



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE SUPERINTENDENT

Sahid Bandana Smriti Balika Abas, Cooch Behar  
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Memo No.: 52 /SBSBA / COB

Date: 09/ 03/ 2022

NOTICE INVITING E-TENDER

On behalf of the Department of Women & Child Development and Social Welfare, Govt. of West Bengal, The undersigned invites Tenders for stationary & toiletries Articles for a period of One year from the date of issuing of work order from this end for Articles at the Sahid Bandana Smriti Balika Abas, Nilkuthi, Baburhat, Cooch Behar as per terms and conditions of the Tender for Articles must submit the Tender papers online through e-tender in the government of West Bengal portal of <https://wbtenders.gov.in> within 17-03-2022. It will be a two bid system namely Technical Bid & Financial Bid and agency will be selected on the basis of eligibility criteria, Technical Evaluation & Financial Evaluation. Technical Bid will be opened on 21-03-2022. The contract period shall come into effect from the date of execution of agreement with the undersigned.

1. Tender Should quote rates of articles in rupees .The Competent Authority reserves the right to accept or reject any or all tenders without assigning any reason whatsoever, pre-qualification application will be submitted along with copy of valid Trade License, P.Tax, GST, IT , Clearance Certificate / Challan, and credentials of same type of work (at least one from Government establishment preferable) .

2.TOTAL VALUE OF THIS TENDER IN THREE GROUPS IS APPROXIMATED TO Rs. 3, 00,000/- (RUPEES THREE LAKH) ONLY.

3. EMD: Earnest Money Deposit (EMD) of Rs.3,000/- (Rupees Twenty Thousand) only will be deposited offline by the bidders through DD/ Banker's Cheque in favour of the Superintendent, Sahid Bandana Smriti Balika Abas, Nilkuthi, Baburhat, Cooch Behar .

Intending bidders may be advised to submit EMD at least three working days before the bid submission closing date at the office of Superintendent .

4. Date and time scheduled of tender

Sl. No.	Particulars:	Date and Time (on working days only excluding Sundays and holidays)
1	Date of Publishing N.I.T and other document online.	10.03.2022, 6:00 PM
2	Online Documents download start date.	11.03.2022, 9:00 AM
3	Online bid submission start date	11.03.2022, 9:00 AM
4	Pre-bid meeting to be held at office of SDO Sadar COB.	15-03-2022, 12:00 PM
5	Online bid submission Closing date	17-03-2022, 4:00 PM
6	Online bid opening date for Technical Proposals	21.03.2022, 11:00 AM
7	Date of Online uploading lists for Technically qualified bidders	21.03.2022, 3:00 PM
8	Date of Online opening of financial proposals	To be notified later on

5. Documents to be enclosed with Tender ( technical Bid) as stated under:


Sl. No.	Documents Details :	Remarks :
1.	Valid & up to date Trade License related to concerned work	
2.	Valid 15-digit Goods & Services Taxpayer Identification Number(GSTIN) under GST Act. 2017 of the Contactor	
3.	Credential certificate of similar work in any Govt. institution.	
5.	Up to date professional Tax Clearance Certificate	
6.	Current Income Tax Clearance Certificate	
7.	Bidder's undertaking	
8.	EMD Offline submitted to the office of the superintendent, SBSBA	

6. Technical Bid & Financial Bid will be submitted concurrently duly signed in the website <http://wbtenders.gov.in>

7. The E-Tender shall be evaluated under the two Bid system i.e. through evaluation or technical & financial bids uploaded by the bidders online on the E-Tender website of <http://wbtenders.gov.in>

The tender should be addressed to The Superintendent, Sahid Bandana Smriti Balika Abas, Cooch Behar. Bidders may download tender bid documents from the website <http://wbtenders.gov.in> Any subsequent notice regarding this tender shall be uploaded on <http://wbtenders.gov.in> / <http://coochbehar.gov.in> and notice board of the office of the undersigned.

In the event of any of the above mentioned dates being declared as govt. holiday, the tender will be opened on the next working day at the appointed time.

  
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Superintendent  
Sahid Bandana Smriti Balika Abas  
Cooch Behar  
Date: 09.03.2022

Memo No: 52/SBSBA/COB

Copy forwarder for information and necessary action

1. The Director, CRT, WB
2. The District Magistrate , COB
3. The Additional District Magistrate, COB
4. The Sub- Divisional Office , COB
5. The District Social Welfare Officer, COB
6. The DIO, NIC, COB- with a request to upload this notice in the District website

  
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Superintendent  
Sahid Bandana Smriti Balika Abas  
Cooch Behar  
Date: 09.03.2022