

Government of West Bengal
Paschim Banga Samagra Shiksha Mission
Cooch Behar

Jnanankur Bhawan (2nd Floor), Harendra Narayan Road, Cooch Behar

NOTICE INVITING PRE-QUALIFICATION - CUM – TENDER
(E-Procurement) E-Tender (TWO COVER SYSTEM)

NIT NO: 253/SSM/COB/19-20

e-Tender ID: 2019_DMCB_241116_1

Published on: 30/08/2019

For and on behalf of the DISTRICT EDUCATION OFFICE, PASCHIM BANGA SAMAGRA SHIKSHA MISSION, COOCH BEHAR, the DISTRICT EDUCATION OFFICER, PBSSM, COOCH BEHAR invites Tender for procurement of Hearing Aid, Wheel Chair, Walking Stick, Braille can and Folding Stick in item Rates under Two Cover System (E-Procurement) from resourceful and Bonafide suppliers as per Annexure given below. The pre-qualification documents are to be uploaded in two separate folders. One of the folders shall contain Technical & another Financial Bids.

ANNEXURE TO N.I.T. NO.: 253/SSM/COB//19-20

Sl No	Destination	Name of works	Amount put to tender/ Estimated Work Value (in Rs.)	Cost of Tender Document (In Rs)	Earnest money (In Rs)	Time allotted for completion form the date of issue of W.O.	Specification
1.	Head Quarter SSM, Cooch Behar	Supply of Hearing Aid	954000.00	NIL	19100.00	20 days	BL Profound, BL Moderate, BL Moderately severe, BL Severe Level. Pocket Model (with 2 Pin/3 Pin, Binaural V Chord/ 2 Pin/3 Pin Strong Binaural V Chord)
	Office of the CPC, Mathabhanga-I CLRC, Dist- Cooch Behar	Supply of Wheel Chair, Walking Stick, Braille can and Folding Stick.					Wheel Chair: Folding Standard (Medium size)

Eligibility of Participants

- Intending bidders should produce credentials of a same type of completed work of the minimum value of 40% of the estimated amount put to tender during 5 (Five) years prior to the date of Issue of the tender notice.

Full Signature of the Bidder with seal & Date

THE FOLLOWING DOCUMENTS SHALL HAVE TO BE UPLOADED:

A) For Technical Bid

Folder 1	Notice Inviting Tender (NIT)			
Folder 2	Checklist	<p>1) Upto date Goods & Service Tax Return 2) Income Tax Return for last three consecutive assessment years (AY: 2017-18, AY: 2018-19 and AY : 2019-20) 3) Statutory Audit/ Audit Report : FY: 2016-17 (Profit & Loss A/c. and Balance Sheet, FY: 2017-18 (Profit & Loss A/c. and Balance Sheet, and: FY: 2018-19 (Profit & Loss A/c. and Balance Sheet. 4) Valid N.O.C from concerned ARCS. (if applicable) 5) Valid Trade License for FY:2019-20</p>	<p>6) Photo Copy of PAN Card, 7) Upto date Professional Tax Clearance Certificate</p>	<p>In case of Partnership Firm / Registered Company, the intending bidders are requested to submit the copy of the DEED of Partnership / relevant document in support of proof of so.</p>
Folder 3	<p>Credential (Same type of completed work of the minimum value of 40% of the estimated amount put to tender during 5 (Five) years prior to the date of Issue of the tender notice. Payment Certificates in lieu of credentials will not be accepted.)</p>	<p align="center">EMD The Earnest Money Deposit (Mentioned in Annexure) must be submitted online through <i>ICICI gateway and</i> Scanned copies of the receipt of such payment to be uploaded in the folder of technical bid, L1 bidder has to submit the Hard Copy of the same within 3 days of the evaluation of the Financial Bid.</p>	<p>Self Declaration. (details as stated below)</p>	

<u>Checklist :</u>	<p>Checklist should be uploaded stating details of documents contains in different folders. It should be clearly noted that no document shall be scrutinized other than mentioned in the checklist and there will be no responsibility of the undersigned for non-scrutinizing any documents uploaded other than mentioned in the checklist.</p>
<u>Self Declaration.</u>	<p>A self declaration on a Non Judicial Stamp paper of Rs. 10/-</p> <p>1) Stating capability of supplying the entire item such as Hearing Aid, Wheel Chair, Walking Stick, Braille can and Folding Stick etc. 2) Stating never been Black Listed and Debarred from any Department.</p> <p>1. Name of Bidder : _____ 2. Office Address : _____ 3. Contact No. : (Mobile) _____ 4. e-mail Address (if any) : _____ 5. NIT. No . _____ 6. SI No. of Work _____ 7. Name of Bank & No. of Bankers Cheque/Bank Draft/Bank Guarantee _____</p>

