ Only.

~ :: TERMS & CONDITIONS FOR THE SUPPLY WORKS :: ~

A. FOR ACCEPTING A TENDER DOCUMENT FOR EVALUATION :: ~

1. Tender Application is valid for 1 st. April 2020 to 31st March,2021 with effect from the date of Inviting the Notice for the same. The Tender Document Cost should be paid through A/c payee Bank D.D. issued from any Nationalized Bank payable at Cooch Behar.
2. Tender Application should be accompanied with the respective Earnest Money of the amount as shown in the MEMORANDUM in the form of **DCR/FDR** issued from any Nationalized Bank payable at Cooch Behar in favour of "Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar". A Tender Application without any Earnest Money will be liable for outright cancellation. The Earnest Money will be refunded to the unsuccessful Tenderer if sought for and the same will be released to the successful Tenderer after the completion of the supply work satisfactorily.
3. No Interest on Earnest Money deposited can be claimed.
4. Attested photocopies of upto date Trade License Certificate, VAT C.C./ S.T.C.C./ P.T.C.C. and Credentials such type of supply any Government Order supply works during two previous financial years i.e. ,2018-19 & 2019-20 financial year should be given along with the Tender application. Without these documents; a Tender Application will be liable for outright cancellation.

5. Tender Documents are non-refundable. Mention NIT-001/19-20/TQ-H, Dt.04/03/2020 on the Tender Envelope.
6. Tenderer can not claim any compensation for non-approval of his Tender Application.
7. Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar has the sole authority to accept or reject any or all Tender application(s) without assigning any reasons after scrutinizing all the Tenders and she will not be bound to accept either the lowest Tender Application submitted or any of the Tenders as thereof.
8. If any information provided in the Tender Application alongwith the supporting papers found to be false at any stage of the whole process upto the completion of the term, the Tender Application/ the Approved Tender will be terminated along with the penalties depicted in Clause No. **B-7**.
9. Rate provided in the Tender Document should be inclusive of all charges (i.e. Taxes, freight, VAT and all other incidental charges, if any).

B. FOR SUPPLY & PAYMENTS :: ~

1. Quality of each and every item listed in the Tender Form must be best possible in its own category or sub-category.
2. Samples provided at the time of opening of Sealed Tender will act as the standard as is for any further scrutiny during the Tenderer's term as and when required. Mismatch in the Quality between samples provided & the materials supplied would bring about the termination of the **APPROVED TENDER** as the Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar holds the right to cancel the Tender at any time { if the Quotationer disagree to change in a stipulated period given by the undersigned / fail to provide as per standard being accepted in the time of approving the Tender }.
3. The Supplier should intimate this office literally regarding the date & time of the delivery of the items ordered 7 days in advance, failing which the Supply Work may be suspended.
4. Payments will be made after as per availability of Allotments for the financial year i.e.2020-21 from the Directorate of Mass Education Extension, Govt. of West Bengal.
5. Quantity of each item to be supplied is **PROPORTIONAL** to the Actual No. of inmates present in the Hostel at any given time.
6. TDS deduction as per 194(c) of Direct Income Tax will be deducted from the amounts of each valid Bills before payment to be made to the contractor concerned according to the Govt. Rules.
7. In the event of any breach of conditions of the contract, as depicted in the above clauses following actions may be taken against the supplier concerned by the Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar

Possible action(s) to be taken as the case may be ::~

- [i] Forfeiture of the Earnest Money.
- [ii] Termination of Work order.
- [iii] Demanding compensation @ 5% of the uncommenced / unfinished supply work of the whole or part of the supply work or as the case may be in accordance with the Tender Document.
- [iv] Loss of opportunity to participate in any Tender / Tender Invitation for a term of 10 years or as Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar., Cooch Behar will impose.

By order ---

**Sd/- Sri Nripendra Mohan Chakraborty
Secretary, Nirasray Nari-O-Shishu Seva Bhaban
Cooch Behar**

Accepted the above mentioned Terms & Conditions.

Signature of the Tenderer with Seal.

