

NOTICE INVITING PRE-QUALIFICATION-CUM-TENDER (TWO COVER SYSTEM)

NIT No. 02/E-Tender/18-19,

Memo No. 1805

Dated: 27/07/2018

For and on behalf of Sub-Divisional Officer, Mekliganj Sub-Division, Coochbehar invites bidder in e-tender process in percentage of rates for each of the works as mentioned in ANNEXURE-I TO NIT NO. 02/E-Tender/18-19 by Two Cover System (e-procurement) from resourceful & bona fide contractors. The pre-qualification documents are to be uploaded in two separates folders. One of the folders shall contain Technical documents along with scanned copy of challan for cost of bid documents & copy of challan for earnest money. Financial Bids are to be uploaded in another folder.

- All the important date, time & venue are being stated in ANNEXURE-II TO NIT NO. 02/E-Tender/18-19 of Sub-Divisional Officer, Mekliganj Sub-Division, Coochbehar;
- Intending bidders may download tender documents from website portal of Govt. of West Bengal as: www.wbprd.gov.in or <https://etender.wb.nic.in>. The pre-qualification bid documents duly filled in all respect may be submitted online within the scheduled date & time as per ANNEXURE-II attached with this NIT (as per the Server clock).
- Sub-Divisional Officer, Mekliganj Sub-Division, Coochbehar does not take any responsibility for the delay caused due to non -availability of Internet connection, Internet traffic jam etc. for the online bids.
- The earnest money at the rate of 2% of the estimated cost as mentioned in ANNEXURE-I TO NIT NO. 02/E-Tender/18-19 must be deposited by all the tenderers in Online Mode only in favour of Sub-Divisional Officer, Mekliganj Sub-Division, Coochbehar.
- Name of Technically qualified bidders will be displayed in the portal and this office notice board subject to completion of verification and technical evaluation.
- The Financial bid document of the technically qualified bidders will be opened for evaluation and selection of qualified bidders for scrutiny and the bid documents of non -qualified will remain unopened. No separate intimation will be given for this, unless the above date is changed. In case of change of date, intimation will be given online. No individual intimation will be given.
- The tender inviting authority reserves the right to reject or cancel any or all pre -qualification documents and financial bid document without assigning any reason what so over.
- Deductions, if any, due to delayed execution or otherwise will be made as per the existing rules from each of the running and final bills.
- The Security Money of successful bidder will be refunded after 6(SIX) months of completion of works.
- Time allowed for completion of work is as mentioned in ANNEXURE-I TO NIT NO. 02/E-Tender/18-19 from the date of issue of the work order.
- The intending bidders must inspect the alignment of the proposed road and other site condition before bidding their rates.
- All the related documents are to be produced IN ORIGINAL to this office as and when asked for.
- Intending tenderers are requested to download the Tender Document from the websites www.wbprd.nic.in or www.wbprd.gov.in or <https://etender.wb.nic.in/> within the stipulated time.
- Any concealment of fact will be seriously viewed and all tender papers submitted by the agency will be treated as informal and his/her earnest money will be forfeited.
- **Documents to be enclosed along with the Tender:**
 - A. PAN Card.
 - B. Professional Tax clearance certificates for the FY 2017-18.
 - C. GST registration certificate & upto date returns.
 - D. Credential certificate issued from the Office of the BDO/ Municipality/ SDO/ DM/ Any Line Department for the work similar to the work for which the tender has been floated.
(Payment Certificate will not be entertained as Credential Certificate)

- **Opening of Tender:**

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- A. All important date, time & Venue in connection with this Tender are being stated in ANNEXURE-II TO NIT NO. 02/E-Tender/18-19 of Sub-Divisional Officer, Mekliganj Sub-Division, Coochbehar
- B. All participating Tenderers are requested to remain present at the time of opening of Technical Bid. No objections in this regard will be entertained raised by any participant who will not be present during opening of tenders.