 Full Signature of the Bidder with seal & Date

B) For Financial Bid: FINANCIAL BID DOCUMENT: BOQ

- Intending bidders may download tender documents from e-procurement portal of our website: www.wbtenders.gov.in from 02.09.2019, **09:00 Hours to 09.09.2019 upto 17:00 Hours**. The pre-qualification bid documents duly filled in all respect may be submitted online before **17.00 hrs (as per server clock) on 16.09.2019**.
- **Estimated Work Value: 954000.00 (INR nine lakh fifty four thousand only)**
- Both Technical Bid & Financial Bid are to be submitted concurrently duly signed digitally in the above mentioned portal. The financial offer of the prospective BIDDER will be considered only if the tender qualifies in the technical bid.
- The pre-qualification (Technical Bids) documents alone will be opened on **23.09.2019 at 11:30** hours by the District Education Officer, PBSSM, COOCH BEHAR, in presence of intending bidders. The Tender Committee consisting of (i) The Addl. District Magistrate (G & SSM), Cooch Behar, (ii) District Education Officer, PBSSM, or his/her authorized Representative (iii) Addl. District Project Officer, PBSSM (iv) FAO, PBSSM, Cooch Behar (v) District IED Coordinator In-Charge, PBSSM, Cooch Behar and (vi) Special Educator, PBSSM, Cooch Behar Block-II will compare and evaluate the Technical Bids and Financial Bids of the qualified Bidders.
- Technical Bid Summary of qualified bidders will be displayed in the portal and this office notice board.
- In case of any objection regarding disqualification of any Agency that should be lodged to the tender inviting authority within **1 day** from the date of publication of the list of qualified agencies and beyond that time schedule no objection will be entertained.
- The Financial bid document of the technically qualified bidders will be opened for evaluation and selection and the bid documents of non-qualified bidders will remain unopened.
- **The Earnest Money** (Mentioned in Annexure) must be submitted online through *ICICI gateway and* Scanned copies of the receipt of such payment to be uploaded in the folder of technical bid, L1 bidder has to submit the Hard Copy of the same within 3 days of the evaluation of the Financial Bid.
- Proper Credential Certificate from any Govt. or Quasi Govt. Department Signed by the competent authority (Technical Person/Administrative authority only). Payment certificate in lieu of credentials will not be accepted.
- Before issuance of the **WORK ORDER**, the tender inviting authority may verify the credential(s) and/or other document(s) of the lowest BIDDER. After verification, if it is found that the document(s) submitted by the lowest BIDDER is/are either manufactured or false, the work order will not be issued in favour of the said BIDDER.
- **Agreement** : The Successful BIDDER, herein after called the Supplier, will have to execute Agreement within 7 (seven) days on a Non Judicial Stamp as per rules. The same documents are to be submitted to this office duly signed by the BIDDER. This will be treated as part of the Agreement.
- The applicant in the same name and style should have achieved annual turnover in any of the year over the last five years for 50% of the proposed contract.
- The applicant in the same name and style as prime supplier should have successfully completed at least one contract of same type of work at least 40% value of the proposed contract within the last 5 years.
- The supplier should have necessary bid capacity to execute the work (Documentary evidence in proof of the above 3 items should be enclosed).
- **Punishment** : Submission of false document by bidder is strictly prohibited & if found bid will be considered as nonresponsive and out rightly rejected with forfeiture of Earnest Money and shall be disqualified (**Black Listed**) from submission tender in this office for a minimum period of 2 (two) year.

Full Signature of the Bidder with seal & Date

b) In the event of failure to execute formal tender agreement within the allotted time or failure to execute proportionate work within proportionate time, the agency will be liable of punishment as per rules.

c) **Acceptance :**

The authority does not bind himself to accept the lowest offer and reserves the right to accept any offer and to reject any/all the offers without assigning any reason.

1. **Necessary Deduction :** GST, Income Tax etc. will be made as per Govt. norms, and **Security Deposit (SD) @ 8%** of the value of work will be deducted from the Bill. The Earnest Money will form part of the Security Deposit. The SD will be released after expiry of 180 days calculated from the date of successful supply of materials only if it is found that the items functions well.