**NIRASRAY NARI-O-SHISHU SEVA BHABAN, CHHATGURIAHATI,
COOCH BEHAR.**

:: TENDER DOCUMENT ::

NIT No.002/19-20/TQ-H,

TENDER DATE :04/03/2020

Date & time for submission of TENDER Document : 19/03/2020 upto 5:00 P.M.

Date & time for Opening of the Sealed TENDER : 20/03/2020 3:00 P.M.

I / we hereby submit the Tender to supply the items noted in the next page(s) in the both wings of Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar as a contract basis maintaining all the Terms & Conditions stated in your "TERMS & CONDITION" paragraph in the penultimate page.

Name of the Contractor/Agency/Farm : _____.

Adress _____,

_____, PIN : _____.

Contact No. _____.

Signature of the Tenderer with Seal.

- : Value Added Tax / Sales Tax / Professional Tax Declaration : -

**VAT / S.T. / P.T. Registration No. _____ in the State of West Bengal.
{ mark (✓) at wherever is applicable }**

Valid with effect from _____, 20__ up to _____, 20__.

Current Rate of VAT / S.T. / P.T. @ _____% (as chargeable on the amount of valid Bills.)

Signature of the Tenderer with Seal.

Contd. to page 2 . . .

~ :: List of Items to be Supplied :: ~

A. VEGETABLES & Fire wood :: ~

Sl.No.	Description of Items	Quantity [Approx.]	Rate (in Rs.)	Amount (in Rs)
1.	Aalu	6,000 Kg.	/kg.	
2.	Patal (s)	290 Kg.	/kg.	
3.	Begun	900 Kg.	/kg.	
4.	Pepe	300 Kg.	/kg.	
5.	Kuash	580 Kg.	/kg.	
6.	Phool Kopi (s)	530 Kg.	/kg.	
7.	Bandha Kopi (s)	670 Kg.	/kg.	
8.	Shola Kochu (s)	500 Kg.	/kg.	
9.	Mukhi Kochu (s)	200 Kg.	/kg.	
10.	Seem (s)	270 Kg.	/kg.	
11.	Barbati (s)	25 Kg.	/kg.	
12.	Palong Shak (s)	200 Kg.	/kg.	
13.	Pui Shak	400 Kg.	/kg.	
14.	Mulo (s)	350 Kg.	/kg.	
15.	Peanj	400 Kg.	/kg.	
16.	Kancha Lonka	400 Kg.	/kg.	
17.	Aada	36 Kg.	/kg.	
18.	Rasoon	20 Kg.	/kg.	
19.	Tometo (s)	200 Kg.	/kg.	
20.	Lau (s)	800 Kg.	/kg.	
21.	Chal Kumrha (s)	500 Kg.	/kg.	
22.	Mishti Kumrha (s)	500 Kg.	/kg.	
23.	Lau Shak	100 Kg.	/kg.	
24.	Dhone Pata	30 Kg.	/kg.	
25.	Kancha Kola	150 doz.	/doz.	
26.	Danta Shak	240 bundle.	/bndl.	
27.	Ol Kochu (s)	240 Kg.	/kg.	
28.	Jhinge (s)	150 Kg.	/kg.	
29.	Karala	200 Kg.	/kg.	
30.	Kankrol (s)	150 Kg.	/kg.	
31.	Shosha	300 Kg.	/kg.	
32.	Dhnarosh	200 Kg.	/kg.	
33.	Gajor (s)	200 Kg.	/kg.	
34.	Beat (s)	50 Kg.	/kg.	
35.	Beans (s)	50 Kg.	/kg.	
36.	Matar Shnuti (s)	60 Kg.	/kg.	
			C.F. AMOUNT =	

Sl.No.	Description of Items	Quantity [Approx.]	Rate (in Rs.)	Amount (in Rs)
37.	Sajne (s)	100 Kg.	/kg.	
38.	Ol Kopi (s)	180 Kg.	/kg.	
39.	Enchor (s)	200 Kg.	/kg.	
40.	Fire wood	20000 kg.	/kg.	
Total Amount				
Rupees :-				

Signature of the Tenderer with Seal.