• **Terms & Conditions:**

- A. All the intending Tenderers are requested to visit the sites of works prior to the submission of tender at their own effort and interest.
- B. This Notice Inviting Tender will be treated as part of the Tender Document.
- C. In case of any day meant for this tender (only Bid Opening) appears to be an unscheduled holiday, the next working day will be treated as scheduled / prescribed day for the same purpose.
- D. No materials, tools & plants etc. will be issued by this office.
- E. Bid Validity **180 days**.
- F. No preconditioned tender will be accepted.
- G. All the rates of works are inclusive of all taxes, cess, levy, royalties' transportation, loading - unloading, stacking etc. including all other incidental charges therein.
- H. The successful Tenderer, herein after called the Contractor, will have to execute an agreement on a Non-Judicial Stamp as per rules and will purchase two additional copies of Tender Document as per rules from this office, duly signed and submit to this office which will be treated as part of the Agreement.
- I. Both, the contractor and the employed have agreed that it is not feasible to precisely estimate the amount of losses due to delay in completion of works and the losses to the public and the economy, therefore, both the parties have agreed that the Contractor shall pay liquidated damage to the employer and not by way of penalty, at the rate per week or part thereof stated in the contract Data for the period that the Completion date is later than the intended Completion date. Liquidated damages at the same rates shall be withheld if the Contractor fails to achieve the milestones prescribed in the Contract Data. However, in case the Contractor achieves the next milestone the amount of the liquidated damages already withheld shall be restored to the Contractor by adjustment in the next payment certificate. The employer and the contractor have agreed that is a reasonable agreed amount of liquidated damages and the total amount of liquidated damages shall not exceed 10% of the contract price. The employer may deduct liquidated damages from payments due to the contractors. Payment liquidated damages have been paid, the Engineer shall correct any over payment of liquidated damages by the Contractor by adjusting the next payment certificate.
- J. Necessary deduction towards GST, Income Tax etc. if any will be made as per Govt. norms and security deposit @ 8% of the value of work will be deducted from each progressive Bill. The earnest money will form part of the Security Deposit.
- K. Any bill (running account/ final) payment of proposed executed work may be made to Agency as per availability of fund.
- L. The contractors in the form of registered cooperative should submit the registration certificate, current renewal certificate of their cooperative from competent authority with Technical bid.
- M. Escalation claimed by the Agency will not be entertained by Authority.
- N. The authority reserves the right to accept or reject any or any time in the BOQ (Bill of Quantity) Quantity or Rate, the Tender inviting authority reserves the rights to correct the same as per approved original estimate.

N.B. : This Notice will be seen on Website: www.wbprd.nic.in or www.wbprd.gov.in or <https://etender.wb.nic.in>.

Sub-Divisional Officer,
Mekliganj Sub-Division,
Coochbehar


ANNEXURE-I TO NIT NO. 02/E-Tender/18-19
LIST OF WORKS FOR EXECUTION UNDER BADP FUND

Sl. No.	Work Name under BADP	Estimated Cost (in Rs)	Estimated Time of Completion (in Days)	Credential Required
1	Construction of Community Hall at Ward No 8 in Mekliganj Municipality under Mekliganj Sub-Division Coochbehar	₹35,33,645.00	180 days	50% of Similar Type of work

Sub-Divisional Officer,
Mekliganj Sub-Division,
Coochbehar

ANNEXURE-II TO NIT NO. 02/E-Tender/18-19
LIST OF IMPORTANT DATE, TIME & VENUE OF BIDS

1	Name of Works	As mentioned in Annexure -I to NIT No. 02/E-Tender/18-19 dt. 27/07/18
2	Date of Publication of Tender	27/07/2018 Time 06.00 PM
3	Period and time for download of bidding Documents	From:- 27/07/2018 Time 06:00 P.M. To:- 10/08/2018 Time 6:00 P.M.
4	Date & time of Submission of Bids	From:- 27/07/2018 Time 06:00 P.M. To:- 10/08/2018 Time 6:00 P.M.
5	Date & time of Opening of Technical Bid	13/08/2018 Time 11:00 A.M.
6	Date & time of Opening of Financial Bid	14/08/2018 Time 11:00 A.M.
7	Place of opening of Bids	Office of the Sub-Divisional Officer, Mekliganj Sub-Division, Coochbehar
8	Bid Validity	180 Days



Sub-Divisional Officer,
Mekliganj Sub-Division,
Coochbehar

Memo No. 1805(9)

Date: 27/07/18

Copy forwarded for information and with a request to display in their office notice board and for wide publicity:

1. The District Magistrate, Coochbehar.
2. -5. The Sub Divisional Officer, Mathabhanga/Dinhata/Sadar/Tufanganj, Coochbehar.
6. - 7. The Block Development Officer, Mekhliganj/Haldibari Development Block, Coochbehar
8. The DIO, NIC, Coochbehar with a request to upload the tender notice in the district official website;
9. CA to SDO Mekliganj to display at Office Notice Board Office Notice Board.



Sub-Divisional Officer,
Mekliganj Sub-Division,
Coochbehar

Memo No. 1805/1(3)

Date: 27/07/18

Copy forwarded for information and necessary action to

1. The Additional District Magistrate, (Development) Coochbehar in-charge of BADP
2. The Executive Engineer, PWD, Teesta Bridge Const. Division, Coochbehar with a request to provide technical advice in tender opening process and to extend technical guidance to Sri Hiranmoy Sarkar Jr. Engineer, RWP of Mekliganj Block engaged for supervision of work.
3. The Block Development Officer, Mekliganj Block to spare to Sri Hiranmoy Sarkar Jr. Engineer, RWP under your control to technically supervise the work.


Sub-Divisional Officer,
Mekliganj Sub-Division,
Coochbehar.