Terms and Conditions

- Rate should be quoted on item basis & the name of the bidder should be clearly written in the B.O.Q. The Rate and the total value of work should not cross the limit of B.O.Q value i.e under any circumstances quoted rate for each item or together with all items should not be beyond the estimated value of work under this NIT.
- **The item "Hearing Aid" should be delivered at the address: Jnanankur Bhawan (2nd Floor), Harendra Narayan Road, Dist. Cooch Behar, PIN-736101. Other items to be delivered at Office of the CPC, Mathabhanga-I CLRC, Dist- Cooch Behar, PIN- 736146.**
- The successful BIDDER will have to provide a service warranty of 6 (SIX) months after the satisfactory supply of the items and the Security Deposit deducted from the bills will be released after the said period is over.
- If any discrepancy found within 180 days the Supplier has to do repair/replace the item(s) at his own cost.
- All the related documents are to be produced IN ORIGINAL to this office as and when will be asked.
- All hard copies of the uploaded documents should have to be submitted by the successful bidder before issuing of Acceptance Letter.
- Payment will depend on availability of fund and no claim whatsoever will be entitled for delay of payment, if any. Intending bidder may consider these criteria while applying for permission and while quoting their rates.

Payment:

- Income Tax at the prevailing rate as applicable from time to time shall be deducted from Supplier's Bills as per Income Tax Act and quoted rates shall be inclusive of this. Owner will issue the TDS (Tax Deduction at Source) Certificate.
 - No claim for delay issuance of work order as well as payment will be entertained.
 - Payment will be made according to the fund availability and on submission of original bill along with original challan.
- In case of any day, meant for this tender (Only Bid Opening), appears to be an unscheduled holiday, the next working day will be treated as scheduled / prescribed day for the same purpose.
 - Bid Validity 180 days after submission of bid.
 - No preconditioned tender will be accepted.
 - All the rates of works are inclusive of all taxes, cess, levy, royalties, transportation, loading, unloading, stacking, etc including all other incidental charges therein.
 - Escalation claimed by the Agency will not be entertained by Authority.
 - The tender inviting authority reserve the right to reject any or all the tenders without assigning any reason whatsoever and to split up work if necessary and to accept the tender whole or part subject to satisfaction of the tender inviting authority at any point of time and without incurring any liability to the affected bidder or bidders, if any.

Full Signature of the Bidder with seal & Date

- **Time is the essence of this Contract.** Time for completion shall be reckoned from the date of issue of Work Order by the Authority. No extension of time will be allowed except in special cases. If any delay occurs, an amount not exceeding 1% of the estimated work value for each day of delay will be charged as compensation without any prejudice to the generality of this provision or if any supplier fails to supply the items in stipulated time the work order issued in his favour will be cancelled and the EMD/ Security Deposit will also be forfeited without assigning any reason therefore.
- **Final inspection:** After supply of entire items as per specification it will be subject to a final inspection to ensure that items have been supplied as per requirement. If any defect is noticed, the Supplier will have to repair/replace the item(s) at Supplier's own cost.
- The Partnership firm shall furnish the registered partnership Deed, the power of attorney for the firm for signing the tender by a partner and the company shall furnish the Article of Association and Memorandum.
- Joint venture shall not be allowed.
- Award of contract shall normally be made within 30 days from the date of opening of the tender.
- The tender inviting authority reserves the right to negotiate with the BIDDER whose offer is the lowest evaluated price for further reduction of price. The same also reserves the right to negotiate with other BIDDERS to match the negotiated L1 price.
- In case of inadvertent typographical mistake found here in the specific price schedule of rates, the same will be treated to be so corrected as to conform to the prevailing relevant schedule of rates and/or technically sanctioned estimate.
- District Education Officer, PBSSM, Cooch Behar does not take any responsibility for the delay caused due to non-availability of internet connection traffic jam etc. for the online bids.
- If any BIDDER withdraws his offer before acceptance or refuse without a reasonable time without giving any satisfactory explanation for such withdrawals, his earnest money shall liable for forfeiture and shall be disqualified from submission tender in this office for a minimum period of 1 (one) year.

The Hard copies of all uploaded documents of all the bidders should have to be produced to the under signed as and when will be required.

N.B.:- This Notice may be seen on Website <https://wbtenders.gov.in>

LIST OF IMPORTANT DATES OF BIDS

1.	Period and time for download of Bidding Documents:	From 02.09.2019 To 16.09.2019	Time 09.00 Hours Time 17.00 Hours
2.	Date & Time of submission Bids :	From 02.09.2019 To 16.09.2019	Time 09.00 Hours Time 17.00 Hours
3.	Date & Time for opening :	As follows;	
a)	Technical Bids	Date: 23.09.2019	Time 11.30 Hours
b)	Date of Publication of Technically Qualified Bidder	<i>After completion of technical bid evaluation</i>	
c)	Date & Time of opening Financial Bids:		
4.	Place of opening bids :	PBSSM (HQ), COOCH BEHAR, H.N.ROAD, 2 nd Floor, JNANANKUR BHAWAN, COOCH BEHAR	
5.	Bid Validity :	180 days	
6.	Officer inviting Bids	District Education Officer, PBSSM, COOCH BEHAR	


 District Education Officer,
 PBSSM, COOCH BEHAR

Full Signature of the Bidder with seal & Date