~ :: TENDER FOR SUPPLY WORKS :: ~

I / we hereby submit the **Tender** for the Supply of various items as per the **Tender** Document in Nirasray Nari-O-Shishu Seva Bhaban [both Boys' & Girls' wings], Cooch Behar specified in the under written memorandum at the rates specified therein by me / us and in accordance with all respect with the specifications, instructions and with the Rules , Terms & Conditions referred herewith and in all other respect in accordance with any such conditions so far as applicable.

MEMORANDUM

[a]	General Description of work : -	Supply of Veg. and Fire Wood to Nirasry Nari-O-Shishu Seva Bhaban Vill.Chhatguriahati, Po.& Dist.Cooch Behar of Girls Wings and Vill. & P.O. Ghughumari, Cooch Behar of Boys Wings.
[b]	Earnest Money : -	Rs.12,250.00 (Rupees Twelve thousand Two hundred Fifty) only in the form of a DCR/FDR in favour of the "Secretary, Nirasry Nari-O-Shishu Seva Bhaban, Cooch Behar" issued from any Nationalized Bank and payable at Cooch Behar.
[c]	Time allowed for the work from the date issuing Contract of Supply Order : -	One year w.e.f. 1st.April,2020 to March 2021.
Accumulated Amount to be offered in with figure & words (in Rs.)		
Estimated Cost of Supply = Rs. 4,90,000.00		Accumulated Amount = Rs. _____ only.

~ :: TERMS & CONDITIONS FOR THE SUPPLY WORKS :: ~

A. FOR ACCEPTING A TENDER DOCUMENT FOR EVALUATION :: ~

1. Tender Application is valid for 1 st. April 2020 to 31st March,2021 with effect from the date of Inviting the Notice for the same. The Tender Document Cost should be paid through A/c payee Bank D.D. issued from any Nationalized Bank payable at Cooch Behar.
2. Tender Application should be accompanied with the respective Earnest Money of the amount as shown in the MEMORANDUM in the form of **DCR/FDR** issued from any Nationalized Bank payable at Cooch Behar in favour of "Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar".A Tender Application without any Earnest Money will be liable for outright cancellation.The Earnest Money will be refunded to the unsuccessful Tenderer if sought for and the same will be released to the successful Tenderer after the completion of the supply work satisfactorily.
3. No Interest on Earnest Money deposited can be claimed.
4. Attested photocopies of upto date Trade License Certificate, VAT C.C./ S.T.C.C./ P.T.C.C. and Credentials such type of supply any Government Order supply works during two previous financial years i.e. 2018-19 ,2019-20 & financial year should be given along with the Tender application.Without these documents; a Tender Application will be liable for outright cancellation.

5. Tender Documents are non-refundable. Mention NIT-002/20-21/TQ-H, Dt.04/03/2020 on the Tender Envelope.
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7. Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar has the sole authority to acceptor reject any or all Tender application(s) without assigning any reasons after scrutinizing all the Tenders and she will not be bound to accept either the lowest Tender Application submitted or any of the Tenders as thereof.
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B. FOR SUPPLY & PAYMENTS :: ~

1. Quality of each and every item listed in the Tender Form must be best possible in its own category or sub-category.
2. Samples provided at the time of opeing of Sealed Tender will act as the standard as is for any further scrutiny during the Tenderer's term as and when required.Mismatch in the Quality between samples provided & the materials supplied would bring about the termination of the **APPROVED TENDER** as the Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar holds the right to cancel the Tender at any time { if the Quotationer disagree to change in a stipulated period given by the undersigned / fail to provide as per standard being accepted in the time of approving the Tender }.
3. The Supplier should intimate this office literally regarding the date & time of the delivery of the items ordered 7 days in advance, failing which the Supply Work may be suspended.
4. Payments will be made after as per availability of Allotments for the financial year i.e.2020-21 from the Directorate of Mass Education Extension,Govt. of West Bengal.
5. Quantity of each item to be supplied is **PROPORTIONAL** to the Actual No.of inmates present in the Hostel at any given time.
6. TDS deduction as per 194(c) of Direct Income Tax will be deducted from the amounts of each valid Bills before payment to be made to the contractor concerned according to the Govt.Rules.
7. In the event of any breach of conditions of the contract, as depicted in the above clauses following actions may be taken against the supplier concerned by the Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar

Possible action(s) to be taken as the case may be ::~

- [i] Forfeiture of the Earnest Money.
- [ii] Termination of Work order.
- [iii] Demanding compensation @ 5% of the uncommenced / unfinished supply work of the whole or part of the supply work or as the case may be in accordance with the Tender Document.
- [iv] Loss of opportunity to participate in any Tender / Tender Invitaton for a term of 10 years or as Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar., Cooch Behar will impose.

By order ---

**Sd/- Sri Nripendra Mohan Chakraborty
Secretary, Nirasray Nari-O-Shishu Seva Bhaban
Cooch Behar**

Accepted the above mentioned Terms & Conditions.

Signature of the Tenderer with Seal.

**NIRASRAY NARI-O-SHISHU SEVA BHABAN, CHHATGURIAHATI,
COOCH BEHAR.**

:: TENDER DOCUMENT ::

NIT No.003/20-21/TQ-H,

TENDER DATE: 04/03/2020

Date & time for submission of TENDER Document : 19/03/2020 upto 5:00 P.M.

Date & time for Opening of the Sealed TENDER : 20/03/2020 at 3:00 P.M.

I / we hereby submit the Tender to supply the items noted in the next page(s) in the both wings of Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar as a contract basis maintaining all the Terms & Conditions stated in your "TERMS & CONDITION" paragraph in the penultimate page.

Name of the Contractor/Agency/Farm : _____.

Address _____,

_____, PIN : _____.

Contact No. _____.

Signature of the Tenderer with Seal.

- : Value Added Tax / Sales Tax / Professional Tax Declaration : -

**VAT / S.T./ P.T. Registration No. _____ in the State of West Bengal.
{ mark (✓) at wherever is applicable }**

Valid with effect from _____, 20__ up to _____, 20__.

Current Rate of VAT / S.T. / P.T. @ _____% (as chargeable on the amount of valid Bills.)

Signature of the Tenderer with Seal.

Cont. to page-2

List of Item to be Supplied

Meat, Fish & Egg

Sl.No.	Description of Item	Quantity (Approx)	Rate (in Rs.)	Amount (in Rs.)
1.	Chicken	700 kg	/kg	
2.	Ruhi (solied 75gm/pc wise)	550 kg	/kg	
3.	Katal ” “	550 kg	/kg	
4.	Poultry Egg	14500 pcs.	/pcs	
Rupees:- Total Amount				

N.B. Item in Sl. No. 2,3 (Fish) should be provided by 75 gm. Pc wise at the time of supply.

Signature of Tenderer with Seal

~ :: TENDER FOR SUPPLY WORKS :: ~

I / we hereby submit the **Tender** for the Supply of various items as per the **Tedner** Document in Nirasray Nari-O-Shishu Seva Bhaban [both Boys' & Girls' wings],Cooch Behar specified in the under written memorandum at the rates specified therein by me / us and in accordance with all respect with the specifications, instructions and with the Rules , Terms & Conditions referred herewith and in all other respect in accordance with any such conditions so far as applicable.

MEMORANDUM

[a]	General Description of work : -	Supply of Meat, Fish & Egg to Nirasry Nari-O-Shishu Seva Bhaban Vill.Chhatguriahati, Po.& Dist.Cooch Behar of Girls Wings and Vill. & P.O. Ghughumari, Cooch Behar of Boys Wings.
[b]	Earnest Money : -	Rs.12,250.00(Rupees Twelve thousand Two hundred Fifty) only in the form of a DCR/FDR in favour of the "Secretary, Nirasry Nari-O-Shishu Seva Bhaban, Cooch Behar" issued from any Nationalized Bank and payable at Cooch Behar.
[c]	Time allowed for the work from the date issuing Contract of Supply Order : -	One year w.e.f. 1st.April,2020 to March 2021.

