

**NIQ NO.:- 01/SC ST FIN CORP/2020-21**

**NOTICE INVITING QUOTATION**

**FOR INSTALLATION OF AIR CONDITIONER**

Sealed Quotations in respective letter head of the firm are invited from bona fide firms / agencies for installation of Air Conditioner as per the specifications of the quality displayed, and fulfilment of the terms and conditions stated hereunder.

**Specifications of the required items:-**

S/N	Name of Item	Number of Item	SPECIFICATION OF WORK
1	Adjustable Inverter Split Air Conditioner Machine	01	<ul style="list-style-type: none"><li>• Branded with at least 4 star rating</li><li>• 1.5 ton capacity</li><li>• Copper Condenser</li><li>• Warranty 01 year</li></ul>

**Terms and Conditions**

1. The applicant must be a bona fide agency and photocopy of all the relevant documents duly self-attested including valid GST registration certificate, trade license, PAN card must be submitted in a separate envelope (sealed) under the heading of Technical Bid.
2. The Financial Bid quoting amount must be submitted in a separate envelope (sealed) in the above mentioned format under the heading of Financial Bid. Both the envelopes of the Technical Bid and the Financial Bid are to be submitted in a sealed mother envelope addressed to "The District Manager, SC ST Fin Corp, Cooch Behar" and should be super scribed as "Installation of Air Conditioner Machine at WB SC ST Fin Corp Office".
3. If any Agency fail to submit the required papers in Pt. 1, his bid will be rejected.
4. Sealed Quotations are to be dropped in the drop box kept in the office of the The District Manager, SC ST Fin Corp, Cooch Behar on all working days within working hours. Quotation received through any other means will not be accepted. The Quotation should be submitted by 10:00 AM on 21st of June, 2021 & the same will be opened at 12.00 AM on the same day at the chamber of the undersigned. Interested bidders may remain present at the time of opening of the Quotation.
5. The Additional District Magistrate (Dev), Cooch Behar reserves the right to relax any of the aforesaid criteria, at any stage of Quotation process on specific ground. Also the Additional District Magistrate (Dev), Cooch Behar reserves the right to cancel any or all the applications, without showing any reason thereof.
6. Rate quoted should be inclusive of all duties, taxes and other levies.
7. The price Quotationed against the item must be written or typed neatly. Corrections, if any should be properly authenticated. Incomplete offer will be rejected.

  
14.06.21  
Dist Manager, SC ST Fin Corp,  
Cooch Behar

Memo No: 50 (3) / SC ST

Date: 14/06/2021

Copy forwarded for information and wide publication to:-

- 1. DIO, NIC with a request to publish in the official district website
- 2. CA to the Additional District Magistrate (Dev), Cooch Behar
3. Office Notice Board, Office of the Dist. Manager, SC ST Fin. Corp, Cooch Behar

  
14.06.21  
Dist Manager, SC ST Fin Corp,  
Cooch Behar