Accumulated Amount to be offered in with figure & words (in Rs.)	
Estimated Cost of Supply = Rs. 4,90,000.00	Accumulated Amount = Rs. _____ only.

Cont. to page-3

~ :: TERMS & CONDITIONS FOR THE SUPPLY WORKS :: ~

A. FOR ACCEPTING A TENDER DOCUMENT FOR EVALUATION :: ~

1. Tender Application is valid for April-2020 to 31st March,2021 with effect from the date of Inviting the Notice for the same. The Tender Document Cost should be paid through A/c payee Bank D.D. issued from any Nationalized Bank payable at Cooch Behar.
2. Tender Application should be accompanied with the respective Earnest Money of the amount as shown in the MEMORANDUM in the form of **DCR/FDR** issued from any Nationalized Bank payable at Cooch Behar in favour of "Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar. A Tender Application without any Earnest Money will be liable for outright cancellation. The Earnest Money will be refunded to the unsuccessful Tenderer if sought for and the same will be released to the successful Tenderer after the completion of the supply work satisfactorily.
3. No Interest on Earnest Money deposited can be claimed.
4. Attested photocopies of upto date Trade License Certificate, VAT C.C./ S.T.C.C./ P.T.C.C. and Credentials such type of supply any Government Order supply works during two previous financial years i.e. 2018-19, 2019-20 financial year should be given along with the Tender application. Without these documents, a Tender Application will be liable for outright cancellation.

5. Tender Documents are non-refundable. Mention NIT-003/20-21/TQ-H, Dt.04/03/2020 on the Tender Envelope.
6. Tenderer can not claim any compensation for non-approval of his Tender Application.
7. Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar has the sole authority to accept or reject any or all Tender application(s) without assigning any reasons after scrutinizing all the Tenders and she will not be bound to accept either the lowest Tender Application submitted or any of the Tenders as thereof.
8. If any information provided in the Tender Application alongwith the supporting papers found to be false at any stage of the whole process upto the completion of the term, the Tender Application/ the Approved Tender will be terminated along with the penalties depicted in Clause No. **B-7**.
9. Rate provided in the Tender Document should be inclusive of all charges (i.e. Taxes, freight, VAT and all other incidental charges, if any).

B. FOR SUPPLY & PAYMENTS :: ~

1. Quality of each and every item listed in the Tender Form must be best possible in its own category or sub-category.
2. Samples provided at the time of opening of Sealed Tender will act as the standard as is for any further scrutiny during the Tenderer's term as and when required. Mismatch in the Quality between samples provided & the materials supplied would bring about the termination of the **APPROVED TENDER** as the Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar holds the right to cancel the Tender at any time { if the Quotationer disagree to change in a stipulated period given by the undersigned / fail to provide as per standard being accepted in the time of approving the Tender }.
3. The Supplier should intimate this office literally regarding the date & time of the delivery of the items ordered 7 days in advance, failing which the Supply Work may be suspended.
4. Payments will be made after as per availability of Allotments for the financial year i.e. 2020-21 from the Directorate of Mass Education Extension, Govt. of West Bengal.
5. Quantity of each item to be supplied is **PROPORTIONAL** to the Actual No. of inmates present in the Hostel at any given time.
6. TDS deduction as per 194(c) of Direct Income Tax will be deducted from the amounts of each valid Bills before payment to be made to the contractor concerned according to the Govt. Rules.
7. In the event of any breach of conditions of the contract, as depicted in the above clauses following actions may be taken against the supplier concerned by the Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar

Possible action(s) to be taken as the case may be :: ~

- [i] Forfeiture of the Earnest Money.
- [ii] Termination of Work order.
- [iii] Demanding compensation @ 5% of the uncommenced / unfinished supply work of the whole or part of the supply work or as the case may be in accordance with the Tender Document.
- [iv] Loss of opportunity to participate in any Tender / Tender Invitation for a term of 10 years or as Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar will impose.

**By order ---
Sd/-Sri Nripendra Mohan Chakraborty
Secretary, Nirasray Nari-O-Shishu Seva Bhaban
Cooch Behar**

Accepted the above mentioned terms & Conditions.

Signature of Tenderer with Seal

**NIRASRAY NARI-O-SHISHU SEVA BHABAN, CHHATGURIAHATI,
COOCH BEHAR.**

:: TENDER DOCUMENT ::

NIT No.004/20-21/TQ-H,

TENDER DATE : 04/03/2020

Date & time for submission of TENDER Document : 19/03/2020 upto 5:00 P.M.

Date & time for Opening of the Sealed TENDER : 20/03/2020 at 3:00 P.M.

I / we hereby submit the Tender to supply the items noted in the next page(s) in the both wings of Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar as a contract basis maintaining all the Terms & Conditions stated in your "TERMS & CONDITION" paragraph in the penultimate page.

Name of the Contractor/Agency/Farm : _____.

Adress _____,

_____, PIN : _____.

Contact No. _____.

Signature of the Tenderer with Seal.

- : Value Added Tax / Sales Tax / Professional Tax Declaration : -

**VAT / S.T. / P.T. Registration No. _____ in the State of West Bengal.
{ mark (✓) at wherever is applicable }**

Valid with effect from _____, 20__ up to _____, 20__.

Current Rate of VAT / S.T. / P.T. @ _____% (as chargeable on the amount of valid Bills.)

Signature of the Tenderer with Seal.

Contd. to page 2

FESTABLE GERMENT

Sl. No.	Description of Item	Quantity	Rate (in Rs.)	Amount(in Rs.)
*1.	T.C.Full pant (Any Colour /printed)	70 pcs	/pc.	
*2.	T.C.Full Shirt (Any Colour/printed)	70 pcs	/pc.	
*3.	Churhidar (Cotton/Swiss Cotton) †	70 pcs.	/pc.	
*4.	Frock (20 x 30) †	25 pcs.	/pc.	
*5.	Frock (32 x 40) †	25 pcs.	/pc.	
*6.	Long Clothes (White or any Colour)	20 mts.	/mt.	
*7.	Inner	70 pcs.	/pc.	
*8.	Tape (20 x 30) †	25 pcs.	/pc.	
*9.	Tape (32 x 40) †	25 pcs.	/pc.	
10.	Panty (Free size) [RUPA]	120 pcs.	/pc.	
11.	Swiss Cotton Sari	6 pcs.	/pc.	
12.	Blouse (Swiss Cotton)	6 pcs.	/pc.	
TOTAL AMOUNT =				
Rupees:-				

N.B.: † In cases of Churhidar, Tape & Frock items; the rates should be offered including sewing-charges/pcs.

* Samples should be attached with the Tender Document.

Signature of the tenderer with Seal.

~ :: TENDER FOR SUPPLY WORKS :: ~

I / we hereby submit the **Tender** for the Supply of various items as per the **Tender** Document in Nirasray Nari-O-Shishu Seva Bhaban [both Boys' & Girls' wings], Cooch Behar specified in the under written memorandum at the rates specified therein by me / us and in accordance with all respect with the specifications, instructions and with the Rules , Terms & Conditions referred herewith and in all other respect in accordance with any such conditions so far as applicable.

MEMORANDUM

[a]	General Description of work : -	Festival Garments to Nirasry Nari-O-Shishu Seva Bhaban Vill.Chhatguriahati, Po.& Dist.Cooch Behar.
[b]	Earnest Money : -	Rs. 2,500.00(Rupees Two thousand Five hundred) only in the form of a DCR/FDR in favour of the "Secretary, Nirasry Nari-O-Shishu Seva Bhaban, Cooch Behar" issued from any Nationalized Bank and payable at Cooch Behar.
[c]	Time allowed for the work from the date issuing Contract of Supply Order : -	One year w.e.f. 1st.April,2020 to March 2021.

Accumulated Amount to be offered in with figure & words (in Rs.)	
Estimated Cost of Supply = Rs. 1,00,000.00	Accumulated Amount = Rs. _____ only.

~ :: TERMS & CONDITIONS FOR THE SUPPLY WORKS :: ~

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Cooch Behar

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Signature of the Tenderer with Seal.